

**BOROUGH OF PROSPECT PARK
AGENDA FOR COUNCIL ORGANIZATION MEETING
JANUARY 3, 2022**

[MAYOR CALLS THE MEETING TO ORDER AND PRESIDES]

- I. Pledge of Allegiance
- II. Administration of Oath of Office to Elected Council Members, Mayor and Tax Collector

Each newly elected or reelected official presents the following to the Borough Secretary:

- A. Certificate of Election
- B. Affidavit of Residency
- C. Written Oath of Office

The Judge or Mayor administers the Oath of Office to each newly elected or reelected official.

- III. Election of Council Officers (Mayor Chairs the Meeting)
 - A. Nominations and Election for President of Council
 - B. Nominations and Election for Vice-President of Council
 - C. Nominations and Election for *President Pro Tempore* of Council (to chair meetings in absence of President and Vice-President)
- IV. Council President Committee assignments to Council Members
- V. Appointment of Borough Officers (Council President chairs meeting)

Motion and Second to appoint:

- A. Borough Secretary – Deborah A. Hurst
- B. Borough Treasurer – Deborah A. Hurst
- C. Borough Solicitor – John McBlain, Saxton & Stump
- D. Borough Engineer – Lisa Catania, Catania Engineering Associates
- E. Zoning Officer – John Cepis
- F. Code Official – Code Inspections, Inc.
- G. Code Enforcement Officer – John Cepis
- H. Central Delaware County Authority Representative–Greg Sutphin
- I. Fire Marshall – James Simmonds
- J. Assistant Fire Marshall – Patrick P. O’Connell
- K. Vacancy Board Chair – Marise Stillman

VI. Appointment of Depositories of Borough Funds – Republic Bank

VII. Appointment of Authorized Signers on Borough Accounts

Deborah A. Hurst

Patrick P. O’Connell

John J. Bradley, III

Mary Ann Shallet

VIII. Adjournment