

SEPTEMBER 10, 2019
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on September 10, 2019 at 7:30 p.m. President O'Connell called the meeting to order and the Prospect Park Youth Club 3-Time Champions led in saying the Pledge of Allegiance. All remained standing and Police Chaplain Rich Caruth said a prayer in remembrance of 911.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. O'Connell, Mr. Sutphin, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mr. Bradley and Mr. Moore were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of August 13, 2019 Council Meeting. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of August 2019. Total deposits for the General Fund were \$133,897.82; Sewer Fund \$13,636.12; Liquid Fuels \$50.81; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for August 2019. Mr. Sutphin made the motion, seconded by Mrs. Faison. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

President O'Connell recognized Mrs. Shallet. Mrs. Shallet did a presentation to the following Prospect Park Youth Club 3-Time Baseball Champions: Aidan Mullen, Anthony Lascio, Gibby Haagen, Jaxson Munro, Kole Raspa, Ryan Cantor, Wyatt Kalbach, Sean Rosenberry, DaVonte Ferrigon, Justin O'Neill and Miguel Ortiz. Mrs. Shallet congratulated the team for their great accomplishment.

President O'Connell called for a five minute recess.

President O'Connell called the meeting back to order.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2019 –CDBG applications have been completed and forwarded to the Office of Housing and Community Development for County Council consideration. Phase 3 of Prospect Avenue is awarded for \$142,000. President O'Connell asked if the contracts have been executed. Ms. Catania replied we are waiting on the contracts from the County.

AQUA main replacement – AQUA work on 11th is underway and main work is completed.

2019 Road Program – Road program 2019 bid is due September 5, 2019. Award of low bid will be presented.

PENNVEST Stormwater – PENNVEST grant and low interest loan for several trouble areas has been approved. Areas include Summit Avenue and 16th Avenue to alleviate drainage problems. Settlement documentation deadline has been postponed. Conditional award of Contract A to N. Abbonizio Contractors, Inc. for a bid price of \$269,060.00 and Contract B to JMC Contractors, Inc. for a bid price of \$392,875.00 was approved with the condition all easements were received. Contracts were forwarded to the Solicitor for review.

Witmer Park Playground – Lechmanik has substantially completed work. Punch list has been submitted for completion. Payment in the amount of \$11,626.20 is recommended. Holding retainage for punch list completion.

Darby Creek Bridge – PennDOT consultant and staff is currently preparing plans and reports for DEP review. No new public meetings have been scheduled.

DELCO GreenWays Grant – Initialed work for application. Grant is due Sept 9.

STORM/SANITARY ISSUES:

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicate roots are prevalent. A heavy cleaning and root treatment is recommended.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

7th Avenue Sanitary Sewer – Heavy roots evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke's Root Service for a feasible project.

OTHER: 604 14th Ave ADA ramp – Determined ramp is structurally sound. Some alligating of the paving at the ramp has been noted.

REPORT OF THE MAYOR HARRIS

The following is a brief synopsis of police activity for the month of September 2019:

Calls for service (911 calls and self initiated – 462; Arrests – 53; DUI arrests – 3; Parking Tickets – 272; Abandoned Autos – 12; Motor Vehicle Crashes – 1; Medical Emergencies – 37; Assist Other Local Police – 15; Alarm Calls – 10.

Notable Incidents:

A multi-jurisdictional training was hosted by our police department at Interboro High School. The training's goal was to help prepare officers for emergency responses in and around the school.

Officers engaged in community interaction at block parties.

There were 226 traffic citations issued last month. A large portion of this is due to unpaid parking tickets. Anyone who has not paid a ticket will have to pay the amended fine or request a hearing.

Surveillance was, and continues to be, conducted on several homes in the borough.

A woman was arrested for threatening to bring a weapon to the nursing home on Chester Pike because she did not approve of the care her mother was given.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

We were given website online access from AmTrust to over 600 different safety videos. AmTrust is our workers compensation insurance company. This website is available to us free of charge.

On October 23rd at the high school, there will be an active shooter presentation for adults only at 7:00 p.m. Information will be distributed shortly. The presenter is very well versed in this matter.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

Mr. Bradley was absent.

President O'Connell read the following report for Mr. Bradley: the Civil Service Commission is ongoing with the Sergeant interviews. The police and fire departments surprised the kids at the elementary school on the first day of school. This was very well received.

The resident of 17th Avenue recently held a block party. The fire department brought a fire truck to the block party and the police department also brought a police car, as well as literature for the kids and adults. Several of the residents came to workshop last week and presented the Fire and

Police Departments with a donation check in the amount of \$250.00 each. We thank the residents very much for the donation.

REPORT OF SOLICITOR – JOHN MCBLAIN

Mr. McBlain had no action items.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for August 2019 which totaled \$163,863.63. Mr. Schreiber made a motion to approve the payroll report, seconded by Mrs. Faison. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of August 2019 to be paid in September 2019 in the amount of \$458,271.46. Mr. Schreiber made a motion to approve the Bill List, seconded by Mrs. Faison. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for August 2019. Total cash balance General Fund: \$889,391.82; Sewer Fund: \$429,234.08; Highway Fund: \$220,976.80; Escrow Fund: \$121,930.55; Recycling Fund: \$12,887.38. Mr. Schreiber made a motion to approve the Treasurer’s Report, seconded by Mrs. Faison. All in favor, motion carried.

President O’Connell entertained a motion for the estimated uniform pension plan MMO for 2020 shall be \$307,833. Mrs. Shallet made the motion, seconded by Mrs. Faison. All in favor, motion carried. President O’Connell explained that this is the municipal’s obligation for the police pension plan. We receive state aid, but the Borough pays the difference from the state aid received. We do not know what our estimated state aid allocation for next year.

President O’Connell entertained a motion for the non-uniform MMO for 2020 shall be zero. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O’Connell announced the 2020 budget meetings will be held on October 2nd and November 6th at 7:00 p.m. These meetings will be advertised.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore was absent.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

Mr. Sutphin made a motion to accept the low bid from Eastern Salt Company in the amount of \$51.00 per ton for road salt for the 2019-2020 winter season, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Sutphin made a motion to accept the low bid in the amount of \$99,160.00 from A.F. Damon for the 2019 Road Program, seconded by Mr. Schreiber. All in favor, motion carried.

Senator Kearney met with members of Council and we discussed the flooding issue under the 420 bridge. Senator Kearney is looking into funds to help the Borough. This is a state road.

Lines are being painted on Lincoln Avenue. This should slow people down.

All resident are encouraged to review the Vision Plan. Joe Daniels, who is present tonight, was part of the group that worked on this plan. The plan is on the Delaware County Planning Department website.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

The library will hold “Snuggle up for Storytime” starting on October 21st at 6:30 p.m. The fall book, bake and DVD sale will be held Friday, October 25th from 7:00 p.m. to 9:00 p.m. and Saturday, October 26th from 9:00 a.m. to 1:00 p.m. Designer Bag Bingo is Saturday, November 9th at the firehouse. All proceeds directly benefit the library.

Mrs. Faison is working on getting the Borough a Junior Councilperson. The young lady that Mrs. Faison asked graciously turned down the position.

The Food and Music Festival will be held on October 12, 2019 from noon to 5:00 p.m. at Park Square. This day is also Community Day. There may be a movie night after the festival, weather permitting.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber made a motion to approve Payment # 2 to Lechmanik, Inc. in the amount of \$11,636.20 for the Witmer Park Improvements, seconded by Mrs. Faison. All in favor, motion carried.

Now that the playground at Witmer Field is completed, we are looking into working on the playgrounds at Park Square and the Hollow next year.

New trash cans are going to be installed in all the parks.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Jennifer Schaefer, 714 16th Avenue, thanked the Borough for the work that was done to correct the storm system problem in the alley.

Pat Quinn, 840 8th Avenue, if a committee is formed for the Morton Homestead project, he would like to be involved. He also asked if there was any progress with Verizon on getting in

cable in Prospect Park. President O’Connell stated we contacted them numerous time, but they will not talk to us about cable.

Phyllis Floyd, 604 14th Avenue, asked if the non-uniform employees have a pension plan. President O’Connell stated yes, the non-uniform pension plan is overfunded. It does not require investment income from the Borough.

Mrs. Floyd complimented Police Chief Madonna and the police officers for being visible around the schools.

MOTION TO ADJOURN

President O’Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:00 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary