

OCTOBER 8, 2019
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on October 8, 2019 at 7:30 p.m. President O'Connell called the meeting to order and the Prospect Park Youth Club 3-Time Champions led in saying the Pledge of Allegiance. All remained standing and Police Chaplain Rich Caruth said a prayer in remembrance of 911.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Sutphin and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mrs. Faison and Mr. Moore were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of September 10, 2019 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of September 2019. Total deposits for the General Fund were \$171,405.12; Sewer Fund \$99.74; Liquid Fuels \$46.93; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for September 2019. Mr. Sutphin made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

President O'Connell suspended from the agenda and recognized Mr. Bradley. Mr. Bradley made a motion to appoint Mariana DiDomenico Part-Time Police Officer, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Bradley made a motion to appoint Henry O'Neill Police Sergeant, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell recognized Mayor Harris. Mayor Harris introduced Judge Jack Lippart who swore in Mariana DiDomenico Part-Time Police Officer and Henry O'Neill Police Sergeant.

Judge Lippart and Mayor Harris congratulated Sergeant O'Neill and Police Officer DiDomenico.

President O'Connell called for a five minute recess.

President O'Connell called the meeting back to order.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2019 – Phase 3 of Prospect Avenue is awarded for \$142,000. Design is underway for the submission to OHCD. Awaiting Notice to Proceed.

2019 Road Program – Road program contracts have been forwarded. Expect work to be completed late October.

PENNVEST Stormwater – PENNVEST grant and low interest loan for several trouble areas has been approved. Areas include Summit Avenue and 16th Avenue to alleviate drainage problems. Settlement documentation deadline has been postponed. Conditional award of Contract A to N. Abbonizio Contractors, Inc. for a bid price of \$269,060.00 and Contract B to JMC Contractors, Inc. for a bid price of \$392,875.00 was approved with the condition all easements were received. Contracts were forwarded to the Solicitor for review.

Witmer Park Playground – Lechmanik has substantially completed work. Punch list has been submitted for completion. Awaiting part damaged (bent) and maintenance materials. Holding retainage for punch list completion.

Darby Creek Bridge – PennDOT consultant and staff is currently preparing plans and reports for DEP review. No new public meetings have been scheduled.

DELCO GreenWays Grant – Initialed work for application. Grant has been submitted for consideration.

PECO Green Region Grant – Grant is due October 31, 2019. Grant is up to \$10,000 and is a 50% match. Suggesting Morton Homestead as the project to supplement work in GreenWays scope.

MultiModal Transportation Grant – PADOT Grant round has been announced and is due November, 2019. Suggest joint application with Norwood to prepare Master Plan of Chester Pike Corridor.

PADEP Small Water and Sewer Project Grant – Grant has been announced and is for smaller storm and sanitary projects. Match is 15%.

STORM/SANITARY ISSUES:

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicate roots are prevalent. A heavy cleaning and root treatment is recommended.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.

- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

7th Avenue Sanitary Sewer – Heavy roots evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

OTHER:

745 16th Avenue – investigated condition of new sidewalk and steps at the request of Mr. Cepis. Concrete placement was considered out of compliance with Code and poor workmanship.

REPORT OF THE MAYOR HARRIS

The following is a brief synopsis of police activity for the month of October 2019:

Calls for service (911 calls and self initiated) – 386; Arrests – 116; DUI arrests – 4; Parking Tickets – 164; Abandoned Autos – 2; Motor Vehicle Crashes – 5; Medical Emergencies – 42; Assist Other Local Police – 19; Alarm Calls – 25.

Notable Incidents:

Arrest by Officers Hoover and Davis netted drugs, money, guns. Male wanted for homicide. Male sent to Delaware County Prison.

A pedestrian stop of two people led to their arrest and the seizure of a quantity of heroin. Both subjects sent to Delaware County Prison.

A detail of officers were present at all schools on the first week back. Police continue to be present and also walk through the schools.

Bike patrol yielded 5 arrests for curfew and underage drinking. Two additional officers have attended training for speed timing. Speed enforcement will be underway shortly in key parts of the borough.

On September 21, 2019, Officers Davis and Gross made 4 arrests in one evening: a warrant, a narcotics arrest and two DUIs.

The Youth Aid Panel is in full swing and has been hearing juvenile cases. This will divert offenders away from an overcrowded court system.

Police have been escorting band to high school.

Mayor Harris hopes to have an update on the 420 Lincoln Avenue bridge project at next month's meeting.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet attended a seminar on fraud in the workplace.

The active shooter for adults is set for October 23rd at the High School.

Mrs. Shallet had a safety meeting and audit on October 3rd. There were a few issues. The next meeting will be held on October 24th at 1:00 p.m.

A photographer is set to come to the next meeting to take pictures of the Mayor and Council for the 2020 calendar.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

Mr. Bradley is in the process of working with the Civil Service Commission on hiring a full-time police officer.

President O'Connell thanked Mr. Bradley and the Civil Service Commission for their hard work in the getting the police department positions filled.

REPORT OF SOLICITOR – JOHN MCBLAIN

Mr. McBlain had no action items.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O'CONNELL

PAYROLL - All members have a copy of the Payroll Report for September 2019 which totaled \$141,615.71. Mr. Bradley made a motion to approve the payroll report, seconded by Mrs. Shallet. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of September 2019 to be paid in October 2019 in the amount of \$137,970.00. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER'S REPORT: All members have a copy of the Treasurer's Report for September 2019. Total cash balance General Fund: \$764,452.08; Sewer Fund: \$429,333.82; Highway Fund: \$220,454.43; Escrow Fund: \$121,930.55; Recycling Fund: \$12,887.38. Mr. Bradley made a motion to approve the Treasurer's Report, seconded by Mrs. Shallet. All in favor, motion carried.

The first 2020 budget meeting was held on October 2nd. Council members should work on getting their numbers to Mrs. Hurst. The next budget meeting will be held on Wednesday, November 6th at 7:00 p.m.

President O’Connell attended a meeting at the American Revolution Museum in Philadelphia. The National Park Service has selected the Morton Homestead to be part of the Yorktown March Trail, that will commemorate the 250 plus years that General Washington, along with a French General, marched from Boston to Yorktown. They found evidence that one of the encampments was at the Morton Homestead. There are over 50 sites that they would like to make part of the trail. This was the first meeting that identified the areas. The park service has money allotted for this project. We are looking to see what improvements they can do at the Morton Homestead. They are looking at signage and identification. President O’Connell will keep Council abreast on the progress. There is a link that President O’Connell will have put on the website.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore was absent.

Mr. Sutphin made a motion to approve the submission of the PADOT Multimodal grant jointly with Norwood Borough for the Chester Pike Corridor Master Plan Study, seconded by Mr. Schreiber. All in favor, motion carried. President O’Connell explained that this agreement is a joint venture with all the Chester Pike towns. We will be working with these towns to do a master plan on Chester Pike.

Mr. Sutphin read into the minutes the following September Zoning Officer Report:

There were 63 annual apartment unit inspections; 63 sale of property inspections; 51 zoning and permit reviews.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

The Highway and Sanitation are fully staffed. Two new CDL drivers’ hires were hired.

Mr. Sutphin is looking forward to working on the Multimodal joint master plan with Norwood Borough. This is fostered by the Delaware County Planning Department.

Mr. Sutphin made a motion to approve permanent stop sign at 4th Avenue and Nassau Boulevard, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Sutphin made a motion to approve permanent stop sign at 4th and Pennsylvania Avenues, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

Mrs. Faison was absent.

Mrs. Shallet read the following report on behalf of Mrs. Faison.

October 12th is the Food Truck and Music Festival, with Community Involvement, from noon to 5:00 p.m. with the following:

Balloon Animals from 1:00 p.m. to 3:00 p.m.; Children Halloween Costume Contest at 3:00 p.m.; Face Painting from 2:00 p.m. to 4:00 p.m.; Providence Animal Rescue; Robotics; Touch Trucks; Prospect Park Fire Company; and two bounce houses.

The community groups that will be attendance are: Prospect Park Library; St. James Episcopal Church; Town Watch; Prospect Hill Baptist Church; and Prospect Park Methodist Church.

Many invitations were sent out to the volunteer groups in Prospect Park and hopefully those that did not respond to the original invitation will be there.

There are four musical groups and John Saddic will be the DJ in the afternoon. There will be seven, possible 1 or 2 more, food vendors either truck or tent.

Movie night will begin at 7:00 p.m. with light refreshments of water and pretzels for a reasonable price.

The report of the library: The Book and Bake Sale will be October 25th and 26th. Kid's event is Saturday, October 26th from 9:30 a.m. to 12:20 p.m. The theme if fall crafts, featuring "Hail to the Chief". Chief Madonna will be reading to the kids at 10:00 a.m.

Designer Bag Bingo is November 9th at the firehouse. Tickets are available through the library. This is a BYOB beverage and food event.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber made a motion to approve Resolution No. 1871 authorizing application to the 2019 PECO Green Region Open Space Program for the Morton Homestead Project, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to approve Change Order #1 – final quantities in the amount of \$3,440.00 for the Witmer Park Improvements Project, seconded by Mr. Bradley. All in favor, motion carried.

Lights were repaired at Witmer Field. We are currently looking into upgrading the lights. We are also going to upgrade the two bathrooms at the firehouse.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Phyllis Floyd, 604 14th Avenue, asked if Council should wait until after the election results to have their pictures taken for the calendar. Mrs. Shallet told Mrs. Floyd the pictures are scheduled to be taken after the election.

Mrs. Floyd thanked Mrs. Shallet for reporting on the safety issues and asked why that was not under Mr. Bradley. Mrs. Shallet explained that she is in charge of health and insurances, which encompasses safety issues.

Mrs. Floyd asked if the Kindness Walk is still on for October 20th. Mayor Harris replied yes.

Mrs. Floyd asked Mr. Sutphin about the zoning report he read and if Mr. Cepis held any other positions than Code Enforcement Officer and Zoning Officer. President O'Connell replied they are the only two positions held by Mr. Cepis.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:02 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary