

AUGUST 13, 2019
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on August 13, 2019 at 7:30 p.m. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. O'Connell, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mr. Bradley, Mr. Moore and Mr. Sutphin were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of July 9, 2019 Council Meeting. Mrs. Shallet made the motion, seconded by Mrs. Faison. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of July 2019. Total deposits for the General Fund were \$52,511.21; Sewer Fund \$4,661.83; Liquid Fuels \$42,966.65; Escrow Fund \$32,339.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for July 2019. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. Phyllis Floyd, 604 14th Avenue, stated that the agenda is incorrect again and that the appointments of the officers and chaplain should go before the Mayor swearing them in. Mr. McBlain said that as he stated at last month's meeting, past practice dictates motions appointing the officers and chaplain, will be done before the Mayor swears them in. This answer goes for all coming months as well. Mrs. Floyd believes the agenda should be revised. President O'Connell stated that he will take it under advisement.

President O'Connell recognized Mrs. Shallet. Mrs. Shallet made a motion to appoint Russell Martorelli Part-Time Police Officer, seconded by Mr. Schreiber. All in favor, motion carried.

Mrs. Shallet made a motion to appoint David Voorhees Part-Time Police Officer, seconded by Mr. Schreiber. All in favor, motion carried.

Mrs. Shallet made a motion to appoint Richard Caruth, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell recognized Mayor Harris who swore in Part-Time Police Officer David Voorhees and Police Chaplain Richard Caruth. Mayor Harris stated that he will swear in Part-Time Officer Russell Martorelli in the near future. He could not make the meeting tonight.

President O'Connell recognized Mrs. Faison who presented the following Patriotic Winners with the gifts: 1st precinct ó Richard Garula, 313 Nassau Boulevard; 2nd precinct ó the Paulukas

Family, 626 9TH Avenue; 3rd precinct ó Zach & Daria Baldwin, 951 11TH Avenue; 4th precinct ó Michael Frey & Charlotte Hertler; 5th precinct ó Ian & Lori Ann McCann, 1631 Holmes Avenue. Mrs. Faison and President O'Connell congratulated all the winners.

President O'Connell called for a five minute recess.

President O'Connell called the meeting back to order.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2019 ó CDBG applications have been completed and forwarded to the Office of Housing and Community Development for County Council consideration. Phase 3 of Prospect Avenue is awarded for \$142,000. A meeting with OHCD was held on July 17 as requested in the award notification correspondence. Survey work has been scheduled to complete design.

AQUA Road Program ó Damon has completed the work. I would recommend final payment in the amount of \$26,318.10. The maintenance bond which expires June 20, 2020 has been forwarded to the Borough.

AQUA main replacement ó AQUA work on 11th is underway and main work is completed.

2019 Road Program ó Ms. Catania would like to have a motion to approve the road list.

PENNVEST Stormwater – PENNVEST grant and low interest loan for several trouble areas has been approved. Areas include Summit Avenue and 16th Avenue to alleviate drainage problems. Settlement documentation deadline has been postponed. Conditional award of Contract A to N. Abbonizio Contractors, Inc. for a bid price of \$269,060.00 and Contract B to JMC Contractors, Inc. for a bid price of \$392,875.00 was approved with the condition all easements were received. Contracts were forwarded to the Solicitor for review.

Witmer Park Playground ó Lechmanik has started work. There has been substantial completion done. We are holding 10% retainage.

Darby Creek Bridge ó PennDOT consultant and staff is currently preparing plans and reports for DEP review. No new public meetings have been scheduled.

STORM/SANITARY ISSUES:

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicate roots are prevalent. A heavy cleaning and root treatment is recommended.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

7th Avenue Sanitary Sewer ó Heavy roots evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Root Control ó Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke's Root Service for a feasible project.

OTHER:

Delco GreenWays Grant has been announced. Grant is initiated for the planning, acquisition, upgrade or construction of open spaces and recreation areas and trail systems. Deadline is September 9, 2019 and will require a resolution. I might suggest a master plan of the Moore's Lake Park. Completion of this work will provide a tool for future grants. Another project would be the playground at Park Square.

REPORT OF THE MAYOR HARRIS

The following is a brief synopsis of police activity for the month of July 2019:

Calls for service (911 calls and self initiated ó 411; Arrests ó 58; DUI arrests ó 3; Parking Tickets ó 345; Abandoned Autos ó 7; Motor Vehicle Crashes ó 17; Medical Emergencies ó 53; Assist Other Local Police ó 21; Alarm Calls ó 23.

Notable Incidents:

PPPD and members of the Delaware County Drug Task Force served a search warrant on a house on the 1200 block of Lincoln. One male arrested. House has ties to drug sales and it is believed that the residents will be moving out in the near future. Officer Kyle Gross was the lead investigator.

Members of the PPPD, PPF, Code Enforcement, and Health Inspector worked in cooperation with one another for a complaint of a house in deplorable conditions on 14th. House was found to be uninhabitable and was secured. One subject on scene placed under arrest.

Mayor Harris reported that there has been no word or update on the Lincoln Avenue Bridge Project.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet plans on recognizing the 10 Year Old Boys from Prospect Park Youth Club who were three time baseball champs at the September Meeting.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

Mr. Bradley was absent.

Mrs. Shallet read the updates to the Civil Service Rules and Regulations. Mrs. Shallet made a motion to approve Resolution No. 1868 ó updates to the Civil Service Rules and Regulations, seconded by Mrs. Faison. All in favor, motion carried.

Mrs. Shallet made a motion to approve the purchase of a new police vehicle through the COSTARS program, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF SOLICITOR – JOHN MCBLAIN

There are two items on the agenda under Public Works. Mr. Sutphin reported on this issue previously. This has the goal of the towns doing planning on improving the Chester Pike corridor. There is also a resolution establishing and adopting a complete streets policy. The passing of this resolution is the Borough establishing the policy standards.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for July 2019 which totaled \$144,847.01. Mrs. Shallet made a motion to approve the payroll report, seconded by Mrs. Faison. All in favor, motion carried.

BILLS LIST ó All members have a copy of the Bill List for the month of July 2019 to be paid in August 2019 in the amount of \$152,805.03. Mrs. Faison made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for July 2019. Total cash balance General Fund: \$1,024,052.48; Sewer Fund: \$666,881.46; Highway Fund: \$273,300.95; Escrow Fund: \$121,930.55; Recycling Fund: \$12,887.38. Mrs. Faison made a motion to approve the Treasurer’s Report, seconded by Mrs. Shallet. All in favor, motion carried.

The Borough participated in a program with Interboro High School for a summer intern. Our intern was Gabriel Donohue. Gabe did a fabulous job. Gabe met with several Council Members, including President O’Connell. He also attended a meeting with Senator Kearney. President O’Connell presented Gabe with a Certificate of Recognition for 2019 Outstanding Intern.

Several Council Members met with Senator Kearney and it was a very productive meeting.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore was absent.

Mrs. Faison made a motion to appoint Mike Childs to the Planning Commission for a term of 4 years, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

Mr. Sutphin was absent.

Mr. Schreiber made a motion to approve Invoice No. 3 (Final) to A.F. Damon in the amount of \$26,318.10 for the Aqua Street Improvements, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to approve Resolution No., 1869 establishing and adopting a complete streets policy, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to approve the Memorandum of Understanding for Multi-Municipal Collaborative between Glenolden, Folcroft, Norwood, Prospect Park, Ridley Park and Sharon Hill Boroughs, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to advertise for bids for the 2019 Road Program, seconded by Mrs. Faison. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

There was no movie night due to the weather. The moving night and two concerts were well attended. The one movie night coincided with National Night Out, which worked out well.

Mrs. Faison sent a letter to Steve Lennox for the senior projects. The library asked if one of the senior projects could be the Library Book and Bake Sales. Mrs. Faison added that to the list.

The Food and Music Festival will be held on October 12, 2019 from noon to 5:00 p.m. at Park Square. Music acts and food trucks are already being booked. This will be combined with Community Day.

Mrs. Faison is working on getting the Borough a Junior Councilperson.

The library has passes for museums, Elmwood Zoo passes, Academy of National Sciences, The National Constitution Center and the Seaport Museum. The Designer Bag Bingo will be held on November 9th. Council President O'Connell calls out the numbers.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber made a motion to approve Payment in the amount of \$46,532.25 to Lechmanik, Inc. for the Witmer Park Improvements, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to approve Payment #4 in the amount of \$10,368.00 to send to the County for approval to pay the Contractor for the 2018 CDBG Prospect Avenue Phase 2 Improvements, seconded by Mrs. Faison. All in favor, motion carried. It is almost complete. There were people actually at the playground tonight.

There are quite a few projects being kicked around. It will depend on grants and the budget.

President O'Connell thanked Mr. Schreiber and Ms. Catania for getting the Witmer Field playground.

OLD BUSINESS

None.

NEW BUSINESS

President O'Connell thanked all the agencies and Chief Madonna for getting the National Night Out together in such a short time. It was very well organized. There was a lot of positive feedback.

Mr. McBlain mentioned that there was discussion about the Delco Green Ways Grant. Ms. Catania explained that this a new program through the County that provides for existing open space updates. We are looking to do work at the Morton Homestead, such as new walkways. There is a 10% match.

President O'Connell made a motion to Approve Resolution No. 1870, Delco Green Ways Grant application submission, seconded by Mr. Schreiber. All in favor, motion carried.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Debbie Daniels, 816 11th Avenue, stated a few years ago they started a Toy Drive through Town Watch. They get a list of families and a wish list for the children. This year, we are hoping to do a fundraiser to raise money for this Toy Drive. They are looking to do pet photos with Santa at Park Square. We are hoping to have it November 30th from 11:00 a.m. to 3:00 p.m. We will certainly be sure that all pets are cleaned up after the event. All animals will be leashed or caged. President O'Connell told Mrs. Daniels to get with Councilman Schreiber.

Bob Horn, 220 Lincoln Avenue, stated there will be a First Responders Breakfast at the Ridley Park United Methodist Church on September 14th from 8:00 a.m. to 11:00 a.m.

Also, Mr. Horn stated that his neighbors grass was out of control. Two Highway Department staff came and cut the grass.

Pat Quinn, 840 8th Avenue, was intrigued by the Delco Green Ways Grant for work to be done at the Morton Homestead. He asked if new updated signs could be added. The current signs are almost unreadable.

Phyllis Floyd, 604 14th Avenue, thanked Police Chief Madonna for all he has done since he came to the Borough. She is embarrassed by the negative Facebook comments written about him. She appreciates all of his hard work and dedication.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:12 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary