

**MAY 14, 2019**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on May 14, 2019 at 7:30 p.m. at the Morton Homestead Property. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mrs. Shallet, Mr. O'Connell, Mr. Sutphin, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mr. Bradley and Mr. Moore were absent.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of April 9, 2019 Council Meeting. Mrs. Shallet made the motion, seconded by Mr. Sutphin. All in favor motion carried.

President O'Connell entertained a motion to approve the minutes from the business meeting held on May 1, 2019 for review and recommendation of Police Chief to the Civil Service Commission. Mrs. Shallet made the motion, seconded by Mr. Sutphin. All in favor motion carried.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary's Report for the month of April 2019. Total deposits for the General Fund were \$1,728,146.35; Sewer Fund \$550,015.16; Liquid Fuels \$3.02; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for April 2019. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public response.

President O'Connell recognized Mayor Harris who introduced State Senator Kearney from the 26<sup>th</sup> District. Senator Kearney greeted the crowd from the Senate. Senator Kearney stated he always enjoyed the time he spends in Prospect Park, especially Community Day. Senator Kearney presented Prospect Park with a Proclamation read on the floor of the Senate in celebration of the Borough's 120<sup>th</sup> Anniversary. Senator Kearney congratulated the Borough on its Anniversary on behalf of the Senate.

Mayor Harris introduced Joyce Capuzzi from the Daughter's of the American Revolution. Mrs. Capuzzi gave a history on the Daughter's of the Revolution, as well as the history of the Morton Homestead. The National Society Daughter's of the American Revolution was founded October 11, 1890. The ribbons are only worn when they are officially representing the D.A.R. The D.A.R. objections laid force remain the same. The objections are historical, educational and patriotic. They meet seven times a year.

Mrs. Capuzzi gave out postcards and asked all to fill out something they know about John Morton or the Homestead and end it with the words Truth, Myth or any word you would like to end with and send it off to someone. John Morton was born on 1725 in Ridley Township, Chester County, which is currently Delaware County. In July 2, 1776, when Congress called for a vote on the Declaration of Independence, Benjamin Franklin and James Wilson voted for independence and Thomas Willing and Charles Humphries voted against it. John Dickenson and Robert Morris were intentionally absent, leaving John Morton with the deciding vote. John Morton voted for independence. Mrs. Capuzzi stated that similar to Hooray, they would state Hazzah. She asked all in the audience to say “Hazzah” for John Morton.

Mrs. Capuzzi thanked the Mayor and Council for allowing her the opportunity to present the history of the Daughter’s of the American Revolution, as well as John Morton. Mayor Harris and President O’Connell thanked Mrs. Capuzzi for her informative presentation.

Mayor Harris honored retiring Police Chief Cliff Engel for his 35 years of dedicated service. Chief Engel thanked the Mayor, Council, Police Officers and residents for letting him be part of our family. Mayor Harris introduced Chief Engel’s wife Patty and thanked her for the sacrifice she endured while the Chief served Prospect Park. Mayor Harris thanked Chief Engel for serving Prospect Park with dedication and professionalism.

On behalf of Council, President O’Connell thanked Senator Kearney for coming down to give us this award and recognizing us in Harrisburg for our 125 Anniversary. Thanks also to Joyce Capuzzi for her presentation. President O’Connell has known Mrs. Capuzzi for many years, as they were where medic partners. President O’Connell is aware that a lot of work went in to her presentation.

President O’Connell stated it has been an honor to work with Chief Engel.

President O’Connell stated that the Borough has undertaken the maintenance of the Morton Homestead property. Approximately five years ago, the state was going to abandon the property. The Prospect Park Historical Society agreed to take over the property when they were functioning. We signed a 99 year lease with the state. This is an iconic to the community.

**REPORT OF ENGINEER – LISA CATANIA**

CDBG 2017 – Prospect Ave Improvements –Contractor has completed work. Final Payment request in the amount of \$ 8,000.02 will be presented for submission to OHCD for payment. Maintenance Bond has been received.

CDBG 2018 – Prospect Avenue Phase 2 Improvements- Contracts were forwarded to low bidder JMC Contractors and executed by the Borough. Work is expected to commence in the next few weeks. Residents will be notified.

CDBG 2019 –CDBG applications have been completed and forwarded to the Office of Housing and Community Development for County Council consideration. Prospect Avenue is awarded conditionally for \$142,000.

AQUA Road Program – The Borough portion of the project is \$193,671. AQUA fee in lieu is \$188,500. Norwood has approved their portion at their meeting in January. Work on 11th Avenue will be postponed until after the School year. A change order will be processed for the current Damon contract to exclude that restoration. Schedule is pending.

2019 Road Program – List of streets for consideration will be presented and is attached.

PADOT Resurfacing – PADOT has sent notification SR 420 – Lincoln Avenue will be part of a larger project for milling and paving that was let in December 2017. Highway Materials, Inc. is the contractor and work is expected to be completed next week, weather permitting.

PENNVEST Stormwater – PENNVEST grant and low interest loan for several trouble areas has been approved. Areas include Summit Avenue and 16th Avenue to alleviate drainage problems. Settlement is scheduled for July 10, 2019.

Madison Avenue Subdivision – Mike Murphy has visited the Borough office and requested start of the subdivision which was approved in February 2013. This surpasses the 5 year time limit for changes necessary due to ordinance changes (MPC Section 508(4)(ii)). Plans have been approved. Awaiting Agreements and escrow and plans for recording.

Darby Creek Bridge – PennDOT consultant and staff is currently preparing plans and reports for DEP review. No new public meetings have been scheduled.

PennDOT E permitting – create and obtained approval of Emergency Card for work on Lincoln, 13<sup>th</sup> and Chester Pike.

#### STORM/SANITARY ISSUES:

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicate roots are prevalent. A heavy cleaning and root treatment is recommended.

7th Avenue Sanitary Sewer – Heavy roots evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

**REPORT OF THE MAYOR HARRIS**

Mayor Harris read the following police report for the month of April 2019. Officers responded to 21 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 19 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 10 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 39 medical emergencies. There were 6 motorist assistance calls, and 2 911 hang-up calls. There were a total of 336 complaints.

Tomorrow is Police Officer Memorial Day. Mayor Harris would like the flag outside Borough Hall to be put at half mast.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet had a safety meeting with the Highway and Sanitation Departments. We continue with safety first.

On May 23, 2019, Pennsylvania will be celebrating “Kindness Day”. It came from Mr. Rogers. The 143<sup>rd</sup> day of the year is May 23rd. Mr. Rogers used 1-4-3 as shorthand to regularly say “I Love You”. It is an initiative created by Mr. Rogers to do one kind thing a day for your neighbor. If you look up #1-4-3 day in PA, there is link with give you a kindness generator. Mr. Rogers had a saying “Imagine what our real neighborhoods would be like if we all had a kind word or deed to say or do each day for our neighbors”. Mrs. Shallet would love this to be part of our town initiative for the next 125 years.

**REPORT OF PUBLIC SAFETY - MR. BRADLEY**

Mr. Bradley was absent. On behalf of Mr. Bradley, President O’Connell thanked the Fire Department and neighboring Fire Departments who responded to the fire at the mattress store on Chester Pike. Thanks also to the Police Department and John Cepis for their help as well. There were 4 stores that suffered damage, with the worst being the mattress store.

**REPORT OF SOLICITOR – JOHN MCBLAIN**

Mr. McBlain is seeking authorization to advertise an Ordinance to be considered for approval at the June meeting for the PENNVEST grant and loan for the storm sewer work. Ms. Catania explained this grant and loan in great detail in previous meetings.

President O’Connell entertained a motion to advertise the PENNVEST grant and loan. Mr. Schreiber made the motion, seconded by Mrs. Shallet.

**REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for April 2019 which totaled \$119,061.65. Mr. Schreiber made a motion to approve the payroll report, seconded by Mrs. Faison. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of April 2019 to be paid in May 2019 in the amount of \$176,208.62. Mr. Schreiber made a motion to approve the Bill List, seconded by Mrs. Faison. All in favor, motion carried.

**TREASURER’S REPORT:** All members have a copy of the Treasurer’s Report for April 2019. Total cash balance General Fund: \$1,680,987.85; Sewer Fund: \$819,575.93; Highway Fund: \$343,652.02; Escrow Fund: \$88,048.99; Recycling Fund: \$12,887.38. Mr. Schreiber made a motion to approve the Treasurer’s Report, seconded by Mrs. Faison. All in favor, motion carried.

President O’Connell thanked all of the people involved in getting the meeting to be held at the Morton Homestead location. President O’Connell thanked Mr. Sutphin, the Highway Department, John Saddic for his photography, the office staff, School Board Members Justine Shivone and Bill Phelps and Judge Jack Lippart for attending. Special thanks to John Cepis who was instrumental in getting everything set up.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore was absent.

**REPORT OF PUBLIC WORKS – MR. SUTPHIN**

Mr. Sutphin is honored to be here. He thanked the Highway Department and all involved and contributed. Thank you to Jack Lippart and Justin Shivone for attending.

Mr. Sutphin is sharing the Prospect Park Vision Plan with all of the businesses. He encourages all businesses and resident to take a look at this plan. All will need to work together. I am educating businesses on the plan.

The Public Works Department is geared up for summer. We are keeping up with Lincoln Avenue making it look nice.

The recycling grant would educate at the grade school level. China is no longer accepting our recycling. The cost continues to rise.

## **REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

The library board meeting has been moved to May 23<sup>rd</sup> at 7:00 in the library.

There will be two movie nights and two concerts this summer. The concerts are July 16<sup>th</sup> and July 30<sup>th</sup>. The movie nights will be held on July 23<sup>rd</sup> and August 6<sup>th</sup>. All will take place in Park Square.

The Food and Music Festival will be held on October 12, 2019 from noon to 5:00 p.m. at Park Square. Music acts and food trucks are already being booked. This will also be Community Day. All associations in the Borough are asked to participate in Community Day, by setting up tables regarding their boards.

Mrs. Faison thanked Keith Lockhart, the Recreation Board and Greg Sutphin for the history evening held on May 7<sup>th</sup> at the Masonic Lodge. It was well attended and very informative.

The 4<sup>th</sup> of July house decorating will take place again this year. Notices will be sent out in June.

The Recreation Board has been moved to June 10<sup>th</sup>, tentatively at Borough Hall.

## **REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER**

Mr. Schreiber made a motion to accept the low bid from Scanlon Associates in the amount of \$4,295.00 for the yearly HVAC maintenance contract, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to accept the low bid from Lechmanik, Inc. in the amount of \$65,620.50 for the Witmer Field Playground Improvements, seconded by Mr. Sutphin. All in favor, motion carried.

We have replaced the first and third base line fencing. We will be getting ready to install our 32 combination trash/recycling cans shortly. The playground will be installed in the near future. We will try to get a grant again next year for another park. We will hope to do another park next year. The Witmer Field clubhouse will be painted.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Joe Magee, 719 10<sup>th</sup> Avenue, thanked everyone for welcoming him into Prospect Park in the past seven years. He owns several businesses and Prospect Park is a great place to run them. He appreciates the efforts Council puts in to keeping up the town, especially the business district. President O'Connell thanked him for all his involvement in the Borough.

Mayor Harris said what a great idea it was to have the meeting held at the Morton Homestead. Mayor Harris' wife grew up on Prospect Park and lives in the same home she grew up in. Mayor Harris has lived in town for 20 years. Prospect Park is a fantastic town with a fantastic community. There is a lot of history here tonight.

President O'Connell is a life-long resident of Prospect Park. He enjoys the great friends and families he has in this town.

Mr. Sutphin thanked all the committees. It is incredible that "In God We Trust" was coined here in town. There is certainly room for continued growth.

Mrs. Faison lived in Prospect Park for 34 years and loves this community. She is very proud to live here and would not want to live anywhere else. She was highly involved with the Youth Club and now on Council for many years. All her kids are Interboro graduates. Mrs. Faison coaches at the school.

Mr. Schreiber was born and raised in Prospect Park and lives in the house he grew up in, where he now raises his family. He has been involved for 34 years in one way or another. He has been involved in pretty much every organization. He would not trade living in Prospect Park Borough for anything in the world.

President O'Connell thanked everyone again for attending tonight and braving the weather.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Schreiber. All in favor, motion carried. The meeting adjourned at 8:28 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst  
Borough Secretary