

JUNE 11, 2019
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on June 11, 2019 at 7:30 p.m. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. O'Connell, Mrs. Faison and Mr. Schreiber. Ms. Goffney and Ms. Catania were also present. Mr. Bradley and Mr. Moore were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of May 14, 2019 Council Meeting. Mrs. Shallet made the motion, seconded by Mrs. Faison. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of May 2019. Total deposits for the General Fund were \$211,761.45; Sewer Fund \$84,556.82; Liquid Fuels \$6,232.25; Escrow Fund \$2,500.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for May 2019. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public response.

President O'Connell recognized Mayor Harris. Mayor Harris read Resolution No. 1867 appointing David Madonna Chief of Police. President O'Connell entertained a motion to approve Resolution No. 1867. Mrs. Faison made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell recognized Mrs. Shallet. Mrs. Shallet made a motion to appoint David Madonna Chief of Police, seconded by Mr. Schreiber. All in favor, motion carried.

Mayor Harris was on the search committee with Mrs. Shallet and Mr. Bradley. This is one of the biggest decisions we had to make. We all agreed that appointing Chief Madonna was a great decision.

Mayor Harris recognized Judge Jack Lippart who swore in Chief of Police David Madonna.

Mayor Harris presented Chief Madonna with his badge, which recognizes the Borough's 125th Anniversary.

President O'Connell called a ten minute recess.

President O'Connell called the meeting back to order.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2018 – Prospect Avenue Phase 2 Improvements - JMC Contractors has substantially completed work. Lights should be delivered week of June 3 and installed within the week. Final Quantities change order in the amount of \$6,720.00 is recommended for approval. Final contract amount is \$130,845.00 and is covered by the grant amount. Lighting for the project is under a separate Co-stars contract at \$25,049.50. A Request for Payment #3 in the amount of \$107,392.50 is recommended to be forwarded to the County for payment. Lenni Electric will be installing the lights tomorrow.

CDBG 2019 –CDBG applications have been completed and forwarded to the Office of Housing and Community Development for County Council consideration. Phase 3 of Prospect Avenue is awarded for \$142,000.

AQUA Road Program – Damon has completed the portion of the work on 10th Avenue and continues on 9th and is expected to be completed early next week. A payment in the amount of \$117, 883.58 is recommended. Work on 11th Avenue will be postponed until after the School year.

AQUA main replacement – AQUA has advised work on 11th will commence on June 17, 2019. A copy of the notification to the residents has been forwarded to the Borough. Restoration of this portion of work is included in the 2019 road program.

2019 Road Program – Bid package will be advertised on June 25 with bid opening on July 9.

PENNVEST Stormwater – PENNVEST grant and low interest loan for several trouble areas has been approved. Areas include Summit Avenue and 16th Avenue to alleviate drainage problems. Settlement is scheduled for July 10, 2019. Conditional award of Contract A to N. Abbonizio Contractors, Inc. for a bid price of \$269,060.00 and Contract B to JMC Contractors, Inc. for a bid price of \$392,875.00 was approved with the condition all easements were received.

Witmer Park Playground – Contracts were forwarded to contractor Lechmanik and received executed. Contracts are forwarded to the Solicitor for review and execution by the Borough.

Madison Avenue Subdivision – Mike Murphy has visited the Borough office and requested start of the subdivision which was approved in February 2013. This surpasses the 5 year time limit for changes necessary due to ordinance changes (MPC Section 508(4)(ii)). Plans have been approved. Awaiting Agreements and escrow and plans for recording.

Darby Creek Bridge – PennDOT consultant and staff is currently preparing plans and reports for DEP review. No new public meetings have been scheduled.

STORM/SANITARY ISSUES:

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicate roots are prevalent. A heavy cleaning and root treatment is recommended.

7th Avenue Sanitary Sewer – Heavy roots evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the following police report for the month of May 2019. Officers responded to 30 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 23 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 10 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 49 medical emergencies. There were 6 motorist assistance calls, and 4 911 hang-up calls. There were a total of 352 complaints.

The Memorial Day Parade was held and it was a beautiful day. As usual, a great job was done by the Norwood VFW and Legion.

The fireworks were June 8th. It was by far the largest crown we ever had. The field was packed. The fireworks were a little light. Kim Hibbs, from the 4th of July Committee is going to speak to the vendor.

The next event is the 4th of July parade. The parade starts at the upper end of town.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet attended the Workplace Safety Committee conference. This conference was informative and attendance has a double bonus; safety first and we received a 10% discount on our Workers Compensation Insurance.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

Mr. Bradley was absent. No Council comments on public safety.

REPORT OF SOLICITOR – JACKIE GOFFNEY FOR JOHN MCBLAIN

Ms. Gaffney stated that all action items are on the agenda for this evening.

President O’Connell stated Mr. McBlain is working with the Civil Service Commission to get the publication and testing dates for the Sergeant.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for May 2019 which totaled \$151,729.93. Mrs. Shallet made a motion to approve the payroll report, seconded by Mrs. Faison. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of May 2019 to be paid in June 2019 in the amount of \$543,316.69. Mr. Schreiber made a motion to approve the Bill List, seconded by Mrs. Faison. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for May 2019. Total cash balance General Fund: \$1,556,803.80; Sewer Fund: \$652,849.25; Highway Fund: \$349,205.78; Escrow Fund: \$89,588.05; Recycling Fund: \$12,887.38. Mr. Schreiber made a motion to approve the Treasurer’s Report, seconded by Mrs. Shallet. All in favor, motion carried.

No new news on the Lincoln Avenue bridge replacement.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore was absent. No Council comments on Planning and Zoning.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

Mr. Sutphin was absent.

Mr. Schreiber made a motion to approve Aqua Road Program payment in the amount of \$117,883.58 to A.F. Damon, seconded by Mrs. Faison. All in favor, motion carried.

President O’Connell commented that the grass has been cut on Lincoln Avenue and the flowers planted in conjunction with the Beautification Committee, under the direction of Mr. Sutphin. Thanks to Mr. Sutphin and the highway department.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

There will be two movie nights and two concerts this summer. The concerts are July 16th and July 30th. The movie nights will be held on July 23rd and August 6th. All will take place in Park Square. The bands are the DeLasalle Band and Wonderland Band. We will also be judging most patriotic house decorating contest for the 4th of July.

The Food and Music Festival will be held on October 12, 2019 from noon to 5:00 p.m. at Park Square. Music acts and food trucks are already being booked. This will also be Community Day. There will be a Halloween parade, bounce houses and a balloon lady.

The library had their art show last week. They had approximate 90 people in attendance. The library summer kickoff is Saturday, June 15th. This includes children's gently used book sale in the library starting at 9:00 a.m. and at 11:00 a.m. Town Hall Delaware Nature Society, presents Turtle's Race with Beaver. Guest readers will begin on Wednesday's July 10th, 17th, 24th, 31st and August 7th at the Prospect Park Swim Club at 1:00 p.m.

Robotics will be Thursday, July 11th at 6:30 p.m. Story times have begun. Check the library for further information.

Reminder, you can check out free passes in the library for Elmwood Park Zoo, Academy of Natural Sciences, National Constitution Center and the Independence Seaport Museum. The adults meet the second Monday of each month at 6:30 for a lively discussion.

Designer Bag Bingo will be November 9th. Be sure and save the date.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber made a motion to approve Ordinance 1349 – PENNVEST Grant and Loan for Storm Sewer Improvements, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to approve Change Order in the amount of \$6,720.00 for the 2018 CDBG Prospect Avenue Phase 2 Improvements, seconded by Mrs. Faison. All in favor, motion carried.

The Witmer Field Clubhouse painting has been complete. We are waiting on proofs for artwork. We will then get some security lighting.

Four benches are being installed at the second T-Ball Field. We also removed one of the playground pieces for safety reasons at Park Square. We will work on that at the end of the year.

The playground improvements at Witmer Field will be installed in the next few weeks.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

No public participation.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Schreiber. All in favor, motion carried. The meeting adjourned at 8:02 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary