

APRIL 9, 2019
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on April 9, 2019 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Sutphin, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mr. Moore was absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of March 12, 2019 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of March 2019. Total deposits for the General Fund were \$616,294.12; Sewer Fund \$179,397.77; Liquid Fuels \$169,987.93; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for March 2019. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public response.

President O'Connell recognized Mayor Harris who introduced John Dixon from the Prospect Lodge 578 Free and Accepted Masons of Pennsylvania. Mr. Dixon gave a presentation on the history of the organization. President O'Connell thanked Mr. Dixon for his presentation and stated that the organization was established before the Borough was even incorporated.

Mr. Sutphin thanked Mr. Dixon for offering the Lodge to the Borough to hold a history of Prospect Park for the 125th Anniversary on May 7th. Keith Lockhart will be presenting the history. Mr. Sutphin thanked Mr. Dixon for allowing the use of their hose to water the flowers along the Masonic property.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2017 – Prospect Ave Improvements – Contractor has completed work. Final Payment request in the amount of \$ 8,000.02 is expected to be sent to the Office of Housing and Community Development upon completion of the punchlist. Punchlist should be completed in the next few weeks as the work is mostly landscape related.

CDBG 2018 – Prospect Avenue Phase 2 Improvements- Contracts were forwarded to low bidder JMC Contractors and executed by the Borough. Preconstruction meeting was held April 5 at OHCD.

CDBG 2019 –CDBG applications have been completed and forwarded to the Office of Housing and Community Development for County Council consideration. Phase 3 of Prospect Avenue is awarded conditionally for \$142,000.

AQUA Road Program – The Borough portion of the project is \$193,671. AQUA fee in lieu is \$188,500. Norwood has approved their portion at their meeting in January. Work on 11th Avenue will be postponed until after the School year. A change order will be processed for the current Damon contract to exclude that restoration.

2019 Road Program – List of streets for consideration will be presented.

PADOT Resurfacing – PADOT has sent notification SR 420 – Lincoln Avenue will be part of a larger project for milling and paving that was let in December 2017. Highway Materials, Inc. is the contractor. No new schedule has been received.

PENNVEST Stormwater – PENNVEST grant and low interest loan for several trouble areas has been approved. Areas include Summit Avenue and 16th Avenue noted below to alleviate drainage problems. Letter of No Prejudice Resolution and Borrowing Letter will be offered for consideration. This will allow the Borough to start work prior to settlement of the loan/grant. Bids were taken Tuesday, April 9, 2019.

Madison Avenue Subdivision – Mike Murphy has visited the Borough office and requested start of the subdivision which was approved in February 2013. This surpasses the 5 year time limit for changes necessary due to ordinance changes (MPC Section 508(4)(ii)). The SALDO has been updated and the plans should reflect those changes.

Darby Crescent Road Vacation – Created visual aids for hearing for council action on the Vacation of the dead end of Darby Crescent Road.

STORM/SANITARY ISSUES:

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicate roots are prevalent. A heavy cleaning and root treatment is recommended.

7th Avenue Sanitary Sewer – Heavy roots evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

President O’Connell announced that we received notice that PennDOT will be paving Route 420 from Baltimore Pike to Tinicum Township.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the following police report for the month of March 2019. Officers responded to 26 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 17 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 13 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 30 medical emergencies. There were 9 motorist assistance calls, and 10 911 hang-up calls. There were a total of 343 complaints.

Mayor Harris announced that Police Chief Cliff Engel will be retiring in June. The Borough received 12 applications. Mayor Harris, Mrs. Shallet, and Mr. Bradley met with the applicants. The Borough will be selecting the new Chief of Police in May.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet stated that it is Local Government Week.

All 2019 health inspections have been completed and all licensed were issued.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

Mr. Bradley announced that Sergeant Bozeman will be retiring in August. The Civil Service Commission will be holding a meeting in the near future to discuss the advertising of the Sergeant and a Patrolman position.

REPORT OF SOLICITOR – JOHN MCBLAIN

Mr. McBlain stated there are two action items that will be addressed under the report of Planning and Zoning.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for March 2019 which totaled \$120,789.81. Mr. Bradley made a motion to approve the payroll report, seconded by Mrs. Shallet. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of March 2019 to be paid in April 2019 in the amount of \$453,545.94. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for March 2019. Total cash balance General Fund: \$314,826.21; Sewer Fund: \$272,510.84; Highway Fund: \$344,311.61; Escrow Fund: \$88,048.99; Recycling Fund: \$12,887.38. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mrs. Shallet. All in favor, motion carried.

In honor of the Borough’s 125th Borough Anniversary, the May 14th Council Meeting will be held at the Morton Homestead. All residents are encouraged to attend.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore was absent.

Mr. McBlain described the Ordinance and Resolution that are on the agenda for motions.

Ordinance 1348 and the public meeting for the vacation of a portion of Darby Crescent Road were duly advertised and the meeting was held before the Council Meeting. The Resolution on the agenda is a re-approval of the final subdivision and land development plan of John Michael Thomas Builders, Inc. for the property at the terminus of Madison Avenue.

Mr. Bradley made a motion to approve Ordinance 1348 – vacation of a portion of Darby Crescent Road, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Bradley made a motion to approve Resolution No. 1866 – re-approval of the final subdivision and land development plan of John Michael Thomas Builders, Inc. for the property at the terminus of Madison Avenue, seconded by Mr. Sutphin. All in favor, motion carried.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

Mr. Sutphin, Mrs. Borchert, and Mr. Cleaver attended a meeting held by the Delaware County Planning Department regarding the 20 year Lincoln Avenue Vision Plan.

The Borough will hold a free electronic and paper recycling event May 18th at Interboro High School from 9:00 a.m. to noon.

Mr. Sutphin stated that the cost of waste and recycling removal is increasing. Mr. Sutphin thanked Council for not passing these costs on to the residents in their taxes.

A recycling grant was awarded for equipment that would help the Borough. Within a year or two we have a lot of education we can do regarding recycling. We will provide rulers to all grade school members in conjunction with an advertising company. Cost for recycling has risen recently. We did not pass this increase onto the residents.

Prospect Park Beautification Committee is providing flowers to be planted at the Masonic Lodge and the Prospect Park Welcome Sign.

Pothole repairs are being done. Residents are encouraged to call Borough Hall if they see a pothole in need of repair.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

Keith Lockhart will be doing a presentation for the Borough’s 125th Anniversary at Masonic Hall on May 7th from 7:00 p.m. to 9:00 p.m. Thanks to the Masonic Hall for donating the hall.

The Easter Egg Hunt will be held on April 13th at 10:00 a.m. at the Hollow. The fire company will be bringing the Easter Bunny on the fire truck.

The 4th of July house decorating will take place again this year. There will be two movie nights and two concerts this summer. The concerts are July 16th and July 30th. The movie nights will be held on July 23rd and August 6th. All will take place in Park Square.

The Food and Music Festival will be held on October 12, 2019 from noon to 5:00 p.m. at Park Square. Music acts and food trucks are already being booked. The summer concerts and movies are in the works. We hope to help out with the Fireworks.

This week is “National Library Week”. In honor of National Library Week, we congratulate the Prospect Park Library on their 95th Anniversary. The library originated in 1924 in the private home of Mrs. J. Willard Barritt, located on Lafayette Avenue, when the Women’s Civic Club reviewed 10 books at their meeting, which served at the nucleus of the Library. These books are currently housed in the library for all to view. In 1949, the Library moved to a new building on Borough property on Maryland Avenue, its present location.

Please support the library with its “Annual Spring Book/Bake/DVD Sale” on Friday, April 12th from 7:00 p.m. to 9:00 p.m. and Saturday, April 13th from 9:00 a.m. to 1:00 p.m.

On Saturday, April 13th, between 10:00 a.m. to 1:00 p.m., there will a free “Kids Spring Craft” for children ages 3 and up.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber made a motion to conditionally approve the low bid from N. Abbonizio in the amount of \$230,560.00 for the 16th alley avenue drainage improvements, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to conditionally approve the low bid from JMC Contractors, Inc. in the amount of \$392,875.00 for the Summit Avenue drainage improvements, seconded by Mrs. Faison. All in favor, motion carried.

The playground equipment is in and we will be going out for bid shortly for the installation. The trash and recycling cans are also in and will be placed in all the parks in the near future.

OLD BUSINESS

President O’Connell mentioned that there has been no new action on the replacement of the bridge on Route 420.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

No response from the public.

MOTION TO ADJOURN

President O’Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:06 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary