

**FEBRUARY 12, 2019**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on February 12, 2019 at 7:30 p.m. at Borough Hall. President O’Connell called the meeting to order and led in saying the Pledge of Allegiance and asked everyone to remain standing for a moment of silence for Anthony J. Maffei, longtime Fire Chief who was laid to rest this morning.

**ROLL CALL**

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O’Connell, Mr. Sutphin, Mrs. Faison and Mr. Schreiber. John McBlain and Lisa Catania were also present. Mr. Moore was absent.

**MINUTES**

President O’Connell entertained a motion to approve the minutes of January 8, 2019 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor motion carried.

**SECRETARY’S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary’s Report for the month of January 2019. Total deposits for the General Fund were \$195,591.78 Sewer Fund \$18,602.77; Liquid Fuels \$1.94; Escrow Fund \$3,000.00; Recycling Fund \$3,940.00. President O’Connell entertained a motion for approval of the Secretary’s Report for December 2018. Mr. Bradley made the motion, seconded by Mr. Sutphen. All in favor, motion carried.

President O’Connell read over the agenda for tonight’s meeting. Phyllis Floyd, 604 14<sup>th</sup> Avenue, asked who was overseeing the Planning Commission and Zoning Hearing Board since Mr. Moore has been ill. President O’Connell stated there is no report for this evening. President O’Connell is overseeing the Planning Commission and Zoning Hearing Board in Mr. Moore’s absence. For tonight’s meeting, Mr. Sutphin will make the motion under Planning and Zoning.

President O’Connell turned the meeting over to Mrs. Faison, who awarded the 2018 Christmas House Decorating Winners: 1<sup>st</sup> precinct – Anthony and Donna Scott, 505 Lafayette Avenue (not present); 2<sup>nd</sup> precinct – William and Tracy Maier, 601 11<sup>th</sup> Avenue; 3<sup>rd</sup> precinct – Michael Palma, 810 Prospect Avenue (not present); 4<sup>th</sup> precinct – Richard and Patricia Heller, 813 14<sup>th</sup> Avenue (not present); 5<sup>th</sup> precinct – Thomas Harry and Laurie Braconnier, 710 16<sup>th</sup> Avenue. President O’Connell congratulated the winners and encouraged to continue decorating for the other contests. Mrs. Faison stated the next contest will be 4<sup>th</sup> of July Patriotic Decorating.

**REPORT OF ENGINEER – LISA CATANIA**

CDBG 2017 – Prospect Ave Improvements –Contractor has completed work. A credit change order in the amount of \$1,279.50 for adjustment of final quantities is recommended. Final Payment request in the amount of \$ 8,000.02 is expected to be sent to the Office of Housing and Community Development upon completion of the punchlist.

CDBG 2018 – Prospect Avenue Phase 2 Improvements- Design is complete. Authorization to bid should be considered.

CDBG 2019 –CDBG applications have been completed and forwarded to the Office of Housing and Community Development for County Council consideration. A May decision is expected.

AQUA Road Program – The Borough portion of the project is \$193,671. AQUA fee in lieu is \$188,500. Norwood has approved their portion at their meeting in January. Contracts have been forwarded to AF Damon of Upland, PA. Work to be completed in the spring.

2019 Road Program – County Aid Resolution will be presented for action.

PADOT Resurfacing – PADOT has sent notification SR 420 – Lincoln Avenue will be part of a larger project for milling and paving that was let in December 2017. Highway Materials, Inc. is the contractor. No new schedule has been received.

PENNVEST Stormwater – PENNVEST grant and low interest loan for several trouble areas has been approved. Areas include Summit Avenue and 16th Avenue noted below to alleviate drainage problems. Grant offer has been forwarded to the Borough for acceptance. Ms. Catania and Councilman Sutphin attended the meeting. Part of the Borough’s grant was highlighted in the meeting.

PECO Green Region – PECO has announced the Green Region Grant which has a maximum of \$10,000 and is a 50% match. Grant has been submitted for Witmer Park Playground.

Madison Avenue Subdivision – Mike Murphy has visited the Borough office and requested start of the subdivision which was approved in February 2013. This surpasses the 5 year time limit for changes necessary due to ordinance changes (MPC Section 508(4)(ii)). The SALDO has been updated and the plans should reflect those changes. The owner asked for a waiver of the landscaping. Ms. Catania hopes to act on the waiver at the March meeting.

STORM/SANITARY ISSUES:

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. This work is part of the PENNVEST project.

16th Avenue – Design has been completed to resolve flooding issues due to infill and alley paving at a low point in the rear of homes. Project is included in the PENNVEST project.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.

- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicate roots are prevalent. A heavy cleaning and root treatment is recommended.

7th Avenue Sanitary Sewer – Heavy roots are evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

**REPORT OF THE MAYOR HARRIS**

Mayor Harris read the following police report for the month of January 2019. Officers responded to 26 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 19 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 9 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 34 medical emergencies. There were 11 motorist assistance calls, and 1 911 hang-up calls. There were a total of 336 complaints.

There were 8 complaints that were Borough to the Borough’s attention. All complaints were given to the appropriate person to handle. No vehicle citations issued in January.

We are still awaiting a report from PennDOT on the Lincoln Avenue bridge project. Mayor Harris will reach out the toe PennDOT representative.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet is actively working on safety issues with the highway and sanitation departments and their building. Changes have been made, with the help of Councilman Sutphin.

**REPORT OF PUBLIC SAFETY - MR. BRADLEY**

Part-Time Police Officer George Brown has resigned.

**REPORT OF SOLICITOR – JOHN MCBLAIN**

The Borough received a petition from residents Thomas Nash, George Foreaker and Sam Ewing asking the Borough to vacate a portion of Darby Crescent Road that is currently a paper street.

The Borough only has 21 years to open the road and that expired decades ago. There is a motion on the agenda this evening to authorize the advertisement of a public hearing concerning the vacation of the paper street, as well as an Ordinance for the Borough to vacate this paper street if they so agree. These residents would need to get a quiet title from the County. President O'Connell thanked Mr. McBlain for the explanation.

**REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O'CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for January 2019 which totaled \$158,721.55. Mr. Schreiber made a motion to approve the payroll report, seconded by Mr. Bradley. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of January 2019 to be paid in February 2019 in the amount of \$99,317.35. Mr. Schreiber made a motion to approve the Bill List, seconded by Mr. Bradley. All in favor, motion carried.

**TREASURER'S REPORT:** All members have a copy of the Treasurer's Report for January 2019. Total cash balance General Fund: \$312,119.45; Sewer Fund: \$265,451.24; Highway Fund: \$225,004.13; Escrow Fund: \$101,058.26; Recycling Fund: \$12,887.38. Mr. Schreiber made a motion to approve the Treasurer's Report, seconded by Mr. Bradley. All in favor, motion carried.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore was absent.

Mr. Sutphin made a motion to release escrow in the amount of \$14,009.27 to Interboro School District for the storm water project at the administration building, seconded by Mr. Schreiber. All in favor, motion carried. President O'Connell explained that this was a project done by the School District that has been completed and inspected to satisfaction and therefore, we need to release the remaining escrow monies.

Mr. Sutphin made a motion to authorize advertisement of a public hearing to be held on March 12<sup>th</sup> at 7:00 p.m. and Ordinance for the vacation of a portion of Darby Crescent Road, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Sutphin stated he was honored to make these motions on Mr. Moore's behalf.

**REPORT OF PUBLIC WORKS – MR. SUTPHIN**

A recycling grant was submitted for equipment that would help the Borough. As stated by Mrs. Shallet, we are working on safety issues at the Borough garage. Mr. Sutphin thanked Mrs. Shallet for her help.

Mr. Sutphin thanked the Highway Department for keeping the roads clean and safe during the recent snow storms. Thanks to the Police Department for their help in coordinating with the highway department.

Mr. Sutphin made a motion to accept the low bid from JMC Contractors, Inc. in the amount of \$124,125.00 for the 2018 CDBG Prospect Avenue Improvements – Phase II, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Sutphin made a motion to approve Resolution No. 1864 – 2019 Road Program County Aid in the amount of \$7,560.00, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Sutphin made a motion to approve Credit Change Order in the amount \$1,279.50 for Prospect Avenue Phase I quantity adjustment, seconded by Mr. Schreiber. All in favor, motion carried.

### **REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

Storytime for ages 3 to 7 will be held on Monday's at 6:30 p.m. on March 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup>, April 1<sup>st</sup> and 8<sup>th</sup>. Toddler storytime for ages 2 and up will be held on Tuesday's at 11:15 a.m. on April 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup>. Infant storytime for ages birth to 2 will be held Fridays at 11:15 a.m. on February 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup>. The Library Spring Book/Bake/DVD sale will be held Friday, April 12<sup>th</sup> from 7:00 p.m. to 9:00 p.m. and Saturday, April 13<sup>th</sup> from 9:00 a.m. to 1:00 p.m. The spring craft event will be held on April 13<sup>th</sup> from 10:00 a.m. to 1:00 p.m.

Mrs. Faison made a motion to reappoint the following to the Recreation Board for a term of two years: Vicki Grant, Gene White, Chris Janusky, Paul Johnson and Natalie Nowroozi, seconded by Mr. Schreiber. All in favor, motion carried.

The Easter Egg Hunt will be held on April 13<sup>th</sup> at 10:00 a.m. at the Hollow. The Food and Music Festival will be held on October 12, 2019 from noon to 5:00 p.m. at Park Square. Music acts and food trucks are already being booked. The summer concerts and movies are in the works.

### **REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER**

Mr. Schreiber made a motion to accept the PENNVEST Grant in the amount of \$111,688.00 and the PENNVEST Loan in the amount of in the amount of \$909,592.00 for the stormwater management projects at a rate of 1%, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to authorize bids for the installation of the playground equipment at Witmer Field, seconded by Mrs. Shallet. All in favor, motion carried.

Mr. Schreiber made a motion to join the Eastern Delaware County Stormwater Collaborative for an annual fee of \$1,500.00, seconded by Mr. Bradley. All in favor, motion carried.

The playground equipment has been delivered. The trash cans are also here. We will install in the spring. Dirt is being delivered to both fields. Two benches will be installed at the new t-ball field.

Mr. Sutphin thanked Mr. Schreiber and Ms. Catania for getting the playground equipment.

## **OLD BUSINESS**

President O'Connell stated that the PENNVEST grant and loan will be for the two projects – one on 16<sup>th</sup> Avenue and the other on Summit Avenue.

## **NEW BUSINESS**

President O'Connell attended a meeting at the Interboro School District which will assign the Borough with a student to do an internship. They would be shadowing the staff. We are looking forward to participating in this project.

## **MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Jennifer Shaeffer, 714 16<sup>th</sup> Avenue, thanked the Borough for draining the alleys at 15<sup>th</sup> and 16<sup>th</sup> Avenue and for getting the grant and loan to correct the stormwater problem. Ms. Shaeffer was also concerned about the sanitation workers working in the bitter cold and if that was necessary. Mr. Sutphin stated that he did not believe it was a safety concern and that he relies on the foreman to let him know if the situation gets dangerous. Mr. Schreiber stated that he is monitoring the alleys and the truck will be there again tomorrow to drain the alley.

Paul Johnson, 1021 Washington Avenue, thanked Councilman Sutphin for his support this year for the Martin Luther King Day of Service Event. The Prospect Park Youth Club and the fire department are combining forces and will be sponsoring a food donation drive at the firehouse on January 21, 2019 from 8:00 a.m. to noon. The organizations that will benefit are the Loaves and Fishes located in Prospect Park and serves students at Delaware County Community College.

Phyllis Floyd, 604 14<sup>th</sup> Avenue, stated that the Mayor announced there were 8 complaints. She asked if he would go into further detail and Mayor Harris stated he will not. There were complaints about pumping out basements. Mrs. Floyd asked President O'Connell if the complaints can be given more detail. President O'Connell said he would need to check with the Solicitor. Mrs. Floyd asked if renters have numerous complaints, is there anything we can do to keep the undesirables out of our town. Mr. McBlain stated he would need to look into nuisance calls. He does not believe you can evict any resident for a certain amount of complaints. Mr. Sutphin stated we follow the code whether it has to do with undesirables or not.

Julia McDevitt, 1312 Lincoln Avenue, asked for an update on the shooting. Mayor Harris stated that this is an ongoing investigation and has no comment on.

Pat Quinn, 840 8<sup>th</sup> Avenue, was asked by the Youth Club if we could recognize the most valuable at the March or April meeting. President O'Connell told Mr. Quinn to get with Mrs. Hurst and she will place it on the agenda.

Tracy Maier, 601 11<sup>th</sup> Avenue, asked what the status of the work going on at 604 11<sup>th</sup> Avenue. Mr. Cepis stated call the police if there is work going on at 2:00 a.m. Mr. Cepis stated that there is not a clear Use and Occupancy and that is why they cannot occupy the property. Mrs. Edy

asked if she could speak to Mr. Cepis after the meeting concerning this property. Mr. Cepis agreed to meet with Mrs. Edy.

Mr. Johnson, 1021 Washington Avenue, thanked the Youth Club, Firehouse and Council for the collaborative effort for the Martin Luther King Day of Service. This drive benefited the Loaves and Fishes and the Delaware County Community College food insecure students.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:10 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst  
Borough Secretary