

OCTOBER 9, 2018
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on October 9, 2018 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mr. Bradley, Mr. O'Connell, Mr. Sutphin, and Mr. Schreiber. John McBlain and Ms. Catania were also present. Mrs. Shallet, Mr. Moore and Mrs. Faison were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of September 11, 2018 Council Meeting. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurts read the Secretary's Report for the month of September 2018. Total deposits for the General Fund were \$178,040.31; Sewer Fund \$8,290.52; Liquid Fuels \$2.67; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for September 2018. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public response.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2017 – Prospect Ave Improvements –Contractor has substantially completed work. Invoice #2 is recommended for payment.

CDBG 2018 – Kick off meeting with OHCD has been completed. Awaiting Environmental Review approval prior to start.

Road Program 2018 –AF Damon has substantially completed work. Change order #1 for final quantities and additional binder course work in the amount of \$2,116.52 for a total project cost of \$118,597.52 is recommended for approval. We would also recommend payment in the amount of \$112,667.64.

Energy Audit –Energy Systems Group met to discuss study completed at visit various sites owned and maintained by the Borough. These included Borough Hall, Library, Maintenance Garage, Police Station and Pavilion. The Report includes energy savings anticipated with upgrades to the street lights, traffic signals, buildings HVAC, IT and Communications.

PADOT Resurfacing – PADOT has sent notification SR 420 – Lincoln Avenue will be part of a larger project for milling and paving that was let in December 2017. Highway Materials, Inc. is the contractor and has indicated work will occur in mid-August to late September 2018.

PENNVEST Stormwater – Initiated work for application to PENNVEST for a grant or low interest loan for several trouble areas which include Summit Avenue and 16th Avenue noted below to alleviate drainage problems. We met with Tess Schlupp of PENNVEST and a DEP representative on August 17, 2018 to discuss application scope. Project application has been started online.

PECO Green Region – PECO has announced the Green Region Grant which has a maximum of \$10,000 and is a 50% match. President O’Connell asked if a Resolution approving the grant is necessary. Ms. Catania stated that it is and that there is a \$10,000.00 match.

Madison Avenue Subdivision – Mike Murphy has visited the Borough office and requested start of the subdivision which was approved in February 2013. This surpasses the 5 year time limit for changes necessary due to ordinance changes (MPC Section 508(4)(ii)). The SALDO has been updated and the plans should reflect those changes.

STORM/SANITARY ISSUES:

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work identified in our report of Summit Avenue 2014. Cost to repair inlet (verbal estimate) is \$14,000 and approximately 10’ of line will cost approximately \$12,000. The resident at 709 Summit has requested additional information as to the status of the work. This project will be included in the PENNVEST application.

Norwood Avenue – A to U Services has completed replacement of inlet and regrading in rear yard. Damage to the driveway and sidewalk at the site as well as curb and sidewalk at the adjoining site has been repaired.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicates roots are prevalent. A heavy cleaning and root treatment is recommended.

7th Avenue Sanitary Sewer – Heavy roots are evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of September 2018. Officers responded to 19 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 21 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 10 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 33 medical emergencies. There were 7 motorist assistance calls, and 3 911 hang-up calls. There were a total of 297 complaints.

Quality of Life Issues: Police issued six vehicle citations. There were a few complaints that were handled with letters and/or citations issued. The nuisance properties are being handled.

We are still awaiting word from PennDOT on the progress of the 420 Bridge project.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet was absent.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

The School Board is recognizing the crossing guards at their next meeting on October 17th.

Reminder to all residents to keep an eye out for the children on Halloween, and be sure to drive safe. Also, leaf season is upon us, so be careful driving on the wet leaves and do not place leaves in the street.

Day Light Savings is coming up, so be sure to change the batteries in your smoke detectors.

The Kindness Walk is going to be held on October 14th.

President O’Connell mentioned that the fire company will hold Fire Prevention Night is scheduled for Thursday, October 11th from 6:00 p.m. to 9:00 p.m., weather permitting.

President O’Connell reminded residents to be mindful of the deer.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain had no actions this evening.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for September 2018 which totaled \$127,324.75. Mr. Bradley made a motion to approve the payroll for September 2018, seconded by Mr. Sutphin. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of September 2018 to be paid in October 2018 in the amount of \$150,209.27. Mr. Bradley made a motion to approve the Bill List, seconded by Mr. Schreiber. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for September 2018. Total cash balance General Fund: \$1,140,357.48; Sewer Fund: \$480,832.24; Highway Fund: \$346,726.80; Escrow Fund: \$102,561.47; Recycling Fund: \$25,786.78. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Sutphin. All in favor, motion carried.

President O’Connell entertained a motion to approve Resolution No. 1861 – approval of the Green Region Grant application. There is a Borough \$10,000.00 match. The last Green Region Grant we applied for was granted. We used the grant for lighting down at the Hollow on the trail. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

The two budget meetings have been advertised. The first one was held tonight at 7:00 p.m. and the second one is scheduled for Wednesday, November 7th at 7:00 p.m.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore is recovering nicely from his latest surgery. We all wish him well.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

Mr. Sutphin made a motion to Change Order No. 1 for the 2018 Road Program, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Sutphin made a motion to approve Invoice No. 1 to A.F. Damon for the 2018 Road Program in the amount of \$112,667.64, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

Mrs. Faison was absent. President O’Connell stated that the Recreation Board Food and Music Festival is this Saturday, October 13th from noon until 6:00 p.m. at Park Square. Everyone is encouraged to attend. The Recreation Board put a lot of hard work into this event.

The Library Book and Bake Sale will be held October 26th and 27th. The Library Bag Bingo is being held November 10th at the firehouse. Doors open at 6:00 with Bingo starting at 7:00.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber is working on pricing for replacement of the air conditioner in the library. The estimate to repair is over \$2,000.00. H & H is currently getting a price together.

JUNIOR COUNCILPERSON – MADISON KELLER

Ms. Keller has resigned due to overwhelming school schedule.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

William Bucher, 921 8th Avenue, has had problems with kids setting up chairs in the alleyway. They leave trash and loiter on both sides of the alley. Kathy Darhun, 925 8th Avenue, reiterated Mr. Bucher’s concern. The police have been called and they have been responsive. Chief Engel asked Mr. Bucher and Ms. Darhun to continue to call 911 so it can be documented. Chief Engel asked to meet with them after the meeting.

Jennifer Schaefer, 714 16th Avenue, asked if the grant for the drainage issue on 15th and 16th Avenue. President O’Connell explained that we applied for a PennVest grant, with the help of the engineer. Ms. Catania believes they will be meeting in mid-November. President O’Connell stated that the Borough is moving forward with the grant.

Joe Dean, 714 16th Avenue, stated that as President of the Youth Club, they would like to look into applying for grants. Mr. Dean is looking for guidance on how to go about it. President O’Connell stated that the Borough would need to be involved, depending on what type of grant they are going for. Mr. Dean is looking for a lighting grant. Ms. Catania explained that there are several grants, some of which would require a match. Ms. Catania explained that lighting grants are tough to get. If they are a part of a bigger upgrade of the fields, or trails, it may be easier to get. Ms. Catania explained that the Youth Club would need to contribute match money as well. Mayor Harris suggested Mr. Dean compile a list of what types of grants they would like to apply for and talk to him and Mr. Schreiber. Mr. Dean mentioned that Norwood Youth Club received a grant for lights. Ms. Catania and Mr. McBlain told Mr. Dean that Norwood Borough paid for those lights. Mayor Harris stated that all grants have different parameters. Mr. McBlain explained that most grants are State Grants.

Mayor Harris stated that there is a Lincoln Avenue Bridge Project in the works. This project includes a trail starting at 2nd and Lafayette Avenues. Once the trail goes in, Mayor Harris would like to look into possibly adding to the grant, since it is located at Witmer Field.

Ms. Catania told Mr. Dean to contact her office and she will go over the playground equipment grant with him.

Paul Johnson, 1021 Washington Avenue, thanked President O’Connell, Mayor Harris and Mrs. Hurst in advance for their help with the Food and Music Festival. Tomorrow is the back pack drop for Kindergarten through 8th grade.

Chris Gilman, 1036 Lincoln Avenue, owner of the hair salon stated there is a huge problem in the back alley where a retaining wall is falling down. When it rains, water gets in his basement and he has two sump pumps. He would like to tackle the alley, along with the owner of the nail salon next door, but has a fear the retaining wall will collapse. Mr. Cepis stated that he is meeting the owner who abuts the retaining wall next week to do his annual inspections. Mr. Cepis will discuss a solution for the retaining wall.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried. The meeting adjourned at 8:01 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary