

JANUARY 2, 2018
PROSPECT PARK, PA

The Reorganization meeting of the Prospect Park Borough Council was held on January 2, 2018 at 6:30 p.m. at the Borough Hall. Mayor Harris called the meeting to order and led in saying the Pledge of Allegiance.

OATH OF OFFICE

Mayor Harris welcomed everyone and recognized Judge Lippart. Judge Lippart thanked the Mayor and Council for inviting him to perform the Oath's of Office. Judge Lippart administered the Oath of Office to the following: Mayor Jeffrey Harris, Tax Collector Jeffrey Park, Councilwoman Mary Ann Shallet, Councilman Patrick O'Connell, Councilwoman Diane Faison and Councilman Gregory Sutphin.

Mayor Harris thanked Judge Lippart for administering the oaths.

NOMINATIONS

Mayor Harris opened nominations for President of Council. Mr. Schreiber nominated Mr. O'Connell for President of Council, seconded by Mrs. Shallet. All in favor, motion carried. No other nominations were made and nominations for President of Council were closed.

Mayor Harris opened nominations for Vice President of Council. Mr. Schreiber nominated Mr. Moore, seconded by Mrs. Shallet. All in favor, motion carried. No other nominations were made and nominations for Vice-President of Council were closed.

Mayor Harris opened nominations for President Pro Tempore of Council. Mr. Schreiber nominated John Bradley, seconded by Mrs. Faison. All in favor, motion carried. No other nominations were made and nominations for President Pro Tempore were closed.

Mayor Harris congratulated everyone and turned the meeting over to Council President O'Connell.

President O'Connell thanked the Councilmembers for selecting him President of Council. He looks forward to working with the Mayor and all Councilmembers.

APPOINTMENTS

President O'Connell made appointments of the Council members. President O'Connell was appointed Chairperson of Administration and Finance. Mr. Moore was appointed Chairperson of Planning and Zoning. Mr. Sutphin was appointed Chairperson of Highway and Sanitation. Mr. Schreiber was appointed Chairperson of Buildings, Parks and Public Works. Mrs. Faison was appointed Chairperson of Library and Recreation. Mr. Bradley was appointed chairperson of Public Safety. Mrs. Shallet was appointed Chairperson of Health and Insurance;

President O'Connell entertained a motion to appoint Deborah Hurst Secretary. Mr. Schreiber made the motion, seconded by Mrs. Faison. All in favor, motion carried.

President O'Connell entertained a motion to appoint Deborah Hurst Treasurer. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell entertained a motion to appoint John McBlain from Swartz Campbell Solicitor. Mr. Schreiber made the motion, seconded by Mrs. Faison. All in favor, motion carried.

President O'Connell entertained a motion to appoint Lisa Catania of Catania Engineering Borough Engineer. Mr. Bradley made the motion, seconded by Mrs. Faison. All in favor, motion carried.

President O'Connell entertained a motion to appoint John Cepis Zoning Officer. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell entertained a motion to appoint Code Inspections, Inc. Building Code Official. Mr. Bradley made the motion, seconded by Mr. Schreiber. Motion carried. President O'Connell abstained from the vote due to a conflict of interest. President O'Connell presented Secretary Hurst with an abstention letter.

President O'Connell entertained a motion to appoint Code Inspections, Inc. Building Inspector. Mr. Bradley made the motion, seconded by Mrs. Shallet. Motion carried. President O'Connell abstained from the vote due to a conflict of interest. President O'Connell presented Secretary Hurst with an abstention letter.

President O'Connell entertained a motion to appoint John Cepis Code Enforcement Officer. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell entertained a motion to appoint James Simmonds Fire Marshall. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell entertained a motion to appoint Leitzell & Economidis, PC Borough Auditors. Mr. Schreiber made the motion, seconded by Mrs. Faison. All in favor, motion carried.

President O'Connell entertained a motion to appoint J.P. Kelly of Kelly Engineering as Alternate Engineer. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell entertained a motion to appoint Brian Razzi Health Officer. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell entertained a motion to appoint Code Inspections, Inc. Plumbing Inspector. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried. President O'Connell abstained from the vote due to a conflict of interest. President O'Connell presented Secretary Hurst with an abstention letter.

President O'Connell entertained a motion to appoint Daniel Van Wyk Zoning Hearing Board Solicitor. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O’Connell made a motion for Appointment of Depositories of Borough Funds – PNC Bank, Iron Workers Bank and County Savings Bank. Mr. Schreiber made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O’Connell entertained a motion for Appointment of Authorized Signers on Borough Accounts – Deborah Hurst, Patrick P. O’Connell, Ralph Moore, Mary Ann Shallet, and Eric Schreiber. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O’Connell thanked everyone for their continued service.

President O’Connell opened up the meeting to public comment. There was no public comment.

MOTION TO ADJOURN

President O’Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. The meeting adjourned at 6:50 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary