

MAY 9, 2017
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on May 9, 2017 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. Veteran Commander Robinson, Adjunct George Cox, and Former Commander Jin Harrell from the VFW post 7213 led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mr. Bradley, Mrs. Shallet, Mr. O'Connell, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Mrs. Catania, and Ms. Edwards were also present. Mr. Jurek was absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of April 2017 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Faison. All in favor, motion carried.

SECRETARY'S REPORT - MRS. BORCHERT

Mrs. Borchert read the Secretary's Report for the month of April 2017. Total deposits for the General Fund were \$1,150,164.41; Sewer Fund \$123,588.27 Liquid Fuels \$2.05 Escrow Fund \$47,113.75; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for April 2017. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

Mrs. Floyd 604 14th Avenue had a public comment. Mrs. Floyd asked Council what the bid was that was on the agenda for a motion. Ms. Catania stated that this bid was for the 2017 Joint Road Program that is done annually. This is a joint program between Prospect Park and Norwood to fix the roads in both boroughs.

President O'Connell introduced Mayor Jeff Harris to present a Certificate of Recognition to Sam Collington, who is the newest Eagle Scout for Troup 44. Sam is currently a junior at Interboro High School and is planning a career as an attorney.

REPORT OF ENGINEER – LISA CATANIA

Lincoln Avenue Improvements – the contractor has not yet completed items from the final punch list. Project end date is substantial completion and is February 15, 2017. Punch list items noted from the walk through are not considered for project closeouts. Invoice # 9 was presented in the amount of \$122,972.50 and will not require payment due to liquidated damages assessed.

CDBG 2015 – Park Lighting – Premier Concrete has substantially completed work on the site. A punch list has been generated and is currently 60% complete. A credit change in the amount of \$500.00 for adjustment of final quantities is recommended. Final payment in the amount of \$12,941.25 is expected to be sent to the Office of housing and community Development upon completion of the punch list. Bonds and final paperwork have been submitted.

Moore's Lake Park Lighting (PECO Green Region) – PECO Green Region final report is completed and will be submitted upon receipt of cancelled check.

AQUA 2017 – AQUA representatives have identified 2017 projects. Schedule for this work has not been released, however AQUA has been advised that work located within the boundaries of the school should be scheduled for summer months to avoid conflicts and has determined work will be tentatively done in July. Streets affected are: 11th Avenue – Pennsylvania to Washington; 10th Avenue – Pennsylvania to Washington; 9th Avenue – Lincoln to Washington (partial); 8th Avenue – Summit to Washington; Summit Avenue – 9th to Chester Pike; Pennsylvania Avenue – 9th to Chester Pike.

Road Program 2017 – Bid package has been developed and advertised. Bids will be taken April 13, 2017

STORM/SANITARY ISSUES:

Summit Avenue- Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work indentified in out report of Summit Avenue 2014

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of April 2017. Officers responded to 26 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 29 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 14 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 38 medical emergencies. There were 3 motorist assistance calls, and 4 911 hang-up calls. There were a total of 344 complaints.

Mayor Harris read his report for the quality of life issue for the month of April 2017. 3 Citation were issued for abandoned 3 cars and 7 letters were sent out for High Weeds & Grass. There will be a town hall meeting at Interboro High School on Thursday May 11, 2017 at 6:00pm to discuss the details involved with Darby Creek Bridge Project. All are welcome and encouraged to attend. Thursday May 11, 2017 there will be a 4th of July Meeting at Witmer Field at 6:00pm to discuss the details of Community Day that will be held on Saturday June 10, 2017.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet stated that all 35 Inspection have been done and the health inspection licenses have been issued.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley stated that the backstops at the batting cages at Witmer Field have been replaced and the fields are ready for the upcoming season. The firehouse doors are still a work in progress. The Borough has received pricing for repair of the flat roof at Borough Hall.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain presented a rough draft of an amendment of Chapter 33 of the Prospect Park Borough Code governing the administration of the Recreation Board Ordinance that will need to be enhanced in the future. No action will be taken at this time but any input is welcomed.

Mr. McBlain also explained the motion on the agenda to modify the existing collective bargaining agreement to include the terms and conditions related to Kelly Time. Mr. McBlain explained that Kelly Time is for full-time officers, that work (12) hours shifts, will be allotted 104 Kelly Time hours per year with stipulation.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for April 2017 which totaled \$121,841.26. Mr. Bradley made a motion to approve the payroll for April 2017, seconded by Mr. Moore. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of April 2017 to be paid in May 2017 in the amount of \$285,938.91. Mr. Bradley made a motion to approve the Bill List, seconded by Mr. Moore. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for April 2017. Total cash balance General Fund: \$1,814,098.70; Sewer Fund: \$649,318.17; Highway Fund: \$265,537.55;

Escrow Fund: \$171,898.34 Recycling Fund: \$5,984.80 Police Forfeiture Account: \$670.06. Mr. Bradley made a motion to approve the Treasurer's Report, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell entertained a motion to approve Lincoln Avenue invoice # 9 in the amount of \$122,972.50. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried

REPORT OF PLANNING AND ZONING - MR. MOORE

The following is a brief synopsis of the Zoning Officers activity for the month of April:

90 annual apartment unit inspections were done by the Zoning Officer, 15 single annual inspection of a property were done by the Zoning Officer, 13 sale of property inspection were done by the Zoning Officer, and 58 zoning and permit reviews were done by the Zoning Officer.

Mr. Moore stated that the Planning Commission Members met on April 4, 2017 and discussed the details of the 420 Darby Creek Bridge Project.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek was absent.

President O'Connell entertained a motion to set forth modifications to the existing FOP collective bargaining agreement relating to Kelly Time. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

The 1st Annual Community Day will be held on Saturday June 10, 2017 starting at 2pm at Park Square, ending with the fireworks at Witmer Field.

There will be a Mother's Day Craft at the Library on Saturday May 13, 2017. You can register online for that event.

Blackthorn will host a concert at Park Square on Thursday June 15, 2017 from 7pm- to 9pm.

There will be a concert hosted by Avalon String Band this summer. We will also be hosting a Movie night this summer. Dates and times will be announced at a later time. Please check the Borough website and also our Facebook page for any updates.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

We will be putting our old Sterling Trash Truck out for Municipal bid to help offset cost of the new Trash Truck purchased by the Borough. We will also be looking into replacing our old leaf machine, and possibly looking into grants that we might acquire for this purchase.

Mr. Schreiber made a motion to accept the low bid from A.F. Damon in the amount of \$50,831.75 for the 2017 Joint Road Program, seconded by Mrs. Faison. All in favor, motion carried.

JUNIOR COUNCIL PERSON – SHELBY EDWARDS

The Senior Prom will be held on Friday June 2, 2017 from 6:00pm-11:00pm at The Waterfall Room in Claymont Delaware.

BUCS FOR A CURE 5K Walk will be held at the High School on March 13, 2017 at 8:00am. This walk will benefit the Fox Chase Cancer Center.

LuLaRoe Fundraiser will be held at the High School to benefit the After Prom at the High School on May 19, 2017 from 4:00pm to 9:00pm.

OLD BUSINESS

None.

NEW BUSINESS

President O'Connell welcomed our Borough Secretary Deb Hurst back from her leave of absence.

President O'Connell introduced Mayor Harris and Patrick Quinn to honor our grade school students with the Veterans Sponsor awards. The following are the Prospect Park Elementary student essay winners: 8th Grade 1st place- Khushi Desai, 8th Grade 2nd place- Lauren Ward, 8th Grade 3rd place- Carolyn Korneychuk, 7th grade 1st place- Nicole Parker, 7th grade 2nd place- Josha Pitts, 7th Grade 3rd place- Kylee Ciminera, 6th grade 1st place-Xavier Fiacco, 6th Grade 2nd place- Isabel Bullock, 6th Grade 3rd place- Andre Simmonds.

President O'Connell announced that the Memorial Day Parade will begin at Borough Hall on Monday May 29, 2017. President O'Connell thanked Pat Quinn for his help with all of the Memorial Day festivities. Pat Quinn addressed council and the audience and told everyone about the Flag Ceremony at Holy Cross Cemetery on Saturday May 13th to honor all of the veterans. He said it is a very nice event and a great experience for the whole community.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Phyllis Floyd- 604 14th Avenue- Mrs. Floyd had concerns about a vehicle at 616 14th Avenue that she believes is not inspected. She also stated that there is a couch on the front porch at 625 13th Avenue and she believes that this is a health issue. Mayor Harris asked Mrs. Floyd if she has filed any complaints with the borough office and if not that she would need to do that first so we have a paper trail and that we are made aware of these situations. Mrs. Floyd also thanked council for the clean up at 633 14th Avenue. She said it looks very nice. Mrs. Floyd asked about the trash truck parked at 13th Avenue. Mr. Schreiber explained that it is up for sale and is being stored there until it is sold.

Greg Sutphin- 825 11th Avenue- Mr. Sutphin stated that Lincoln Avenue looks beautiful and thanked all of council and everyone involved with the Lincoln Avenue Project. Mr. Sutphin also thanked Mr. Moore who helped him with some direction on how to get involved with volunteer groups in the borough.

Bob Horn: 220 Lincoln Avenue- Mr. Horn addressed his concern with high weeds and grass at 344 Lincoln Avenue, and also car parts in the backyard at 216 Lincoln Avenue. Mr. Horn was advised by borough council to please fill out a complaint form and give to the borough office and those issues will be addressed.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:34 p.m.

Attest

Respectfully Submitted

Kristine Borchert
Assistant Borough Secretary