

**January 10, 2017**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on January 10, 2017 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Mr. Rodo and Ms. Edwards were also present. Mrs. Shallet and Mr. Jurek were absent.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of December 13, 2016 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor motion carried.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary's Report for the month of December 2016. Total deposits for the General Fund were \$378,644.73; Sewer Fund \$7,363.03 Liquid Fuels \$0.97 Escrow Fund \$3,368.75; Recycling Fund \$126.75. President O'Connell entertained a motion for approval of the Secretary's Report for December 2016. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public comment.

**REPORT OF ENGINEER – JOE RODO FOR LISA CATANIA**

Lincoln Avenue Improvements – the contractor has not yet completed items from the final punch list. Council will need to determine path forward for time extension and liquidated damages.

CDBG 2015 – Park Lighting – Premier Concrete is on hold until the weather breaks. Driveway paving, the sign and permanent restoration will be completed at that time. The sign has been reviewed and approved.

Moore's Lake Park Lighting (PECO Green Region) – Lenni Electric, Inc. will start work on Friday weather permitting. Work is contingent upon the condition of the grass areas as they do not want to disturb grass in the muddy condition. Invoice #1 has been received for stored materials.

CDBG 2017- Prospect Avenue application has been completed as the priority project. Park Square playground has been selected as alternate. Applications have been submitted.

AQUA 2017 – AQUA representatives have identified 2017 projects. Schedule for this work has not been released, however AQUA has been advised that work located within the boundaries of the school should be scheduled for summer months to avoid conflicts and has determined work will be tentatively done in July. Streets affected are: 11<sup>th</sup> Avenue – Pennsylvania to Washington; 10<sup>th</sup> Avenue – Pennsylvania to Washington; 9<sup>th</sup> Avenue – Lincoln to Washington (partial); 8<sup>th</sup> Avenue – Summit to Washington; Summit Avenue – 9<sup>th</sup> to Chester Pike; Pennsylvania Avenue – 9<sup>th</sup> to Chester Pike.

**STORM/SANITARY ISSUES:**

**Summit Avenue-** Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work indentified in out report of Summit Avenue 2014

600 Block Summit restoration complaint- the resident complained restoration was incomplete. After review, the restoration has been done; however, there is a crack in one apron. A report has been submitted.

**REPORT OF THE MAYOR HARRIS**

Mrs. Shallet has been accompanying the Health Inspector Brian Razzi on his Health inspection for 2017.

Mayor Harris read the police report for the month of December 2016. Officers responded to 26 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 22 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 11 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 51 medical emergencies. There were 8 motorist assistance calls, and 3 911 hang-up calls. There were a total of 313 complaints.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet was absent. President O’Connell stated that Mrs. Shallet has been accompanying the Health Inspector Brian Razzi on his Health inspection for 2017.

**REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

The heater was installed at the Fire House.

**REPORT OF SOLICITOR – MR. MCBLAIN**

Mr. McBlain proposed an update of Ordinance #533 Peddling & Soliciting.

**REPORT OF FINANCE – PRESIDENT O’CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for January 2016 which totaled \$121,750.18. Mr. Bradley made a motion to approve the payroll for December 2016, seconded by Mr. Schreiber. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of December 2016 to be paid in January 2016 in the amount of \$670,397.01. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Faison. All in favor, motion carried.

**TREASURER’S REPORT:** All members have a copy of the Treasurer’s Report for December 2016. Total cash balance General Fund: \$334,266.49; Sewer Fund: \$438,492.18; Highway Fund: \$118,479.65; Escrow Fund: \$127,472.09 Recycling Fund: \$26,271.62. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mrs. Faison. All in favor, motion carried.

The Lincoln Avenue Project is 95% complete. The decorative signs will be in soon.

Park Square will be getting new lighting and also new concrete. The benches are still in the installation process.

We received a grant for Moore Lake for lighting. Sixty percent of all the grants have been allotted.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore explained the updating of the Fee Schedule for Zoning. It has not been updated since 2014.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek was absent. President O’Connell thanked the Police Department, Fire Company and the Recycling Fire Companies for all of their help with hard work with the fire on 14<sup>th</sup> Avenue. There were no injuries. The family has sent up a Go Fund Me page for Donation.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

There will be a library board meeting this Thursday at 7:00 p.m.

Mrs. Faison appointed the new members of the Recreation Board:

- Natalie Nowroozi- Appointed to a 5 years term
- Gene White- Appointed to a 4 year term
- Chris Janusky- Appointed to a 3 year term
- Paul Johnson- Appointed to a 2 year term
- Bill Silva- Secretary – Appointed to a 1 year term

Natalie will attend the 4<sup>th</sup> Of July Committee Meeting Scheduled for Monday January 16, 2017.

The next Recreation Board Meeting is scheduled for Monday February 6, 2017

The Library Board Meeting is scheduled for Thursday January 19, 2017.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

We had 2 small snow events in the Month of January

The new track truck should be delivered by the end of January.

The new Recycling Grant will be coming up soon and we hope to get a new leaf machine.

**JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

The Christmas Decorating winners will be announced at next month’s meeting.

**OLD BUSINESS**

None.

**NEW BUSINESS**

The Teamsters Agreement will be up for renewal in 2017. Mrs. Shallet and Mr. Schreiber will be on Committee for renewal of the contract.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Phyllis Floyd- 604 14<sup>th</sup> Avenue- Asked with the Zoning Fees going up what will be the Code Enforcers Salary. Mr. Moore stated Mr. Cepis will get a percentage of the inspection fees.

Mrs. Floyd asked about a pension plan for the Code Enforcer. Mr. McBlain stated he will not get a pension plan. Mrs. Floyd asked now that the Health Inspector retired, who will take over. President O'Connell stated that the Alternate Brian Razzi was appointed by council.

Paul Johnson, 1021 Washington Avenue- Mr. Johnson asked about starting a Business Association. President O'Connell stated that one already exists and to contact Deb & Joe Daniels.

Bill Silva- 627 Pennsylvania Avenue- Mr. Silva has some concerns about abandoned properties that are bank owned. Mayor Harris said he will check with the Codes Enforcer about those properties. Any police issue please dial 911.

Tracey Maier- 601 11<sup>th</sup> Avenue- thanked Officer Zebley.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:14 p.m.

Attest

Respectfully Submitted

Kris Borchert  
Administrative Assistant