

**February 14, 2017**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on February 14, 2017 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Ms. Catania and Ms. Edwards were also present. Mr. Jurek was absent.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of January 10, 2017 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor motion carried.

Mayor Harris presented Mr. Eric Ayers a Certificate of Thanks for all of his help with the design of the banners for Lincoln Avenue.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Borchert read the Secretary's Report for the month of January 2017. Total deposits for the General Fund were \$378,880.42; Sewer Fund \$37,575.73 Liquid Fuels \$0.00 Escrow Fund \$1,000.00; Recycling Fund \$176.05. President O'Connell entertained a motion for approval of the Secretary's Report for January 2017. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public comment.

**REPORT OF ENGINEER – LISA CATANIA**

Lincoln Avenue Improvements – the contractor has not yet completed items from the final punch list. Council will need to determine path forward for time extension and liquidated damages.

CDBG 2015 – Park Lighting – Premier Concrete is on hold until the weather breaks. Driveway paving, the sign and permanent restoration will be completed at that time. The sign has been reviewed and approved.

Moore's Lake Park Lighting (PECO Green Region) – Lenni Electric, Inc. will start work on Friday weather permitting. Work is contingent upon the condition of the grass areas as they do not want to disturb grass in the muddy condition. Invoice #1 has been received for stored materials.

CDBG 2017- Prospect Avenue application has been completed as the priority project. Park Square playground has been selected as alternate. Applications have been submitted.

AQUA 2017 – AQUA representatives have identified 2017 projects. Schedule for this work has not been released, however AQUA has been advised that work located within the boundaries of the school should be scheduled for summer months to avoid conflicts and has determined work will be tentatively done in July. Streets affected are: 11<sup>th</sup> Avenue – Pennsylvania to Washington; 10<sup>th</sup> Avenue – Pennsylvania to Washington; 9<sup>th</sup> Avenue – Lincoln to Washington

(partial); 8<sup>th</sup> Avenue – Summit to Washington; Summit Avenue – 9<sup>th</sup> to Chester Pike; Pennsylvania Avenue – 9<sup>th</sup> to Chester Pike.

DCNR Grant- Round has been operated for recreational projects and planning. Deadline is April 12, 2017. These grants are 50% match.

Road Program 2017- Norwood Borough is proposing an early bid date. A list of streets for consideration will be developed.

Chapter 94 Report- Report was completed and forwarded to Central Delaware County Authority.

STORM/SANITARY ISSUES:

**Summit Avenue-** Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work indentified in out report of Summit Avenue 2014

**REPORT OF THE MAYOR HARRIS**

Mayor Harris read the police report for the month of January 2017. Officers responded to 28 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 25 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 11 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 54 medical emergencies. There were 6 motorist assistance calls, and 4 911 hang-up calls. There were a total of 390 complaints.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet stated that most of the Health Inspection are completed and The Health Licenses will be hand delivered. The Wawa at 934 Chester Pike will begin its rehab in the next month or so.

**REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

The roof at the Firehouse was inspected and repaired.

**REPORT OF SOLICITOR – MR. MCBLAIN**

Mr. McBlain made a motion to amend Chapter 122 of Ordinance No 1339 Peddling & Soliciting in which certain guideline and fees were amended. Mr. McBlain made the motion to amend Chapter 122 of Ordinance No 1339, seconded by Mr. Bradley. All in Favor motion carried.

**REPORT OF FINANCE – PRESIDENT O'CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for January 2017 which totaled \$121,750.18. Mr. Bradley made a motion to approve the payroll for January 2017, seconded by Mrs. Shallett. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of January 2017 to be paid in February 2017 in the amount of \$108,065.77. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallett. All in favor, motion carried.

**TREASURER'S REPORT:** All members have a copy of the Treasurer's Report for January 2017. Total cash balance General Fund: \$481,068.46; Sewer Fund: \$270,258.00; Highway Fund: \$117,851.47; Escrow Fund: \$128,472.09 Recycling Fund: \$5,784.94.

President O'Connell Made a motion to Approve Kelly Richards as interim Right to Know Officer, seconded by Mr. Bradley. All in favor, motion carried.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore read the Zoning report for the Month of January:  
42 Annual Apartment inspection, 3 Single Annual Inspection, 3 Sale of Property inspection, & 18 Zoning & UCC Permit reviews.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek- Absent  
Mr. McBlain read over the amended Ordinance for regulations for Peddling and Solicitation Ordinance # 1339. Mr. Bradley made a motion to approve Ordinance No. 1339 Regulation for Peddling and Solicitation, seconded by Mrs. Shallet. All in favor, motion carried.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

There will be a library board meeting this Thursday at 7:00 p.m.  
On February 6<sup>th</sup> the Recreation Board will meet with the 4<sup>th</sup> of July committee and the Youth Club in a combined meeting. Easter Egg hunt is scheduled for Saturday April 8, at 10:00am. The Spring Library Book & Bake sale is scheduled for Friday April 7, 2017 from 10:00am to 1:00pm & Saturday April 8, 2017 from 9:00am to 1:00pm.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

Mr. Johnson asked about an incentive program called Recyclebank which is an incentive program for residents to earn points to purchase items based on their recycling activity. Mr. Schreiber stated that we do not have a program that is offered in the Borough.

Recycling truck was not delivered yet because of a few delays. We are expecting this truck very soon. The Borough is checking into a grant to obtain a leaf machine.

Mr. Schreiber made a motion to approve Resolution No. 1849- 2017 County Aid in the amount of \$7,560.00, seconded by Mrs. Faison. All in favor, motion carried.

**JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

The Christmas Decorating winners were announced by Ms. Edwards.

- 1<sup>st</sup> Precinct- Robert Alpaugh- 734 Darby Crescent Road (present)
- 2<sup>nd</sup> Precinct- Joseph Mullen- 614 11<sup>th</sup> Avenue (present)
- 3<sup>rd</sup> Precinct- Richard Impriano- 934 7<sup>th</sup> Avenue (present)
- 4<sup>th</sup> Precinct- Thomas Krautzel- 947 12<sup>th</sup> Avenue (present)
- 5<sup>th</sup> Precinct- Joseph Brancato- 1628 Amosland Road (present)

The next Interboro High School Board meeting is scheduled for March 4, 2017.

**OLD BUSINESS**

The Lincoln Avenue Street Signs have been installed.

**NEW BUSINESS**

None.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Zac McMenemy- 1216 Prospect Avenue- consulted with the Solicitor about the significant time it has taken to get a Use & Occupancy for 1216 Prospect Avenue. Mr. McBlain explained to Mr. McMenemy that the borough has not received any paperwork for any permits, or change of use.

William Reed- 755 2<sup>nd</sup> Avenue – Mr. Reed also addressed council about the 1216 Prospect Avenue. Mr. McBlain gave Mr. Reed the same answer that he gave to Mr. McMenemy that no paperwork has been submitted for Use & Occupancy or for any permits. Mr. Reed walked out of the meeting.

Jessica Reed- 1216 Prospect Avenue-Ms. Reed stated that she didn't appreciate the BOC from Code Inspection Inc. walking in her back yard without permission.

Tara Shaw – 1503 Yagle Avenue- Mrs. Shaw asked about the video that submitted from the plumber that videotaped her sewer lateral that stated that her sewer lateral did not need to be replaced. The Borough engineer Lisa Catania stated that the sewer laterals on that street are 50 years old and that some of the laterals on that street are failing.

Phyllis Floyd- 604 14<sup>th</sup> Avenue- Mrs. Floyd asked if the borough paid for the vests for the Prospect Park Police Officer. Chief Engle stated that yes the Borough does pay for the police vests and also for the rest of their uniform. Mrs. Floyd also asked about a winterization program for residents that can't afford to winterize their homes. She believes that this might help with the quality of life residents.

Jean White- 934 12<sup>th</sup> Avenue- Mr. White announced that Andrew Henry a small business owner did a good deed and paid to have 415 Madison Avenue Sewer Lateral fixed.

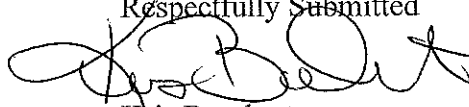
Natalie Nowroozi- 756 3<sup>rd</sup> Avenue- Mrs. Nowroozi asked about the list for eligible projects for OACD for Parks and Recreation. Ms Catania said that we might have answer by April

Nicolai Electric- 306 Gorsuch Street in Folsom PA. Mrs. Nicolai asked if she could please be considered to be added to the Third Party Electrical Underwriter List for the Borough of Prospect Park. President O'Connell said we would take it into consideration, but at this time we are going with the list original electrical underwriters on our list.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:40 p.m.

Attest

Respectfully Submitted  
  
Kris Borchert  
Administrative Assistant