

AUGUST 8, 2017
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on August 8, 2017 at 7:30 p.m. at Borough Hall. Vice-President Moore called the meeting to order and asked Mayor Harris to lead in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mr. O'Connell, Mr. Bradley and Mr. Jurek were absent.

MINUTES

Vice-President Moore entertained a motion to approve the minutes of July 11, 2017 Council Meeting. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of July 2017. Total deposits for the General Fund were \$23,559.64; Sewer Fund \$5.91 Liquid Fuels \$2.25 Escrow Fund \$0.00; Recycling Fund \$0.00. Vice-President Moore entertained a motion for approval of the Secretary's Report for July 2017. Mrs. Shallet made the motion, seconded by Mrs. Faison. All in favor, motion carried.

Vice-President Moore read over the agenda for tonight's meeting and advised that it is Movie Night in Park Square and that Mrs. Faison may need to leave a little early. Mrs. Floyd, 604 14th Avenue stated that Mrs. Faison will need to wait until all motions were made since she is needed to make a quorum. Vice-President Moore informed Mrs. Floyd that Council is well aware.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2017 - Prospect Ave Improvements - Met with OHCD for a sub-recipient kick-off meeting. Awaiting survey completion for design work. A notice to proceed is expected in September.

AQUA 2016 – AQUA has been notified the Borough will not be accepting the \$18,500 representatives have identified 2017 projects. Schedule for this work has not been released, however AQUA has been advised that work located within the boundaries of the school should be scheduled for summer months to avoid conflicts and has determined work will be tentatively done in July. Streets affected are:

- 11th Ave - Pennsylvania to Washington
- 10th Ave - Pennsylvania to Washington
- 9th Ave - Lincoln to Washington (partial)
- 8th Ave - Summit to Washington
- Summit Ave - 9th to Chester Pike
- Pennsylvania Ave - 9th to Chester Pike

Road Program 2017 - Contracts have been executed by Damon and have been forwarded to the Solicitor for review and execution by the Borough.

MS4 - Currently completing the Prevention Plan required for public comment and submission in September. Advertisement has been requested in the Daily Times.

Energy Audit - Met with representatives of Energy Systems Group to discuss information and visit various sites owned and maintained by the Borough. These included Borough Hall, Library, Maintenance Garage, Police Station and Pavilion. A Report concerning energy savings anticipated with upgrades to the street lights, traffic signals, buildings HVAC, IT and Communications will be forthcoming. This audit report is free of charge.

STORM/SANITARY ISSUES:

Summit Avenue - Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work identified in our report of Summit Avenue 2014.

Riverside Sinkhole - Sinkhole has been reported in front of 304 Riverside Avenue. The sinkhole is related to a lateral collapse and a report has been forwarded to the Borough office as well as the Plumbing Inspector for follow-up. The area has been plated.

Washington Avenue Inlets - Two inlets at Washington and 11th have been inspected due to resident complaints of depressions in the road. The adjustment ring (bricks) has been compromised and should be reset and grouted.

Norwood Avenue – Investigated a resident complaint with regard to the concrete swale and inlet in rear yard of 1644 Norwood Avenue. The inlet adjustment ring is compromised and caused undermining of the concrete swale. Removal of the concrete swale and replacement with a vegetative swale to meet DEP Best Management Practice standards is suggested.

Ms. Catania stated there are two items on the agenda for this evening.

REPORT OF THE MAYOR HARRIS

Mayor Harris stated he would like to do his report last, so that all motions can be approved.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet had nothing to report.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley was absent.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain stated that there are two action items on the agenda for this evening. They are the advertising of two Ordinances. The first being the amending of Chapter 65 of the Borough Code for governing the requirement and issuing of Certificate of Occupancies for certain properties

and the second is the implementation of Act 172 of 2016, incentives for municipal volunteers of fire companies and nonprofit emergency medical service agencies.

REPORT OF FINANCE – VICE-PRESIDENT MOORE FOR PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for July 2017 which totaled \$120,793.37. Mr. Schreiber made a motion to approve the payroll for July 2017, seconded by Mrs. Faison. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of July 2017 to be paid in August 2017 in the amount of \$102,210.38. Mr. Schreiber made a motion to approve the Bill List, seconded by Mrs. Faison. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for July 2017. Total cash balance General Fund: \$1,324,984.88; Sewer Fund: \$696,656.26; Highway Fund: \$264,616.50; Escrow Fund: \$170,167.09 Recycling Fund: \$3,932.73. Mr. Schreiber made a motion to approve the Treasurer’s Report, seconded by Mrs. Faison. All in favor, motion carried.

REPORT OF PLANNING AND ZONING - MR. MOORE

Vice-President Moore entertained a motion to release escrow in the amount of \$5,842.60 to Finish Line Collision. Mr. Schreiber made the motion, seconded by Mrs. Faison. All in favor, motion carried.

Vice-President Moore entertained a motion to release \$107.60 to the Borough from Finish Line Collision for engineering and inspection fees. Mr. Schreiber made the motion, seconded by Mrs. Faison. All in favor, motion carried.

Vice-President Moore entertained a motion to advertise Ordinance No. 1343 amending Chapter 65 of the Prospect Park Borough Code governing the requirement and issuing of a Certificate of Occupancy for certain properties. Mrs. Shallet made the motion, seconded by Mrs. Faison.

There has been a delay with the Planning Commission re-zoning Lincoln Avenue from Chester Pike to Darby Creek. There seems to be no interest at this time.

The Planning Commission is working on updating a few ordinances. They are corner properties, swing sets and swimming pools. The Planning Secretary will send letters to adjacent Borough’s and request copies of their ordinances to compare with our ordinances. We will send any proposed changes to the Delaware County Planning Department and Delaware County Council.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek was absent.

Vice President Moore entertained a motion to advertise Ordinance No. 1342 to implement Act 172 of 2016, incentive for municipal volunteers of fire companies and nonprofit emergency medical service agencies. Mr. Schreiber made the motion, seconded by Mrs. Faison. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

Mrs. Faison presented the awards to this year's Patriotic Winners: 1st precinct Thomas Lyons, 432 Madison Ave. (not present); 2nd precinct Robert & Yvette Walter, 558 10th Avenue (not present); 3rd precinct James & Katie Hill, 913 7th Avenue; 4th precinct Brian & Theresa Peltz, 817 16th Avenue (not present); 5th precinct Ian & Lori McCann, 1631 Holmes Road (not present). Mrs. Faison congratulated all of the winners for a job well done.

Mrs. Faison gave the following report to the Borough Secretary for the minutes.

Thanks to the Easter Egg Hunt volunteers who helped stuff 3,500 eggs: Elsie Chamberlin, Olivia Janusky, Betty Bailey, Hanna Maier, Makenzie Stewart, Logan Stewart and Paul Faison. Thank you letters were sent to all.

Thanks also to Natalie Nowroozi, Chris Janusky, Gene White and Paul Johnson. Thanks to the committee who helped hide the eggs and to Joe for bringing everything down to the Hollow the day of the Hunt. Thanks to the fire department for bringing the Easter Bunny to the Hollow. Thanks to our Easter Bunny, Interboro High School Student Neil Hews for doing a great job.

Thank you to the following Community Day Volunteers: Logan Smith, Maura Smith, Vaughn Kalodner, Greg Sutphin, Grace Sutphin, Bob Alpaugh, Joe Dean, Mike Fries, John Saddic, Amy Wisely, Roxanne Walker, Ramin Nowroozi, DJ Brosnan; Kurt Rossney, Tyler Dormer, Pat O'Connell, Jr., Eric Herman, Bill Endrizzi, Chris Close, Brian Bradway and Alex Treloar.

Everyone should have received the library fundraiser postcard. Please take time to contribute.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

Grass cutting in the parks continues, as well as inlet cleaning. The 420 bridge lines have also been cleaned and jetted.

Leaf machine bids are currently being solicited.

Vice President Moore asked Mr. Schreiber if Moore's Lake will be cut soon. Mr. Schreiber is in discussion with the Council President on what property belongs to the Borough.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of July 2017. Officers responded to 21 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 30 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 17 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 30 medical emergencies. There were 21 motorist assistance calls, and 4 911 hang-up calls. There were a total of 546 complaints. Vice-President Moore asked Mayor Harris if that was a record number of complaints. Mayor Harris believes that it is a record, at least since he has been here.

We are waiting on PennDOT for work on the 420 bridge project.

The Borough is also waiting on the County for further information on the Downtown Revitalization Program.

There were 16 complaints in the month of July. There were 6 vehicle citations issued.

JUNIOR COUNCILPERSON

Vice-President Moore explained that the Junior Councilperson is excused from their position after they graduate high school. Our new Junior Councilperson will be sworn in at the September meeting.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Pat Quinn, 840 8th Avenue, thanked the Mayor and Council, Chief Engel and the officers who posed reading the books.

Ed Guzik, 300 Pennsylvania Avenue, stated the street light, pole #443, is blinking. This is in front of 309 Pennsylvania.

Phyllis Floyd, 604 14th Avenue, stated there is a street light out between 13th & 14th on Washington Avenue.

Mrs. Floyd asked Mr. McBlain to explain the revision to the Use and Occupancy Ordinance on the agenda for advertising. Mr. McBlain said it revises the Use and Occupancy for transfer to a new owner on a temporary basis is the home has major violations that are substantial. The buyer then has 12 months to bring the house up to code.

Mrs. Floyd asked about an update on the complaint of the 14th Avenue property that residents complained about at last month's meeting. She said the residents filled out a complaint form. Mayor Harris explained that the front grass was cut and that two Boy Scouts Troops have been contacted. A Youth Group in Aldan has also been contacted. No dates have yet to be set.

Mrs. Shallet asked Mrs. Floyd is she is the spokesperson for 14th Avenue, since she comes to every meeting and brings up the same issues on 14th Avenue. She believes that she is and that someone has to do it. Mr. Schreiber explained that time starts over once the grass is cut.

Mr. McBlain asked Mrs. Floyd how she handled residents who came to her when she was on School Board and asked her what she was doing about failing students. Mrs. Floyd stated she didn't appreciate the comparison. Mr. McBlain explained that he is trying to put the situation in terms she can understand. As an elected official, she should understand how residents held her

responsible for children failing school. She is basically holding the Council responsible for residents who do not always follow the ordinances.

MOTION TO ADJOURN

Vice-President Moore entertained a motion to adjourn. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor, motion carried. The meeting adjourned at 8:27 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary