

**NOVEMBER 13, 2018
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on November 13, 2018 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Sutphin, and Mrs. Faison. Jackie Goffney and Ms. Catania were also present. Mr. Moore and Mr. Schreiber were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of October 9, 2018 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurts read the Secretary's Report for the month of October 2018. Total deposits for the General Fund were \$67,073.62; Sewer Fund \$6,979.87; Liquid Fuels \$2.50; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for October 2018. Mr. Sutphin made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public response.

President O'Connell recognized Mr. Bradley. Mr. Bradley made a motion to appoint Vince Kalodner to the Civil Service Commission, seconded by Mrs. Faison. All in favor, motion carried.

President O'Connell recognized Mayor Harris who swore in Mr. Kalodner to the Civil Service Commission.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2017 – Prospect Ave Improvements –Contractor has substantially completed work. Banner arms for the lights will be delivered in December. PECO application for energizing lights is submitted and awaiting date for implementation.

CDBG 2018 – Prospect Avenue Phase 2 Improvements- Environmental Review approval has been received. Survey work is complete and design is 75% complete.

Road Program 2018 –AF Damon has completed work. We would also recommend final payment in the amount of \$5,929.88. Maintenance Bond has been submitted to the Borough.

Pothole repair is scheduled in the next 2 weeks, weather permitting.

AQUA Road Program – Would recommend authorization to bid the restoration of trenches and mill and overlay project, pending receipt of check from AQUA.

Energy Audit –Energy Systems Group met to discuss study completed at visit various sites owned and maintained by the Borough. These included Borough Hall, Library, Maintenance Garage, Police Station and Pavilion. The Report includes energy savings anticipated with upgrades to the street lights, traffic signals, buildings HVAC, IT and Communications.

PADOT Resurfacing – PADOT has sent notification SR 420 – Lincoln Avenue will be part of a larger project for milling and paving that was let in December 2017. Highway Materials, Inc. is the contractor and have indicated work will occur in mid-August to late September 2018.

PENNVEST Stormwater – Application to PENNVEST or a grant or low interest loan for several trouble areas has been submitted. Areas include Summit Avenue and 16th Avenue noted below to alleviate drainage problems. Application will be ranked and discussed for decision at the January 30, 2019 meeting.

PECO Green Region – PECO has announced the Green Region Grant which has a maximum of \$10,000 and is a 50% match. Grant has been submitted for Witmer Park Playground.

Madison Avenue Subdivision – Mike Murphy has visited the Borough office and requested start of the subdivision which was approved in February 2013. This surpasses the 5 year time limit for changes necessary due to ordinance changes (MPC Section 508(4)(ii)). The SALDO has been updated and the plans should reflect those changes.

Witmer Park Playground – Coordinating play structure purchase under the Co-Stars program. I would suggest authorization to purchase equipment pending announcement of the DCNR grant awards that should be made in the next week.

STORM/SANITARY ISSUES:

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work identified in our report of Summit Avenue 2014. Cost to repair inlet (verbal estimate) is \$14,000 and approximately 10’ of line will cost approximately \$12,000. The resident at 709 Summit has requested additional information as to the status of the work. This project has been included in the PENNVEST application.

16th Avenue – Design has been completed to resolve flooding issues due to infill and alley paving at a low point in the rear of homes. Project is included in the PENNVEST application submitted.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicates roots are prevalent. A heavy cleaning and root treatment is recommended. 7th Avenue Sanitary Sewer – Heavy roots are evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

President O’Connell asked if Aqua will be restriping around the school. Ms. Catania stated Aqua will put temporary lines and that the Borough will do the paving restoration with the Aqua contribution.

REPORT OF THE MAYOR HARRIS

Mayor Harris welcomed and thanked Mr. Kalodner for accepting the position on the Civil Service Commission. He knows he will do a great job.

Mayor Harris read the police report for the month of October 2018. Officers responded to 22 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 35 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 18 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 34 medical emergencies. There were 5 motorist assistance calls, and 5 911 hang-up calls. There were a total of 357 complaints.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet will be attending a Board of Health Meeting on Friday at 8:00 a.m. in Marple Township.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

Mr. Bradley reminded residents not to put their leaves in the street and to be mindful of the speed limits and stop signs.

President O'Connell announced that Fire Prevention Night that was held last month was a big success. This was the best one held to date. Great job by all involved.

REPORT OF SOLICITOR – MS. JACKIE GOFFNEY FOR JOHN MCBLAIN

Ms. Goffney stated that a lien pay off letter for approximately \$3,900.00 was sent 817 5th Avenue. She believes the property is expected to transfer when the liens are paid off.

We are recommending passing the motion on the agenda to advertise Ordinance 1347 for the 2019 taxes.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O'CONNELL

PAYROLL - All members have a copy of the Payroll Report for October 2018 which totaled \$117,401.82. Mr. Bradley made a motion to approve the payroll for October 2018, seconded by Mrs. Shallet. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of October 2018 to be paid in November 2018 in the amount of \$212,814.53. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER'S REPORT: All members have a copy of the Treasurer's Report for October 2018. Total cash balance General Fund: \$634,721.24; Sewer Fund: \$487,812.11; Highway Fund: \$241,144.94; Escrow Fund: \$100,915.66; Recycling Fund: \$4,674.38. Mr. Bradley made a motion to approve the Treasurer's Report, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell stated the budget meetings were advertised and held. The preliminary budget is \$4,943,225.00, which will not impact a tax increase in real estate, trash and sewer. We are still waiting on a few numbers to confirm this, such as property, casualty and workers compensation insurances.

President O'Connell entertained a motion to advertise Ordinance 1347, fixing the 2019 Real Estate Tax, the Per Capita Tax, the Local Service Tax, the Sewer Rental Fee and the Trash Tax. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell entertained a motion to advertise the 2019 preliminary budget. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore was absent. No report is available.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

We are hoping for good news on a recycling grant in the near future. We are hoping to educate and encourage resident to recycle. The trash tonnage amount is increasing from \$33.00 per ton to \$52.00 per ton.

Mr. Sutphin made a motion to advertise the December 5th CDBG 2019 meeting at 7:15, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Sutphin made a motion to approve final payment to A.F. Damon for the 2018 Road Program in the amount of \$5,929.88, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Sutphin made a motion to authorize Aqua Road Program bid documents and advertisement, seconded by Mrs. Faison. All in favor, motion carried. This is in addition to the Aqua project that was currently done.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

The Library Designer Bag Bingo held November 10th was a huge success. The next library board meeting is this Thursday at 7:00 p.m. in the library.

The Food and Music Festival was a great success as well. Thanks to the Recreation Committee - Gene White, Chris Janusky, Vicki Grant and Paul Johnson for the great job they did. Thank you to Pat O’Connell for getting us the electric signs and John Saddic for the music. Thanks to Paul Johnson’s cousin, Derek Richards, for providing the in-between acts music. Next year’s festival is scheduled for October 12, 2019. We may combine Community Day with this festival.

Lunch with Santa is December 8th at the firehouse from 11:00 a.m. to 1:00 p.m. Mrs. Faison is still waiting for senior group information from Mr. Lennox. Christmas Decorating Contest will be held again this year.

The New Year’s and Volunteer Luncheon will be held on January 12, 2019 at the Masonic Lodge. Ms. Richards will be mailing out the invitations to the volunteer groups in the beginning of December.

The Halloween Decorating winners will be attending the December meeting to be presented with their gifts.

Mrs. Faison read a thank you card addressed to the Food and Music Festival team thanking them from Dave Dalton from the DeLasalle Band.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber was absent.

President O’Connell pointed out the new trash can that was in Council Chambers. These new cans will be placed throughout the parks and Witmer Field. They include separate cans for recycling and trash.

Mr. Bradley made a motion to authorize the purchase of playground equipment for Witmer Field, pending announcement by Governor on Grant Awards, seconded by Mrs. Shallet. All in favor, motion carried.

JUNIOR COUNCILPERSON – MADISON KELLER

Ms. Keller has resigned due to overwhelming school schedule. President O’Connell thanked her for her months of service.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Vince Kalodner, 732 1st Avenue, became aware of piles of trash on Chester Pike across from the Sunoco on social media. He understands the ordinance is to put your trash out the night before after 6:00. There are constantly mounds of trash there. President O’Connell asked Chief Engel to look into it.

Paul Johnson, 1021 Washington Avenue, thanked Council and Mayor Harris on behalf of the Recreation Board for all of your assistance with the Food and Music Festival.

MOTION TO ADJOURN

President O’Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 7:58 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary