

**SEPTEMBER 12, 2017  
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on September 12, 2017 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance. President O'Connell asked everyone to remain standing for a moment of silence for the victims of the 911 attacks, as well as their families and first responders.

**ROLL CALL**

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Mr. Rodo were also present. Mr. Jurek was absent.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of August 8, 2017 Council Meeting. Mr. Moore made the motion, seconded by Mr. Bradley. All in favor motion carried.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary's Report for the month of August 2017. Total deposits for the General Fund were \$97,523.11; Sewer Fund \$5,004.99; Liquid Fuels \$2.25 Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for August 2017. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. Phyllis Floyd, 604 14<sup>th</sup> Avenue, asked for an explanation of the MMO's on the agenda. President O'Connell explained that these are Minimum Municipal Obligations to the Borough Pension Plans. The Borough receives contribution from the State for these plans. The Borough must make up the difference of the MMO's. The non-uniform plan is funded, so the MMO for that plan is zero. The MMO for the uniform plan is \$303,715.00.

**REPORT OF ENGINEER – JOSEPH RODO FOR LISA CATANIA**

CDBG 2017 – Prospect Ave Improvements – Met with OHCD for a sub-recipient kick-off meeting. Awaiting survey completion for design work. A notice to proceed is expected in September.

AQUA 2016 – AQUA has been notified the Borough will not be accepting the \$18,500 representatives have identified 2017 projects. Schedule for this work has not been released, however AQUA has been advised that work located within the boundaries of the school should be scheduled for summer months to avoid conflicts and has determined work will be tentatively done in July. Streets affected are:

- 11th Ave – Pennsylvania to Washington
- 10th Ave – Pennsylvania to Washington
- 9th Ave – Lincoln to Washington (partial)
- 8th Ave – Summit to Washington
- Summit Ave – 9th to Chester Pike

Pennsylvania Ave – 9th to Chester Pike

Road Program 2017 – Contracts have been executed by Damon and have been forwarded to the Solicitor for review and execution by the Borough. Mr. Rodo stated that Holmes Road is not on this year's program.

MS4 – Currently completing the Prevention Plan required for public comment and submission in September. Advertisement has been requested in the Daily Times.

Energy Audit – Met with representatives of Energy Systems Group to discuss information and visit various sites owned and maintained by the Borough. These included Borough Hall, Library, Maintenance Garage, Police Station and Pavilion. A Report concerning energy savings anticipated with upgrades to the street lights, traffic signals, buildings HVAC, IT and Communications will be forthcoming. This audit report is free of charge.

**STORM/SANITARY ISSUES:**

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work identified in our report of Summit Avenue 2014.

Riverside Sinkhole – Sinkhole has been reported in front of 304 Riverside Avenue. The sinkhole is related to a lateral collapse and a report has been forwarded to the Borough office as well as the Plumbing Inspector for follow-up. The area has been plated.

Washington Avenue Inlets – Two inlets at Washington and 11th have been inspected due to resident complaints of depressions in the road. The adjustment ring (bricks) has been compromised and should be reset and grouted.

Norwood Avenue – Investigated a resident complaint with regard to the concrete swale and inlet in rear yard of 1644 Norwood Avenue. The inlet adjustment ring is compromised and caused undermining of the concrete swale. Removal of the concrete swale and replacement with a vegetative swale to meet DEP Best Management Practice standards is suggested.

President O'Connell asked if there was anything new on the Energy Audit. Mr. Rodo stated that Energy Systems Group want to meet with Councilman's Bradley and Schreiber.

**REPORT OF THE MAYOR HARRIS**

Mayor Harris read the police report for the month of August 2017. Officers responded to 17 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 23 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 16 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 36 medical emergencies. There were 4 motorist assistance calls, and 9 911 hang-up calls. There were a total of 474 complaints.

There were 9 complaints filed for the month of August. All have been given to the appropriate person. There were 18 vehicle citations issued. The Dodge police vehicle is now equipped with a tag reader. This is a huge help for the officers checking abandoned vehicles.

The Mayor met with Chief Engel and John Cepis regarding the quality of life issues and 3 citations were issued to the repeat offenders who have not brought their properties up to code.

On a good note, four abandoned properties have been sold and are in the process of being renovated.

A Route 420 Bridge meeting will be held on September 28<sup>th</sup> with PennDOT and representatives from Tincum Township.

We are waiting to hear from the Delaware County Planning Department on the next steps for the Lincoln Avenue Downtown Awakening Project.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet had nothing to report.

**REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

Mr. Bradley had nothing to report.

**REPORT OF SOLICITOR – MR. MCBLAIN**

Mr. McBlain has no action items.

**REPORT OF FINANCE – PRESIDENT O'CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for August 2017 which totaled \$142,979.67. Mr. Bradley made a motion to approve the payroll for August 2017, seconded by Mrs. Shallet. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of August 2017 to be paid in September 2017 in the amount of \$357,311.78. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

**TREASURER'S REPORT:** All members have a copy of the Treasurer's Report for August 2017. Total cash balance General Fund: \$1,163,492.08; Sewer Fund: \$464,814.50; Highway Fund: \$263,777.68; Escrow Fund: \$157,016.89; Recycling Fund: \$3,832.29. Mr. Bradley made a motion to approve the Treasurer's Report, seconded by Mr. Moore. All in favor, motion carried.

All Council Members received the 2018 budget worksheets. Meeting dates will be chosen and advertised.

President O'Connell asked Mayor Harris when The Bully Walk will be held. Mayor Harris stated it is Sunday, October 8<sup>th</sup>.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

The Planning Commission met last month and are working on making changes to certain ordinances. These include open burning; trampolines and satellite dishes. The Planning Secretary has made follow-up calls to 8 local boroughs and asked for a copy of their ordinances; however, she has not received many responses. The Planning Commission will continue to work on updates and is hoping to present updates to Council in the near future.

Mr. Moore read The Zoning Officer's Report for the month of August: 65 annual apartment unit inspections; 10 single annual inspections; 7 sale of property inspections; 38 zoning & permit reviews.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek was absent.

President O'Connell announced that the Fire Company participated in a multi-alarm fire in Sharon Hill. They also participated in an airport drill. Fire prevention activities are planned for October 12th.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

We are having slight problems getting a Junior Councilperson on board. Hopefully it will be resolved before next month.

The Recreation Board meets tomorrow, postponed from last week.

The senior projects have been sent over to the High School. The Lunch with Santa will be held on December 9<sup>th</sup>. The Easter Egg Hunt will be held on March 24, 2018, with a rain date of March 31, 2018. The New Year's Luncheon has a pending date of January 13, 2018. Mrs. Faison has not been able to get in touch with anyone from the Masonic Lodge.

There will be Halloween and Christmas Decorating contests again this year.

The library has Designer Bag Bingo on November 11<sup>th</sup> at the fire house beginning at 7:00 p.m. Doors open at 6:00 p.m. The tickets are \$30.00 and can be purchased in the library, or from a library board member. The library is also having their book and bake sale on Friday, October 29<sup>th</sup> from 7:00 p.m., and Saturday, October 28<sup>th</sup> from 9:00 a.m. to 1:00 p.m. All are encouraged to attend. There will also be a "Special Kid's Fall Fun Program on Saturday October 28<sup>th</sup> from 9:30 a.m. to 12:30 p.m. to create fall themed crafts.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

The trash truck should be back in service next week. We are still looking into funding for the leaf machine. If need be, the Borough will rent one this year.

Mr. Schreiber made a motion to accept the low bid from Eastern Salt Company in the amount of \$51.90 per ton for road salt for the 2017-2018 winter season, seconded by Mr. Bradley. All in favor, motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mayor Harris stated that the Olivet Presbyterian Church presented the Police Department with a Certificate of Appreciation. Mayor Harris thought that was a very nice gesture. President O'Connell stated that he attended the service and the fire company was also presented with a Certificate and there was a nice reception afterwards. It was very commendable for them to recognize the first responders in our area.

## **MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Lola Eddy, 610 11<sup>th</sup> Avenue, asked if Mr. Cepis was looking into the property at 604 11<sup>th</sup> Avenue. Mayor Harris is not sure if a complaint was received for that property. Mayor Harris asked Mrs. Eddy to provide her number and he will look into it. President O'Connell asked Mr. Cepis if he had an update on the property. Mr. Cepis explained that a stop work order was placed on the property. There was concrete work done without a permit and it was done improperly. This concrete needs to be jack hammered out. All permits have now been pulled, so there is really not a timeframe. Code Inspections, Inc. will inspect the electrical work. The residents will also need a third party electrical inspection. Mr. Cepis is keeping an eye on this property. Mr. Cepis previously gave Mrs. Eddy his business card. Mr. Cepis will give her his card again.

Arty Gandy, 819 5<sup>th</sup> Avenue, stated that the property at 817 5<sup>th</sup> Avenue's grass is overgrown; there are weeds and poison ivy. This is drawing mosquitoes. The garage is also falling down. Mr. Cepis is stated that the property is in foreclosure. The Mayor will send the Engineer to deem the property inhabitable. Mr. Gandy asked if there is any group that could help. Mr. Cepis called and met with COSA and the owner refused their help. Ms. Catania will look into the property. Mike Maguire, 820 5<sup>th</sup> Avenue, stated he has been complaining about this property for 20 years.

Mike Maguire also complained that 809 5<sup>th</sup> Avenue's grass and weeds are overgrown. Mayor Harris stated a letter will be sent to the owner. If the owner does not comply, a citation will be issued.

Mike Maguire also complained that the 800 block of 5<sup>th</sup> Avenue has not been paved in 30 years. Ms. Catania rates the roads yearly and will look at the 800 block of 5<sup>th</sup> Avenue.

Dot Hamilton, 622 14<sup>th</sup> Avenue, complained about the property at 620 14<sup>th</sup> Avenue. Mayor Harris stated the property was cited yesterday. It is now in Judge Lippart's hands. If the property is not brought up to code, and Judge Lippart fines her, Mr. McBlain explained that the Borough will clean up the property and place a lien on it.

Phyllis Floyd, 604 14<sup>th</sup> Avenue, thanked President O'Connell for pushing to get properties cited. Mrs. Floyd said that the property is beyond a church group cleaning it. It will need heavy equipment.

Mrs. Floyd said there is a property on 13<sup>th</sup> Avenue with a broken storm door, broken steps and the railing spindles are falling apart and the grass is overgrown. Mr. Cepis stated the grass was cut and they are working on the front issues.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:11 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst  
Borough Secretary