

APRIL 11, 2023
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on April 11, 2023 at 7:30 p.m. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mrs. Neill, Mr. O'Connell, Mr. Bradley, Mr. Sutphin, Mr. Stewart and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present.

MINUTES

President O'Connell entertained a motion to approve the minutes of March 14, 2023 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of March 2023. Total deposits for the General Fund were \$656,585.14; Sewer Fund \$253,055.14; Liquid Fuels \$156,592.32; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for March 2023. Mr. Bradley made the motion, seconded by Mr. Stewart. All in favor, motion carried.

President O'Connell recognized Mayor Harris. Mayor Harris read a biography of Interboro High School senior Abubakarr Kamara who lives on 11th Avenue and presented him with an Achievement Certificate for his contributions to the Prospect Park community. Mr. Kamara is graduating with a 4.5 GPA and will be attending Yale University on a full scholarship. He was involved in many community activities, including Morton Homestead clean-up day and Santa at the Firehouse. He was also helped out on Election Day. Mr. Kamara was an outstanding football and basketball player. Mr. Kamara was named the Maxwell Football Club Mini Maxwell Player of the Year for the State of Pennsylvania. Mayor Harris congratulated Mr. Kamara on his achievements and wished him the best in the future.

President O'Connell congratulated Mr. Kamara on his achievements and his help in community activities in Prospect Park.

Mr. Stewart wished Mr. Kamara the best of luck in his future. Mrs. Neill stated that he is an amazing young man and wished him the best.

President O'Connell called a five minute recess. President O'Connell called the meeting back to order.

REPORT OF ENGINEER – LISA CATANIA

Chester Pike Corridor –Corridor study survey has been completed and results vetted to the Task Force. Delaware County Planning Department continues with the MAP Study for a corridor master plan. Revised street sign and pole estimate for \$50,000 grant awarded through Senator Kearney's office. Requested proposals of 2 companies for sign blades. Received one proposal at \$5170.00. The proposal was reviewed and needs to be recalculated.

TCDI grant for corridor safety was awarded. The Master Plan for the corridor has been completed and presented to stakeholders by the DCPD. **Working with TMA, Bergmann and DVRPC on the Multimodal Transportation Study.**

DELCO GreenWays – Phase 2 – The Borough received funding of 25% of the cost of work at the Morton Homestead in Phase 1 and the remainder, less \$10,000 from PECO Green Region Grant in Phase 2. Contracts were executed and returned to the County to proceed.

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Mini PROS – Comprehensive Open Space and Recreation Plan contract documents have been executed and returned to the Borough. RFP has been submitted and approved by DCPD. RFP has been advertised and three proposals received. A review of the proposals should be made.

DELCORA – Received and provided drawings showing location of the tunnel and easements through Prospect Park Borough to the Borough office. Completed an easement plan as requested by the Solicitor through the Borough. **No further action.**

DCNR 2022 C2P2 Grant – Application for the Rehabilitation of Park Square Playgrounds was awarded in the amount of \$87,500 of the total \$175,000. Park Square Play Structure – Structure has been delivered. Met with DCNR. Contracts from the State have been executed. Met with Council president and DCNR to discuss next steps. Bid documents are 90%. Currently going through plan checklist for submission to DCNR for authorization to bid. Solicitor certification is necessary for the public bid. Information has been sent to the Solicitor. **Bid Package was forwarded and reviewed by DCNR. Minor changes must be incorporated.**

CDBG 2023 – Application for Morton Homestead Restoration was submitted under historical preservation and is currently on list for funding. A 30 day comment period is underway. Once expired, County Council will adopt the projects.

Darby Creek Bridge – PennDOT consultant and staff met with PADOT to discuss status. Let date is estimated to be in fall 2022 and is dependent on Army Corps of Engineers Permit Approval. Signal plan has been signed. A TE 160 Resolution for signal revisions and location of the Welcome Sign has been submitted. Bid Let is 3/16/23. **Low bid RE Pierson is under review for award.**

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Pedestrian signals – Proposal for signals at Amosland Road and High School have been requested. Norwood, School District and the Borough will share costs. If Borough LF are to be utilized, will need to publicly bid ADA ramps. **Completed survey work for PADOT HOP.**

Morton Homestead – Met with representatives of DCPD, PAPHMC to discuss infrastructure needs for the property. Suggesting evaluation of structure for restoration under the CDBG program. This will require a public hearing. **Will be meeting with Dale Frens to review scope for evaluation. Received preliminary proposal.**

Moore's Lake Play Equipment – Completed selection of new play equipment which will replace the existing play structure. Tot swings are also proposed. Two alternatives are attached. Cost ranges from \$28,432 to \$43,500.00. All are under Co-Stars contract 14E 22-249. **Equipment has been delivered.**

STORM/SANITARY ISSUES:

CDCA – I & I Study – Dukes Root Control has been awarded a contract to complete cleaning and video inspection on 2 areas of the Borough as part of a pilot program. CDCA has completed all manhole inspections. Dukes has completed all work and has submitted report for review by CDCA. Comments will be forthcoming.

2nd Avenue Sanitary Sewer - Results of the inspection are as follows:

The Health Officer/Plumbing Inspector should verify grease trap operation at all commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole; Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested; and Line is in excellent condition.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Norwood Borough, consider Duke's Root Service for a project on **Prospect Avenue, 7th Avenue** between Prospect and Lafayette Avenue and **Madison Avenue** from Chester Pike to manhole in the rear yard at creek.

13th Street – Replacement of City Inlet – New City Inlet frame and cover will need to be ordered. Cost of work is estimated at \$6,000. Replacement with an M inlet box and frame is estimated at \$13,000. Cleaver awaiting casting. Casting has been delayed due to manufacturer issues. **Work is complete.**

SUBDIVISIONS AND LAND DEVELOPMENT:

Champion Investments – Land development to allow for additional parking at 9th & Lincoln 817-819 Lincoln Avenue has been received and reviewed. Extension was granted by Applicant.

Interboro School District – *Met with officials concerning upcoming projects. Plan and supporting documents have been submitted. Review is completed. Awaiting final plans to meet conditions of resolution.*

PENNVEST Stormwater –16th Ave. - Abbonizio is complete. Total Contract A is \$282,152.10.

Contract B is substantially complete. Punch list items are outstanding and under negotiation. Reviewed proposal and returned to Solicitor.

PADEP has completed the final inspection of the work and has approved with no punchlist.

PECO Green Region 2019 – *Morton Homestead Project was awarded \$10,000 in funding. Project will commence upon notice to proceed from the County GreenWays project.*

ACTIONS:

Authorization to bid Park Square

Ms. Catania gave Mr. Stewart the mapping of the streets to get a 2023 road program list together for advertising.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of March 2023:

CALLS FOR SERVICE (911 CALLS AND SELF INITIATED).....	479
ARRESTS (arrests, citations, petitions, ordinance violations)	95
PARKING TICKETS.....	95
ABANDONED AUTOS.....	1
MOTOR VEHICLE CRASHES.....	12
MEDICAL EMERGENCIES.....	49
ASSIST OTHER LOCAL POLICE.....	23
ALARM CALLS.....	10

REPORT OF PUBLIC SAFETY – MRS. SHALLET

Mrs. Shallet read the following Fire Company Report for March 2023: the fire company responded to 30 calls; 10 in town and 20 assists.

The paperwork for our State Grant has been sent to the comptroller for processing the fund transfer. This is the grant for the Gear Washer, which should be installed by early summer.

I have asked Eric Schreiber to contact the borough electrician to install a 3 phase electrical panel and the borough plumber to install hot/cold water and a drain line in the engine room. This would be paid for through the state grant so no cost to the borough.

On Saturday, March 25 we did a full station clean out. We removed over a half of a trash truck of old equipment, out dated supplies, old furniture, and general trash. We ended the day with pizza and conversation. The station is free of clutter and is more welcoming for members and visitors.

We recently received an Automated CPR machine. This will allow us to provide the most effective CPR compressions while freeing up our EMT's to provide additional lifesaving tasks. We will be doing a few training sessions in the near future before placing this in service. I will let you know when we have the training set up so you have the opportunity to see how it works.

The trucks are holding up well for their age. We have had some minor issues that were repaired quickly with no truck being out of service except for during the repairs.

The Workplace Safety Committee had a meeting on March 6th to prepare for an audit. On March 28th, we had a virtual safety audit and we received a 100% rating on the first try. The benefit of this is a 5% discount on the worker's compensation insurance. The highway and sanitation do a great job. President O'Connell congratulated Mrs. Shallet on her hard work.

REPORT OF HEALTH AND INSURANCE – MRS. NEILL

Mrs. Neill thanked the highway and sanitation department for their efforts on the Workplace Safety Committee and asked Mr. Stewart to pass that along to them. Mrs. Neill thanked Mrs. Shallet for doing the Workplace Safety Committee meeting on her behalf. The 5% savings is huge, considering how significantly the worker's compensation has gone up. Mrs. Neill greatly appreciates all Mrs. Shallet does on this committee.

The Borough has received another IBX rebate check. Ninety percent of this rebate is going to the Borough, with the 10% remainder to the employees who contribute to the insurance.

All else is good in the health and insurance area.

REPORT OF SOLICITOR – JOHN MCBLAIN

Mr. McBlain had no action items. This is the time of year the auditors, Leitzell and Economidis, are completing their audit. Mr. McBlain sent the required opinion Solicitor's letter to them regarding any liabilities. Mr. McBlain is happy to report that he rendered his opinion that there are no liabilities that for last year that are not covered by our insurance.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for March 2023 which totaled \$208,501.20. Mr. Bradley made a motion to approve the payroll report, seconded by Mr. Stewart. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of March 2023 to be paid in April 2023 totaling \$184,674.38. Mr. Bradley made a motion to approve the Bill List, seconded by Mr. Sutphin. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for March 2023. Total cash balance General Fund: \$1,454,061.21; Sewer Fund: \$304,492.36; Highway Fund: \$439,190.42; Escrow Fund: \$34,818.09; Recycling Fund: \$2,888.25. Mr. Schreiber made a motion to approve the Treasurer’s Report, seconded by Mr. Bradley. All in favor, motion carried.

Progress continues on the Chester Pike Corridor with our partners.

We are also supposed to receive \$108,000.00 for the Community Development Block Grant from the County for Morton Homestead winterization and an over plan other proposed projects at the Homestead.

REPORT OF PLANNING AND ZONING - MR. BRADLEY

Mr. Bradley read the following Zoning Officer Report for the month of March 2023: 41- Annual Inspection of an apartment unit; 4- Sale of Property inspections and 23- Zoning & Permit reviews were done.

REPORT OF LIBRARY AND RECREATION – MR. SUTPHIN

The Easter Egg Hunt had a fantastic turnout. Thanks to the Committees who spread the word.

The Beautification Committee plant sale will be held on Saturday, May 6th at Park Square.

The library would like to thank all who attended the Spring Book and Bake Sale.

Spring Storytime will be held April 10th, 17th, 24th and May 1st at 6:30 p.m. for ages 3 to 8 years of age.

Certified Therapy Dog Daisy is back and will be at the library on Thursday, April 13th and 20th at 6:30 p.m.

Field trips to the library are as follows: PreK and Kindergarten students at the Interboro Kindergarten and Early Learning Academy will be visiting the library on Friday, April 14th and 28th.

Thanks to the library board for all they do.

REPORT OF PUBLIC WORKS – MR. STEWART

Mr. Stewart told Mrs. Shallet not to sell herself short. All of the success of the Workplace Safety Committee is you. Thank you for all you do on this committee.

The sanitation department collected 184.4 tons of trash and 20.29 tons of recycling in the month of March. This is up from last month, as these tonnages will continue to go up as the summer months are approaching.

Mr. Stewart read the following highway and sanitation report for the month of March as follows: trash continues to be picked up on a daily basis along Lincoln Avenue, Chester Pike and Amosland Road. Removal of overgrowth at the CSX rail bridge has started. All that remains is the overhead section. Storm drains are being cleared before and after passing storms.

Water was turned back on at all park facilities.

Parks are being cut daily. Tree pruning continues to be done. Hay from the Easter Egg Hunt has been removed from Park Square. Fallen tree branches that fell during the past storm have been cleared.

General sewer maintenance continues throughout the town.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber made a motion to authorize bids for the Park Square Playground Project, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to award the Mini Pros Proposal submitted by Collier in the amount of \$41,500.00, conditional with the concurrence of the Delaware County Planning Department, seconded by Mr. Sutphin. All in favor, motion carried.

We are assisting the firehouse on getting plumbing and electrical pricing for upgrades for their grant.

Witmer Field lighting should be done within the next month.

The Borough is getting 6 AED defibrillators for all Borough buildings and fields. There will be 2 at Witmer Field, 2 at Borough Hall, 1 at the highway garage and 1 at the clubhouse at the Hollow. CPR classes will be offered to all the volunteers in town if they chose to participate. Mr. Schreiber go pricing for a 50 person class. This will be offered to employees and all of our committee members of all the clubs in town. We are hoping to do this in one day at the

firehouse. Refreshments will be served. This training will be good for two years. The training will involve CPR, how to use the defibrillator and basic first aid.

OLD BUSINESS

Mr. Sutphin previously brought up the Borough getting a PLIGIT credit card. This card was suggested by PMRS. President O'Connell will take it under advisement.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Chrissy Castaldi, 644 17th Avenue, stated that as a townie she wonders why the town is relying on Part-Time Police Officers. She feels as though they are sub-par. It is extremely obviously that they are working themselves to death. Ms. Castaldi works at District Court and is proud to live in Prospect Park. We have the best first responders. She thanks the first responders. She has no suggestions on what can be done. President O'Connell thanked her for her praise of the first responders. However, there are some personnel matters with two full-time officers. Mayor Harris will discuss her concerns with Chief Madonna.

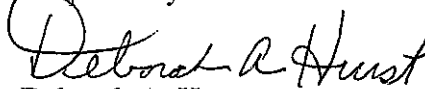
Kay Caruso, 649 9th Avenue, is following up on when she will be getting her signs. President O'Connell stated they put up pylons that lasted in the street for 4 hours. Mrs. Caruso is looking for a permanent painting crossing on the road. President O'Connell stated that we have to comply with PennDOT regulations, as Route 420 is a state highway. Ms. Catania concurred with President O'Connell. Permits must be submitted and approved by PennDOT. Ms. Catania stated that all markings for pedestrian crossing markings and description must be presented along with the permit to PennDOT. This also had to be done at 10th Avenue. President O'Connell stated we will look into the situation again.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried. The meeting adjourned at 8:10 p.m.

Attest

Respectfully Submitted



Deborah A. Hurst
Borough Secretary