

JANUARY 10, 2023
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on January 10, 2023 at 7:30 p.m. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. O'Connell, Mr. Bradley, Mr. Sutphin, Mr. Stewart and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mrs. Neill was absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of December 13, 2022 Council Meeting. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor motion carried.

President O'Connell entertained a motion to approve the minutes of January 2, 2023 Community Development Block Grant Meeting. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of December 2022. Total deposits for the General Fund were \$107,582.72; Sewer Fund \$6,290.93; Liquid Fuels \$293.19 Escrow Fund \$1,500.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for December 2022. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell turned the floor over to Mrs. Shallet. Mrs. Shallet made a motion to appoint Patrick Marley Part-Time Police Officer, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell turned the floor over to Mayor Harris. Mayor Harris swore in Part-Time Police Officer Patrick Marley and congratulated him.

Mayor Harris invited Officer Michael Slowik to come up. Mayor Harris read a Commendation of Merit to Officer Slowik for his actions. Mayor Harris congratulated Officer Slowik on a job well done. Officer Slowik did an extensive investigation where he gathered evidence that led to the arrest of two residents in Prospect Park for selling narcotics. President O'Connell thanked Officer Slowik and all of our officers who are keeping our community safe. He is proud of all their hard work. Mayor Harris observed the arrest for the first time as Mayor. It was an impressive operation. Thanks to the Chief, Officer Slowik and all involved.

President O'Connell called for a ten minute recess. President O'Connell called the meeting back to order.

REPORT OF ENGINEER – LISA CATANIA

Chester Pike Corridor –Corridor study survey has been completed and results vetted to the Task Force. Delaware County Planning Department continues with the MAP Study for a corridor master plan. Revised street sign and pole estimate for \$50,000 grant awarded through Senator Kearney's office. Awaiting list of priorities and locations from each municipality for bidding. TCDI grant for corridor safety was awarded. The Master Plan for the corridor has been completed and presented to stakeholders by the DCPD.

DELCO GreenWays – Phase 2 – The Borough received funding of 25% of the cost of work at the Morton Homestead in Phase 1 and the remainder, less \$10,000 from PECO Green Region Grant in Phase 2. Contracts were executed and returned to the County to proceed.

Mini PROS – Comprehensive Open Space and Recreation Plan contract documents have been received and should be executed and returned to the County for execution.

DELCO GreenWays – Phase 3 – Grant application for Witmer Park Improvements was submitted October 5, 2022. Awards are expected the second week of November. No match is required.

DELCORA – Received and provided drawings showing location of the tunnel and easements through Prospect Park Borough to the Borough office. Completed an easement plan as requested by the Solicitor through the Borough. No further action.

DCNR 2022 C2P2 Grant – Application for the Rehabilitation of Park Square Playgrounds was awarded in the amount of \$87,500 of the total \$175,000. Park Square Play Structure – Structure has been delivered. Met with DCNR. Contracts from the State will be forthcoming. Work may not commence until the date of the contract, January 1, 2023.

CDBG 2023 – Application for Morton Homestead Restoration will be submitted under historical preservation. Grant is due January 6. Resolution, meeting minutes and proof of publication for the hearing will be required.

Darby Creek Bridge – PennDOT consultant and staff Met with PADOT to discuss status. Let date is estimated to be in fall 2022 and is dependent on Army Corps of Engineers Permit Approval. Signal plan has been signed. A TE 160 Resolution for signal revisions and location of the Welcome Sign has been submitted. No further action.

Pedestrian signals – Signals have been ordered. Armour & Sons has advised materials are due to ship the first week of November. PADOT signal permit has been approved. Armour has completed foundation work for the beacons. Awaiting schedule for installation.

Morton Homestead – Met with representatives of DCPD, PAPHMC to discuss infrastructure needs for the property. Suggesting evaluation of structure for restoration under the CDBG program. This will require a public hearing. Will be meeting next week with Dale Frens to review scope for evaluation.

Moore's Lake Play Equipment – Completed selection of new play equipment which will replace the existing play structure. Tot swings are also proposed. Two alternatives are attached. Cost ranges from \$28,432 to \$43,500.00. All are under Co-Stars contract 14E 22-249.

STORM/SANITARY ISSUES:

Riverside sinkholes – Completed investigation and report. Discussed with Plumbing Inspector.

CDCA – I & I Study – Dukes Root Control has been awarded a contract to complete cleaning and video inspection on 2 areas of the Borough as part of a pilot program. CDCA has completed all manhole inspections. Dukes has completed all work and has submitted report for review by CDCA. Comments will be forthcoming.

2nd Avenue Sanitary Sewer - Results of the inspection are as follows:

The Health Officer/Plumbing Inspector should verify grease trap operation at all commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole; Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested; and Line is in excellent condition.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Norwood Borough, consider Duke's Root Service for a project on Prospect Avenue, 7th Avenue between Prospect and Lafayette Avenue and Madison Avenue from Chester Pike to manhole in the rear yard at creek.

13th Street – Replacement of City Inlet – New City Inlet frame and cover will need to be ordered. Cost of work is estimated at \$6,000. Replacement with an M inlet box and frame is estimated at \$13,000. Cleaver awaiting casting. Casting has been delayed due to manufacturer issues.

SUBDIVISIONS AND LAND DEVELOPMENT:

Champion Investments – Land development to allow for additional parking at 9th & Lincoln 817-819 Lincoln Avenue has been received and reviewed. Extension was granted by Applicant.

Interboro School District – *Met with officials concerning upcoming projects. Plan and supporting documents have been submitted. Review is underway and should be completed next week. Planning Commission will be reviewing.*

Inactive Projects:

PENNVEST Stormwater –16th Ave. - Abbonizio is complete. Total Contract A is \$282,152.10. Contract B is substantially complete. Punch list items are outstanding and under negotiation.

PADEP has completed the final inspection of the work and has approved with no punchlist.

PECO Green Region 2019 – *Morton Homestead Project was awarded \$10,000 in funding. Project will commence upon notice to proceed from the County GreenWays project.*

Stephenson Equipment – *Consultant to Stephenson has provided a sketch plan of proposed addition to the existing facility.*

Nash - Subdivision – No easements have been presented for Access or Utilities. Ownership of the lands vacated is at issue.

ACTIONS:

Moore's Lake Play equipment purchase – COSTARS
CDBG resolution – Morton Homestead

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of December 2022:

CALLS FOR SERVICE (911 CALLS AND SELF INITIATED).....	414
ARRESTS (arrests, citations, petitions, ordinance violations)	56
PARKING TICKETS.....	15
ABANDONED AUTOS.....	3
MOTOR VEHICLE CRASHES.....	13
MEDICAL EMERGENCIES.....	74
ASSIST OTHER LOCAL POLICE.....	26
ALARM CALLS.....	26

REPORT OF PUBLIC SAFETY – MRS. SHALLET

Mrs. Shallet read the following Fire Company Report for 2022: 2022 was a very difficult year for us, but we prevailed and accomplished many objectives.

Because of the Boroughs financial support we were able to bring all the fire apparatus up to date on all maintenance, and were able to upgrade many mechanical & electrical components. We switched mechanical vendors this year who have done an amazing job for us with quality work at a fair price. Because of this, I believe our apparatus is in great running condition for their age,

and by staying on top of preventive maintenance and repairs, we should be good for a few years before needing to look into refurbishment or replacement.

2023 is looking promising. We have 2 projects expected to be completed this year that will help with firefighter health and cancer prevention. One being an exhaust removal system, and the second being a gear washer designed specifically for firefighting gear. We have been researching new vendors for supplies and equipment so we can make the most of our budget. As we continue to grow Fire Chief Jim Simmonds will keep Mrs. Shallet informed as always.

Mrs. Shallet read the following December 2022 Fire Report: Out of the 54 alarms, 19 were in town and 35 were assists to other departments. While this may seem like a lot of assistance, keep in mind that these companies also assist us through mutual aid agreements.

The Fire Company took Santa around town at Christmas time.

Mrs. Shallet recognized and thanked Prospect Park Police Department. Yesterday was Police Officer Appreciation Day.

REPORT OF HEALTH AND INSURANCE – MRS. NEILL

Mrs. Neill was absent.

REPORT OF SOLICITOR – JOHN MCBLAIN

Mr. McBlain explained the two action items on the agenda. The State passed Act 457 which allows resident who move into town, and do not receive a tax bill for the current year to have the Tax Collector waive any penalties and tax fees. There is a form that the Tax Collector has that the resident would need to fill out and give back to the Tax Collector.

The Borough has signed the Teamsters Agreement for the years 2023 through 2026. This is for the Highway and Sanitation Departments. Mr. McBlain thanked Mayor Harris, Councilman Stewart, Mrs. Shallet and Mrs. Neill who were on that negotiation committee. Last year we were only to complete a one year agreement.

In February we will be taking action for Land Development Plans from Interboro School District. A Zoning Hearing will be held on January 24, 2023. Interboro School District applied for this Zoning Hearing for a non-conforming use. The plans are for an expansion of the school.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O'CONNELL

PAYROLL - All members have a copy of the Payroll Report for December 2022 which totaled \$209,699.92. Mr. Bradley made a motion to approve the payroll report, seconded by Mr. Schreiber. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of December 2022 to be paid in January 2023 totaling \$193,442.51. Mr. Bradley made a motion to approve the Bill List, seconded by Mr. Schreiber. All in favor, motion carried.

TREASURER'S REPORT: All members have a copy of the Treasurer's Report for December 2022. Total cash balance General Fund: \$843,989.77; Sewer Fund: \$94,856.56; Highway Fund: \$284,885.86; Escrow Fund: \$38,648.35; Recycling Fund: \$2,884.92. Mr. Bradley made a motion to approve the Treasurer's Report, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell entertained a motion to approve Resolution No. 1912 – Act 457 authorizing the Tax Collector to waive additional fees. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell let everyone know the auditors will be in this week to review our 2022 books.

There is no movement on the 420 bridge design.

Real Estate Tax rebates for approximately 10 or 12 of the volunteer fire company members are being processed.

REPORT OF PLANNING AND ZONING - MR. BRADLEY

Mr. Bradley read the following Zoning Officer Report for the month of December 2022: 47- Annual Inspection of an apartment unit; 4- Sale of Property inspections and 16- Zoning & Permit reviews were done.

REPORT OF LIBRARY AND RECREATION – MR. SUTPHIN

Mr. Sutphin read the following Library Report: Winter Storytime with Miss Micki will be held Monday's February 6th, 13th, 27th and March 6th at 6:30 p.m.

The "Celebrating Black History" Storytime Program, which is a collaboration with the Recreation Board and the Library, is scheduled for Saturday, February 18th at 11:00 a.m.

The Senior Citizen, Volunteer and Veteran's luncheon was held this past Saturday. There was a great turn out and a huge success. There was a lot of positive feedback. We are very thankful for our senior citizens, volunteers and veterans. Thanks to the Recreation Committee, Pat Quinn and all involved.

An agreement was signed for the new Borough Website. There will be a design call in January to begin the process.

Mr. Sutphin read the Mission of the Chester Pike Corridor Improvement Project.

REPORT OF PUBLIC WORKS – MR. STEWART

Mr. Stewart made a motion to approve Resolution No. 1914 approving the Collective Bargaining Agreement between Prospect Park Borough and the Teamsters Local 107 for the years 2023 through 2026, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Stewart read the following highway and sanitation report: leaf collection is finished. The trucks have been winterized and the plows are ready to hooked up for the winter season. On December 23rd and 24th the roads were salted due to the ice storm. Mr. Stewart thanked the highway workers for the great job they did and especially for coming out on Christmas Eve to make sure the roads were safe and passable. The total salt used was approximately 6 years.

The 2023 calendars were delivered on December 29th. All lawn equipment has been cleaned and winterized. The monthly sewer maintenance was performed at 811 Prospect Avenue.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

Mr. Schreiber made a motion to approve Resolution No. 1913 – 2023 Community Development Block Grant Application for the Morton Homestead Preservation Project, seconded by Mr. Sutphin. All in favor, motion carried.

Mr. Schreiber made a motion for the purchase of Moore's Lake Playground Equipment under the Costars Program, seconded by Mr. Stewart. All in favor, motion carried.

Mr. Schreiber made a motion to approve the replacement of the City Inlet on 13th Avenue, seconded by Mr. Bradley. All in favor, motion carried.

A new HVAC system is being installed in the Borough the Borough Hall garage.

Additional LED lighting will be put up at Witmer Field. We are hoping to get that project completed in 2023.

The Firehouse kitchen project will start tomorrow. The Borough also purchased a new landscaping trailer yesterday for the highway department.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Sutphin stated that a resident who was playing with the band at the luncheon last Saturday if there was any way that the tennis courts at Moore's Lake can be turned into pickle ball courts. Mr. Schreiber has started looking into this. This has become a very popular sport and Mr. Schreiber was also approached by several residents.

President O'Connell reminded everyone about MLK Day of Service being held Monday from 8:00 a.m. to 12:00 p.m. at the Firehouse followed by a reading at noon at the Baptist Hill Church.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

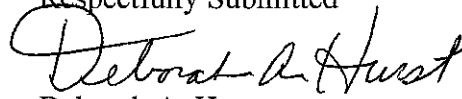
Paul Johnson, 1021 Washington Avenue, thanked Prospect Park Townwatch for the Toy Drive they held. They did a great job.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mr. Stewart. All in favor, motion carried. The meeting adjourned at 8:08 p.m.

Attest

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Deborah A. Hurst".

Deborah A. Hurst
Borough Secretary