

**SEPTEMBER 11, 2018
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on September 11, 2018 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance. President O'Connell called for a moment of silence for the victims of 9/11 and the first responders. Mrs. Shallet called for a moment of silence for Patricia Dolan, long-time Health Officer who passed away recently.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Sutphin, Mrs. Faison, and Mr. Schreiber. John McBlain and Ms. Catania were also present. Mr. Moore and Ms. Keller were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of August 14, 2018 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurts read the Secretary's Report for the month of August 2018. Total deposits for the General Fund were \$137,211.55; Sewer Fund \$6.04; Liquid Fuels \$2.95; Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for July 2018. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public response.

REPORT OF ENGINEER – LISA CATANIA

CDBG 2017 – Prospect Ave Improvements –Contractor has completed approximately 90% of the work. Completion is expected by the end of September. Mayor Harris and Mr. Schreiber indicated that Prospect Avenue has not been paved. Ms. Catania will look into why it was not done.

CDBG 2018 – Kick off meeting with OHCD has been completed. Awaiting Environmental Review approval prior to start.

Road Program 2018 –AF Damon has started work and will continue work for completion by end of week next week. A change order for change in scope to add a binder course to Holmes Avenue will be presented.

Energy Audit –Energy Systems Group met to discuss study completed at visit various sites owned and maintained by the Borough. These included Borough Hall, Library, Maintenance Garage, Police Station and Pavilion. The Report includes energy savings anticipated with upgrades to the street lights, traffic signals, buildings HVAC, IT and Communications.

PADOT Resurfacing – PADOT has sent notification SR 420 – Lincoln Avenue will be part of a larger project for milling and paving that was let in December 2017. Highway Materials, Inc. is the contractor and have indicated work will occur in mid-August to late September 2018.

PENNVEST Stormwater – Initiated work for application to PENNVEST for a grant or low interest loan for several trouble areas which include Summit Avenue and 16th Avenue noted below to alleviate drainage problems. We met with Tess Schlupp of PENNVEST and a DEP representative on August 17, 2018 to discuss application scope. Project application has been started online. President O’Connell met with the PennVEST representatives, along with Ms. Catania. The cost of the project determines whether it would be a grant or low-interest loan.

PECO Green Region – PECO has announced the Green Region Grant which has a maximum of \$10,000 and is a 50% match.

Madison Avenue Subdivision – Mike Murphy has visited the Borough office and requested start of the subdivision which was approved in February 2013. This surpasses the 5 year time limit for changes necessary due to ordinance changes (MPC Section 508(4)(ii)). The SALDO has been updated and the plans should reflect those changes. The Solicitor should verify. The Applicant has provided an updated cost estimate but no revised plans.

STORM/SANITARY ISSUES:

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work identified in our report of Summit Avenue 2014. Cost to repair inlet (verbal estimate) is \$14,000 and approximately 10’ of line will cost approximately \$12,000. The resident at 709 Summit has requested additional information as to the status of the work. This project will be included in the PENNVEST application.

Norwood Avenue – A to U Services has substantially completed replacement of inlet and regrading in rear yard. Damage to the driveway and sidewalk at the site as well as curb and sidewalk at the adjoining site will need to be repaired. A to U Services has been requested to complete restoration immediately.

2nd Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Lincoln Avenue to Madison Avenue. A memo was generated. Results of the inspection are as follows:

- The Health Officer/Plumbing Inspector should verify grease trap operation at the commercial properties. Excessive grease was found at station 73 feet from Lincoln Avenue manhole.
- Pipe is constructed at minimal to no slope in the first section of line causing issue with lateral backflow. Backflow preventers or reconstruction of the line is suggested.
- Line is in excellent condition.

Madison Avenue Sanitary Sewer - A video inspection was completed for the sanitary main from Chester Pike to manhole in the rear yard at creek. A memo was generated. Results of the inspection indicates roots are prevalent. A heavy cleaning and root treatment is recommended.

7th Avenue Sanitary Sewer – Heavy roots are evidenced in video inspection between Prospect Avenue and Lafayette Avenue. Root treatment is recommended.

Nassau Boulevard – A sinkhole was discovered at by our inspector at 114 Nassau Blvd. The source of the sinkhole is the sanitary lateral. The Plumbing Inspector should be made aware of the issue for resolution.

Root Control – Root balls within certain areas have been noted. I would request in joint consideration with Folcroft Borough and Norwood Borough, the Borough consider Duke’s Root Service for a feasible project.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of August 2018. Officers responded to 21 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 21 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 15 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 42 medical emergencies. There were 7 motorist assistance calls, and 2 911 hang-up calls. There were a total of 281 complaints.

Chief Engel will be retiring June 2019. We will celebrate your years of service before your retirement.

Quality of Life Issues: Police issued eight vehicle citations. There were 13 complaints that were handled with letters and/or citations issued.

We are still awaiting word from PennDOT on the progress of the 420 Bridge project.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet had nothing to report.

REPORT OF PUBLIC SAFETY - MR. BRADLEY

The new police vehicle is in service.

Mr. Bradley made a motion to advertise the sale of the 1999 Crown Victoria Police Vehicle, seconded by Mr. Schreiber. All in favor, motion carried.

Reminder to all to drive safely now that school is open. We have a full capacity of crossing guards this year.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain had no actions this evening.

REPORT OF ADMINISTRATION AND FINANCES – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for August 2018 which totaled \$144,674.79. Mr. Bradley made a motion to approve the payroll for August 2018, seconded by Mrs. Shallet. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of July 2018 to be paid in August 2018 in the amount of \$99,856.25. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of August 2018 to be paid in September 2018 in the amount of \$345,417.09. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for August 2018. Total cash balance General Fund: \$1,253,582.62; Sewer Fund: \$472,541.72; Highway Fund: \$347,236.70; Escrow Fund: \$103,561.47; Recycling Fund: \$25,786.78. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Schreiber. All in favor, motion carried.

President O’Connell entertained a motion to approve the estimated Uniform Pension Plan MMO for 2019 shall be \$303,874.00. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O’Connell entertained a motion to approve the Non-Uniform MMO for 2019 shall be zero. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

All Council received the 2019 budget form. The budget meeting dates will be advertised.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore is still not feeling well.

REPORT OF PUBLIC WORKS – MR. SUTPHIN

Mr. Sutphin made a motion to accept the low bid from Eastern Salt Company in the amount of \$51.00 per ton for road salt for the 2018-2019 winter season, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

Infant story time started September 7th and will continue the next 3 Fridays at 11:15.

The library Bingo event will be held November 10th at the firehouse. Doors open at 6:00, with bingo starting at 7:00. This is a 21 and older event. Tickets are \$30.00. Please support the library.

The Recreation Board is working on the October 13th is the Music and Food Festival from noon to 5:00 at Park Square. The food truck spots and music acts are just about filled up. The Recreation Board will meet Monday, September 17th at 7:00 for anyone interested in attending.

Mrs. Faison will get the Lunch with Santa and the Easter Egg Hunt information to Mr. Lennox at the high school to get the senior groups set for these events.

REPORT OF BUILDING, PARKS AND SEWERS - MR. SCHREIBER

We are working on pricing for trash cans. There were lighting issues in the Police Department and the clubhouse.

President O'Connell thanked Mr. Schreiber and Mr. Sutphin for having the highway department out cleaning the inlets. There were no major issues from the storm, with the exception of the flooding under the Lincoln Avenue bridge.

JUNIOR COUNCILPERSON – MADISON KELLER

Ms. Keller was absent.

OLD BUSINESS

None.

NEW BUSINESS

President O'Connell extended his deepest sympathy to Mayor Harris and his family for the loss of his mother-in-law.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Sandra Mezzaroba, 644 Maryland Avenue, has interest in six trees damaged at the base of the trunk in the Hollow. Ms. Mezzaroba asked Mr. Bradley if he received complaints regarding trees in the Hollow. Mr. Bradley indicated he does receive complaints when there is a dead tree. Ms. Mezzaroba saw a beaver in the creek in 2017. President O'Connell and Mr. Schreiber indicated there are beavers in the park. Ms. Mezzaroba had a landscape expert come and look at the trees and he indicated the trees are going to die. President O'Connell stated that Mayor Harris and Mr. Sutphin are involved with the Beautification Committee and can take her concerns to them. President O'Connell will be sure that the trees are not a danger to the public. President O'Connell indicated that Mr. Schreiber is in charge of parks and will look into the situation and keep Ms. Mezzaroba in the loop. Ms. Mezzaroba had pictures of the highway department go along the creek bed and take out the foliage. She believes this has been going on since 2012. The ducks are no longer there. Mr. Schreiber saw ducks there the other day. President O'Connell stated that Mr. Schreiber and Mr. Sutphin will look into the situation.

President O'Connell stated that the trees in the parks are inspected twice a year. Ms. Mezzaroba asked why the leaves are being removed. President O'Connell explained that the leaves need to be removed due to flooding downstream. Ms. Mezzaroba would like the highway department to

stop removing the foliage. She asks that they stop doing this. Mr. Sutphin is not aware of the situation, but will definitely look into it.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:03 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary