

**SEPTEMBER 13, 2016
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on September 13, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mr. Jurek, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Ms. Catania and Ms. Edwards were also present.

MINUTES

President O'Connell entertained a motion to approve the minutes of August 9, 2016 Council Meeting. Mr. Jurek made the motion, seconded by Mr. Bradley. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of August 2016. Total deposits for the General Fund were \$443,473.30; Sewer Fund \$7,689.83 Liquid Fuels \$1.81 Escrow Fund \$11,810.00; Recycling Fund \$173.15. President O'Connell entertained a motion for approval of the Secretary's Report for August 2016. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. Mrs. Floyd asked about an issue that was not on the agenda under Solicitor McBlain. President O'Connell explained that Mr. McBlain will give his report and that Mrs. Floyd can ask questions when the meeting is open to the public.

REPORT OF ENGINEER – LISA CATANIA

Lincoln Avenue Improvements – Work continues on the northeast side of Lincoln Avenue. Contractor expects to be completed with all concrete and signal work this week. A change order for extension of time is submitted and under review.

Generator – Scope of work that has been provided for the resolution of the pressure problem. Henderson has been advised of the award. Work schedule to follow.

2016 Road Program – Innovative Construction Services has substantially completed work. A punch list has been generated and forwarded for completion. An invoice will be presented for approval in the amount of \$77,431.87.

CDBG 2015 – Park Lighting – Bids were received for the Park Square project. Three bids were received ranging from \$103,075.00 to \$171,060. I would recommend award to Premiere Concrete Inc. pending OHCD concurrence. Payment Request #2 for the Bid Publication has been forwarded to OHCD for payment.

Moore's Lake Park Lighting – Proposals for the installation of the lights were sent to the same three contractors previously solicited. Proposals are due September 20, 2016.

Go Green Grant – Grant round is underway for replacement of traffic signals for improvement to patterns, events, and other traffic issues. The Borough may consider this grant for the remaining signal poles and heads, controllers along Lincoln Avenue.

STORM/SANITARY ISSUES:

2nd & Pennsylvania Avenue – Received a request from resident on 2nd Ave to investigate erosion along his property and drive.

Chester Pike & Amosland Road Sanitary – Awaiting results of video inspection of Norwood Borough lines.

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of August 2016. Officers responded to 21 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 25 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 14 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 53 medical emergencies. There were 1 motorist assistance calls, and 2 911 hang-up calls. There were a total of 349 complaints.

In regards to the quality of life issues for the Month of August there were 20 complaints reviewed by Mayor Harris and Code Enforcer John Cepis. Letters have been sent, or will be sent. There were 16 citations given in June and July. Seven are going to court; 3 have been removed and 4 were brought up to code. Mayor Harris and John Cepis will continue with the necessary steps on all additional complaints.

Artistic Auto Body donated money to get a part-time officer a bullet proof vest. The vest should arrive in two weeks.

Mayor Harris met with the County today regarding a Downtown Visioning Program. Several areas were discussed, such as moving the library to the PNC Bank on Lincoln Avenue; work at Park Square; firehouse projects; Witmer Field curbs, sidewalks and fencing.

President O’Connell said that three towns where selected and he is happy to report that Prospect Park was one of them.

Mayor Harris thanked Vicki and Rick Neill for the appreciation luncheon they provided to all Borough Employees for the great job they are doing.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet had nothing to report.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley made a motion to accept the low bid for the 2015 CDBG Park Square Lighting Project from Premier Concrete in the amount of \$103,075.00, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Bradley is working on getting pricing to replace the railing at the Moore's Lake gazebo and blacktopping. The firehouse door issues are being worked on.

REPORT OF SOLICITOR – MR. MCBLAIN

The parking ordinance is on the agenda for approval this evening. The Ordinance was advertised.

Mr. McBlain discussed snow emergency routes with Mr. Schreiber. They will continue to work on that ordinance.

REPORT OF FINANCE – PRESIDENT O'CONNELL

PAYROLL - All members have a copy of the Payroll Report for August 2016 which totaled \$103,600.71. Mr. Bradley made a motion to approve the payroll for August 2016, seconded by Mrs. Shallet. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of August 2016 to be paid in September 2016 in the amount of \$376,117.91. Mr. Schreiber made a motion to approve the Bill List, seconded by Mr. Jurek. All in favor, motion carried.

TREASURER'S REPORT: All members have a copy of the Treasurer's Report for August 2016. Total cash balance General Fund: \$1,579,640.79; Sewer Fund: \$167,816.58; Highway Fund: \$201,203.89; Escrow Fund: \$130,495.32 Recycling Fund: \$25,708.97. Mrs. Shallet made a motion to approve the Treasurer's Report, seconded by Mr. Jurek. All in favor, motion carried.

President O'Connell entertained a motion approving the estimated Uniform Pension Plan MMO for 2017 in the amount of \$257,763.00. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell entertained a motion approving the Non-Uniform MMO for 2017, which is zero. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

The Lincoln Avenue Project continues. We are currently waiting on the landscaping; trash can installation; planting of the grass; benches and decorative crosswalks. The Street Lights are installed. We are waiting on the power supply to be hooked up. Ms. Catania indicated the power supply will be done in the very near future. The lot on 14th Avenue has been cleaned up. The inspector did a walk through and there has been no damage.

All Council received a 2017 budget worksheet. The budget meetings will be advertised. President O'Connell asked Council Members to work on their budgets and get the figures to Mrs. Hurst.

The Borough is applying for a Green Light Go Program. Ms. Catania suggested replacement of the lights on 4th, 11th and 13th Avenues on Lincoln. President O'Connell gave the go ahead to apply for the replacement of those lights.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore read The Zonings Officer Report for the month of August: 52 annual apartment unit inspections; 1 single annual inspection; 5 sale of property inspections; 0 duplex annual inspection; 34 zoning & permit reviews.

Interboro School District is installing new air conditioning units. All proper permits were obtained.

Mr. Moore questioned the trees being installed on Lincoln Avenue between the curb and sidewalks. He believes there is an ordinance that prohibits this. Ms. Catania explained that those trees are being relocated.

REPORT OF PUBLIC SAFETY – MR. JUREK

There was normal police and fire activity in the month of August. The firehouse door issue is being taken care of.

One police vehicle is currently in the shop being repaired. Another vehicle will be going in for repair in the near future.

Mr. Jurek made a motion to approve Ordinance No. 1336 – prohibiting parking between signs on the East side of Prospect Avenue between Chester Pike and 5th Avenue, seconded by Mrs. Faison. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

The Library Board meets Thursday, September 15th at 7:00 p.m.

The following tentative event dates have been scheduled: Lunch with Santa is December 10th from 11:00 a.m. to 1:00 p.m.; the New Year’s Luncheon January 14, 2017; the Easter Egg Hunt April 8, 2017. The Blackthorn Concert is scheduled for September 29th from 7:00 p.m. to 9:00 p.m.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

The lines have been painted around the school. The two new trucks have been ordered. One should be delivered in December 2016 and the other in March 2017. The truck is being covered by a recycling grant. Another grant application will be submitted.

Mr. Schreiber made a motion to accept the low bid from Haven Salt Company LLC in the amount of \$59.11 per ton for de-icing salt for the 2016-2017 winter season, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to approve Invoice to Innovative Construction Services in the amount of \$77,431.87 for the 2016 Road Program, seconded by Mr. Bradley. All in favor, motion carried.

JUNIOR COUNCIL PERSON – SHELBY EDWARDS

The next School Board Meeting is September 21, 2016 at 7:00 p.m. Interboro Bucs played a game this past weekend and won. Saturday, September 17th is the welcome back dance.

OLD BUSINESS

Mrs. Shallet did a presentation at last week's Workshop Meeting honoring retired Health Officer Pat Dolan. Pat was the Borough Health Inspector for 39 years and did a fabulous job. Mrs. Dolan was very touched and thanked everyone in attendance. She will be sorely missed. President O'Connell thanked Mrs. Shallet, Mrs. Hurst, Mrs. Borchert and Mrs. Richards for arranging the presentation.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Residents from 740, 742, 1111 and 1117A Lincoln Avenue, complained about the noise from Marty Magees bar. Patrons are parking in their lot, urinating and vomiting on their property. They contacted the bar several times and have received no help. Mayor Harris will get with the Chief to discuss a resolution. The bar was given permission to hold the concert they are speaking about. No permit was necessary. Frank Temple from 1111 Lincoln Avenue said if something isn't done about the noise, he will call the LCB and declare the bar a nuisance bar. Mayor Harris assured the residents that he will speak with the owner of the bar and get it taken care of.

Phyllis Floyd - 604 14th Avenue, spoke again about the property at 713 14th Avenue and she still believes that a non-profit home is going in there. Mayor Harris stopped by the home and there is a woman and two children living there. The woman is the fiancée of the homeowner. Mayor Harris, Solicitor McBlain and Mr. Cepis are planning on having a meeting with the homeowner. Mr. McBlain is following-up with Community Service. This property appears to be a private residence, so there is no need for a Use and Occupancy permit.

Mrs. Floyd complained about a property where the front grass is being cut, but not the back. Mayor Harris asked her the address. She indicated 620 14th Avenue. Mayor Harris asked if a complaint form had been filled out and Mrs. Floyd indicated not this year.

Mrs. Floyd asked if the Borough no longer has a Health Inspector. Mrs. Shallet informed her that the Borough has back-up Health Inspector Brian Razzi.

Mr. Cepis, 1211 Folsom Avenue, commended President O'Connell for the actions he performed at the Prospect Park Care Center incident on August 11th. Mr. Cepis thanked him for the tremendous job he did coordinating all of the different organizations. Mr. Cepis also thanked the Prospect Park Fire Department, Chief Engel and Ms. Catania. President O'Connell thanked Mr. Cepis for his help as well.

Paul Johnson - 1021 Washington Avenue, stated he does not agree with athletes not showing respect for the flag during the National Anthem. Mr. Johnson asked if there is a drop location for removal and disposal of faded and tattered flags. President O'Connell stated the Norwood VFW and American Legion receive and dispose of old flags. Mr. Johnson asked if we can approach them about getting a drop location at Borough Hall. President O'Connell said he will look into it.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:33 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary