

**SEPTEMBER 8, 2015
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on, September 8, 2015 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance. President O'Connell asked for a moment of silence in remembrance of 911.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mr. Jurek, and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mrs. Faison was absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of the August 11, 2015 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Jurek. All in favor, motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of August 2015. Total deposits for the General Fund were \$35,775.10; Sewer Fund \$1,018 Liquid Fuels \$1.66; Escrow Fund \$800.00; Recycling Fund \$134.15. President O'Connell entertained a motion for approval of the Secretary's Report for August 2015. Mrs. Shallet made the motion, seconded by Mr. Jurek. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

REPORT OF ENGINEER – MS. CATANIA

Lincoln Avenue Improvements –The contractor has started the week of August 17th. All saw cutting has been completed and phase 1 demolition of curb and sidewalk has begun. Property owners and business owners have been notified by letter and social media.

Road Program 2015 – Contract documents have been received from AF Damon and subsequently sent to the Solicitor for review.

Sanitary Sewer Improvements – Contracts have been sent to JCM Contractors for execution.

Transportation Inventory- List of projects has been compiled and will be forwarded to the County Planning Department for consideration.

Witmer Park Bleachers - Proposal for work has been requested of A to U Services.

DEVELOPMENTS:

Interboro School District- Work is substantially complete with regard to the site development.

STORM/SANITARY ISSUES:

Summit Avenue – A to U Services is substantially completed work. Comments with regard to the invoice, including billing for items incidental to the work as defined by the contract, have been forwarded to A to U for consideration. Met with contractor to discuss labor hours noted in the invoice. A reduction of the invoice has been reduced from \$43,870.00 to \$38,110.00 pending

council approval. Street restoration of the A to U work was postponed due to Damon schedule. Concrete restoration (sidewalk and apron on 2 properties) should be considered.

Met with Aqua to discuss issues not currently addressed in conjunction with their restoration due to the water main break. Aqua to review extent of their scope of work.

2nd & Pennsylvania Avenue - Received a request from a resident on 2nd Avenue to investigate erosion along his property and drive.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of August 2015. Officers responded to 21 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 19 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 18 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 29 medical emergencies. There were 7 motorist assistance calls, and 13 911 hang-up calls. There were a total of 294 complaints.

The initial FOP meeting was held and there will be more meetings to come.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

The Workplace Safety Committee meeting was held in August, and there were no safety issues. We are waiting for the eye wash station that needs to be added to the Borough garage.

Mrs. Shallet asked about the orange stickers for the trash cans. Mr. Schreiber indicated he is looking into them.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

The John Morton Homestead clean up was 8/29/2015. The next clean up is scheduled for 9/26/2015.

The new maintenance agreement for Wm. Henderson for heating and air conditioning was signed.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain had no action items.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for August 2015 which totaled \$96,074.09. President O’Connell entertained a motion to approve the payroll for August 2015. Mr. Jurek made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of August 2015 to be paid in September 2015 in the amount of \$133,414.74. President O’Connell entertained a motion to approve the Bill List. Mr. Schreiber made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for August 2015. Total cash balance General Fund: \$1,435,117.30; Sewer Fund: \$330,046.90; Highway

Fund: \$195,213.51; Escrow Fund: \$254,233.15 Recycling Fund: \$20,412.22 President O'Connell entertained a motion to approve the Treasurer's Report. Mrs. Shallet made the motion to approve the Treasurer's Report, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell entertained a motion for estimated Uniform Pension Plan MMO for 2016 shall be \$258,227.00. Mr. Bradley made the motion, seconded by Mr. Jurek. All in favor, motion carried.

President O'Connell entertained a motion for estimated Non-Uniform MMO for 2016 shall be zero. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell said we are moving forward with the Lincoln Avenue Project.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore read Mr. Cepis Zoning report for the month of August, 2015. The report is as follows: 144 annual apartment inspections; 2 single annual inspections; 4 sale of property inspections; 0 Duplex sale of property; and 28 zoning & permit reviews done by the Zoning Officer.

Mr. Moore stated that there will be openings on the Planning Commission. There are four members whose term will be up at the end of 2015. If anyone is interested, please contact the borough office and provide your information.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek said that the schools are opening for the new school year. Please drive carefully. There was the usual business at the Fire Department this month.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON.

Mrs. Faison was absent.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

Mr. Schreiber said that the lines were painted at the school by the Highway Department.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Greg Sutphin, 852 11th Avenue, asked if there are any more signs "Slow Down" signs. Mayor Harris said he will look into it.

Thomas Newlin, 542 Maryland Avenue, asked if it was possible to have speed bumps installed on Maryland Avenue. President O'Connell suggested that Mr. Newlin talk to the Mayor and the Chief of Police.

Patrick Quinn, 840 8th Avenue, thanked Mr. Cepis for the cleanup of the house next to his property. Mr. Quinn stated there was an article in the Daily Times stating that East Lansdowne is having some of the same problems that Prospect Park Borough is having with trash on properties, and foreclosed properties. He stated that they are fining residents up to \$1,000.00 for these problems. Mr. Quinn said that he thinks that Code Enforcement in Prospect Park should have the same authority to issue fines up to \$1000.00. The Mayor stated that Code Enforcement does have the authority to give fines, but not \$1,000.00 fines.

Debbie Daniels, 816 11th Avenue, asked what the procedure is for Ordinance violations. Mayor Harris explained that a letter is sent indicating they have 10 days to correct or they will be fined \$300 per day.

Mayor Harris stated that we have stepped things up in the past few months. Mr. McBlain stated that Mr. Cepis and Chief Engel work together, but each situation is different. Some banks and companies have not yet taken possession of these properties, so the procedures do take time. It is also very expensive for the Borough to take care of the properties. President O'Connell asked that any complaints be addressed to the Borough office. There are forms at the office that can be filled out and passed along to Code Enforcement for review.

Tony Dougherty with Traffic, Planning, and Design for Lincoln Avenue gave a brief description of the project. Mr. Dougherty is doing the construction, inspection and management for the Lincoln Avenue Project. The first contractors pay estimate that they are looking to get approved at tonight's meeting is equivalent to about 6 % of the contract value. That gives an idea of where we are with the status of the construction at this point. Things are currently on schedule, and there is a timeline for each phase. It should take a few weeks for the sidewalks to be restored. President O'Connell asked Mr. Dougherty for the timeline for each phase. Mr. Dougherty stated that they are trying to get each section done within a few weeks, and at least getting the sidewalk back in place.

Mrs. Shallet wanted to know if there will be lighting at night to see construction on Lincoln Avenue. Mr. Dougherty stated there are no provisions for lighting in the contract, but he will check into that.

Chris Gilman, 1036 Lincoln Avenue, asked if we are making the roads wider and the sidewalk shorter on Lincoln Avenue. Mr. Dougherty stated that roadways will remain the same, and they are just replacing the sidewalk and curb. We are adding grass and landscaping along the curb, and sidewalk. Mr. Gilman also wanted to know once construction starts, will he have to close down his business. Ms. Catania stated that there will always be access to the businesses.

Thomas Newlin, 542 Maryland Avenue, asked if PennDOT was going to address the issues with the flooding under the bridge on Lincoln Avenue. Ms. Catania stated that this is an Amtrak issue not PennDOT. There have been ongoing discussions about this issue with Amtrak.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:04 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary