

**OCTOBER 11, 2016
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on October 11, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mrs. Faison, and Mr. Schreiber. Mr. McBlain, Ms. Catania and Ms. Edwards were also present. Mr. Jurek was absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of September 13, 2016 Council Meeting. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of September 2016. Total deposits for the General Fund were \$184,160.99; Sewer Fund \$1.37 Liquid Fuels \$1.55 Escrow Fund \$15,375.00; Recycling Fund \$130.50. President O'Connell entertained a motion for approval of the Secretary's Report for September 2016. Mrs. Moore made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. President O'Connell recognized Mayor Harris.

Mayor Harris introduced George Moore, President and Nick Trizonis, Vice President, of Artistic Auto Body. Artistic Auto Body donated money to get a part-time police officer a bullet proof vest. Mayor Harris presented the vest to Part-Time Police Officer Michael Kester. Mayor Harris thanked Artistic Auto Body, as did President O'Connell, who stressed how important these vest are for our officers. Chief Cliff Engel stated that the vests are fitted to each officer and they are good for 5 years and then need to be replaced. Chief Engel and Officer Kester thanked Mr. Moore and Mr. Trizonis for their generous donation. It is greatly appreciated.

REPORT OF ENGINEER – LISA CATANIA

Lincoln Avenue Improvements – Contractor expects to be completing lighting work this week. Crosswalks will be completed week of October 10th with landscaping to follow. A change order for extension of time is submitted, reviewed and awaiting a response from Abbonizio.

2016 Road Program – Innovative Construction Services has substantially completed work. A punch list has been generated and forwarded for completion. An invoice will be presented for approval in the amount of \$77,431.87. A change order in the amount of \$234.36 is recommended for approval. This represents final quantities and total contact is \$85,722.36.

CDBG 2015 – Park Lighting – Contracts have been signed by Premier Concrete and forwarded to the Solicitor for review. Premier is proposing to start after the events currently scheduled at the park.

Moore's Lake Park Lighting – Proposals for the installation of the lights were sent to the same three contractors previously solicited. Two proposals – Messina Electric and Lenni Electric provided proposals. One proposal did not include foundations and is currently being revised.

Go Green Grant – Grant application has been completed for the replacement of all signals on the intersection of 4th, 9th, 11th, 13th and Chester Pike with Lincoln Avenue. A resolution for the matching funds will be presented. Agenda Resolution No. 1845.

CDBG - Grant round for 2017 will be announced shortly. Potential projects should be considered.

STORM/SANITARY ISSUES:

Chester Pike & Amosland Road Sanitary – Awaiting results of video inspection of Norwood Borough lines.

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired.

Ms. Catania stated that the generator has been completed by WB Henderson. They have started the crosswalks on Lincoln Avenue. Top soil is also being put down, and the benches and the landscaping need to be completed.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of September 2016. Officers responded to 18 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 15 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 12 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 35 medical emergencies. There were 3 motorist assistance calls, and 6 911 hang-up calls. There were a total of 300 complaints.

In regards to the quality of life issues for the Month of September there were 4 complaints reviewed by Mayor Harris and Code Enforcer John Cepis. Letters have been sent, or will be sent. There were 5 citations given in the month of September. Twelve are going to court; 3 have been removed and 3 were brought up to code. Mayor Harris and John Cepis will continue with the necessary steps on all additional complaints.

Mayor Harris announced that we have a new 4th of July Committee. The Committee will meet again in January and they are very eager to get started. Please notify Mayor Harris with any new ideas.

There was a meeting on September 16, 2016 with the PennDOT Bridge Management Team. Mayor Harris, President O'Connell, Chief Engel, John Cepis and some members of Tinicum Township attended the preliminary meeting to discuss the 420 Darby Crescent Bridge, and the crosswalks at 2nd and Lafayette, Morton Homestead, and John Heinz Wildlife. President O'Connell stated that this project is not estimated to start until 2018. There will be many more meetings scheduled before any final decisions are made.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Patricia Dolan was recognized at last month’s meeting for her 39 years of service as Prospect Park Health Inspector. Mrs. Shallet read Mrs. Dolans thank you note and stated what a fabulous job she did over the years. Mrs. Dolan was very touched by the recognition. She was presented with a bracelet and Certificate of Appreciation.

Mrs. Shallet stated that the mosquitoes are gone in the borough for the season.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

We received the following 3 bids for the replacement of the firehouse doors: Ollis Brothers- \$24,545.00; Art Lender- \$27,869.00; Belmont- \$33,000.00. Section 1402 provided exception for the repair/replacement, so we do not need to advertise the bids.

Mr. Bradley made a motion to accept the low bid from Ollis Brothers in the amount of \$24,545.00 for the replacement of the firehouse doors, seconded by Mr. Schreiber. All in favor, motion carried.

The pavilion at Moore’s Lake has been repaired. The railing is scheduled for replacement next week.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain discussed snow emergency routes with Mr. Schreiber. The Ordinance will be prepared for advertisement at next month’s meeting.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for September 2016 which totaled \$146,064.51. Mr. Moore made a motion to approve the payroll for September 2016, seconded by Mr. Bradley. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of September 2016 to be paid in October 2016 in the amount of \$520,230.12. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for September 2016. Total cash balance General Fund: \$1,492,923.80; Sewer Fund: \$167,817.95; Highway Fund: \$120,957.23; Escrow Fund: \$145,870.32 Recycling Fund: \$25,839.47. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mrs. Shallet. All in favor, motion carried.

President O’Connell entertained a motion to approve Resolution No. 1845 authorizing application to the 2016 Green Light Go. Mrs. Shallet made the motion, seconded by Mr. Schreiber. All in favor, Motion carried.

There will be two 2017 Budget Meetings. One was held tonight at 7:00 p.m. The next meeting will be held on Wednesday, November 2nd at 7:00 p.m.

The Lincoln Avenue Project is in its final stages of completion.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore read The Zonings Officer Report for the month of September: 96 annual apartment unit inspections; 2 single annual inspection; 5 sale of property inspections; 0 duplex annual inspection; 37 zoning & permit reviews.

The Planning Commission met on Thursday, September 1st. The re-zoning of Chester Pike to Darby Crescent was discussed along with the pros and cons. Final recommendations will come at next month's meeting.

There is a Zoning Hearing scheduled for Tuesday, October 18, 2016 at 7:00 p.m. for a variance for a 4' fence at 501 Madison Avenue. The hearing was duly advertised.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek was absent. Mayor Harris thanked The Estate of Josephine Fitzgerald for making a donation to the Prospect Park Police Department.

The Interboro School Board recognized the 4 Police Departments within the district at their board meeting. Plaques were presented to each department.

President O'Connell announced Fire Prevention will be held Thursday at the Firehouse from 7:00 p.m. to 9:30 p.m. All are invited to attend and there will be activities for the kids.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

The Library Board meets Thursday, October 20th at 7:00 p.m.

Junior Councilperson Shelby Edwards will be judging the Halloween Decorating contest for the residents in the borough.

The following tentative event dates have been scheduled: Lunch with Santa is December 10th from 11:00 a.m. to 1:00 p.m. at the firehouse; the Easter Egg Hunt is scheduled for April 8, 2017. Senior groups will help with these events.

The Blackthorn Concert is scheduled for September 29th from 7:00 p.m. to 9:00 p.m.

There will be a Library Book and Bake sale on Friday, October 21st and 22nd at Borough Hall. The Library Beef & Beverage is scheduled for Saturday, October 29th from 7:00 p.m. to 11:00 p.m. at the Prospect Park Firehouse. Saturday October 25th and November 12th there will be special events for the kids at the library. Library Storytime has been schedule. Flyers are available in the library.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

The two new trucks have been ordered and are on schedule. One should be delivered in December 2016 and the other in March 2017.

Grass cutting in the borough is winding down for the season, and the Highway Department is getting ready to start leaf collection. Please see the Borough calendar for leaf collection schedule.

Mr. Schreiber made a motion to advertise Ordinance No. 1337 - Snow Emergency Route, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to approve Change Order #1 in the amount of \$234.36 for the 2016 Road Program, seconded by Mrs. Faison. All in favor, motion carried.

JUNIOR COUNCIL PERSON – SHELBY EDWARDS

The next School Board Meeting is October 19, 2016 at 7:00 p.m. Interboro Bucs won their Homecoming Game 41-6. The Welcome Back Dance went really well.

OLD BUSINESS

None.

NEW BUSINESS

The Mayor and Borough Council noticed a lot of discussion on Facebook regarding the condition of Witmer Field. Mr. Schreiber met with the group that is looking to start a Parks and Recreation Committee and raise money for the committee. The Borough had mulch delivered to Witmer Field and 20 volunteers looking to start that committee met on a Saturday from 8:30 a.m. to 3:30 p.m. and had the mulch spread out and pulled weeds. Wawa donated coffee and donuts to the volunteers.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Natalie Nowroozi, 756 3rd Avenue, spoke on behalf of the group that met regarding the condition of Witmer Field. Ms. Nowroozi believes that there are still significant potential risk issues, and some things that need to be brought up to ADA compliance. They would like to see new trash receptacles, and would like to build a new playground. Ms. Nowroozi thanked all of the volunteers who came out and helped them in the terrible weather to spread the mulch and clean up the trash, etc. The group would like to work with Council to continue to improve the conditions at all the parks.

President O’Connell thanked everyone for all of their volunteer work and believes this will be a positive venture. This non-profit borough group can look into some grants available through the borough. Some suggestions were the 5013c and 501c grant that would have a substantial amount available to the Committee. Mr. McBlain stated that the Parks & Recreation Committee would be covered under the Borough Umbrella and he believes that is the way they should go. To get approved for a 5013C status is a difficult process.

Mr. Schreiber said that there is a plan in the works for the group to meet again to create a committee and that if there are any safety issues they will be given to Mr. Schreiber. Mr. Schreiber will be to Council contact.

Tracey Maier, 601 11th Avenue, thanked Mayor Harris and Council for their support for the Bully Walk. Mrs. Maier also stated that the crosswalks and lamp posts look beautiful along Lincoln Avenue. Mrs. Maier thanked Ms. Nowroozi for the changes her group is making. Mrs. Maier also thanked Chief Engel and his officers who keep everyone safe during the Bully Walk.

Kathy Temple, 1111 Lincoln Avenue, stated the crosswalks are beautiful. Noise at Marty Magee's has been better since last meeting. Signage to private parking lot is almost done. Mayor Harris spoke to the owner about the parking issue.

Phyllis Floyd, 604 14th Avenue, stated that Joe Magee posted his contact information on Facebook. Mrs. Floyd wanted to thank all of the residents who are helping out, and also wanted to thank Artistic Auto Body for the donation of the vest. When asking about the Quality of life issue Mrs. Floyd was told that they are still being addressed, but could take months to resolve. We have no control over the timeline for District Court. Mayor Harris stated that abandoned vehicles are issued one fine and then will be towed.

Mrs. Floyd asked if the Borough no longer has a Health Inspector. Mrs. Shallet informed her that the Borough has back-up Health Inspector Brian Razzi.

Rich White, 934 12th Avenue, indicated that the road work is done on 13th Avenue; however, the signs are still there. Ms. Catania will call her contact at PennDOT.

Natalie Nowroozi, 756 3rd Avenue, asked if there are plans for a left turn signal at 4th and Lincoln Avenues. President O'Connell stated that the Borough has approached PennDOT on numerous occasions requesting the left turn signal. PennDOT has stated it is not needed. Mayor Harris stated we will not be giving up on getting the left turn signal.

Debbie Daniels, 816 11th Avenue, stated that the new lights have a spot for banners and asked if the Borough plans on putting banners on the poles. She stated that Lancaster County has a lot of nice banners. President O'Connell stated that we are still looking into the banners. Ms. Catania stated that the poles had to be turned, due to the fact that trucks were hitting the posts.

Frank Vaccaro, 423 Folsom Avenue, stated that cars are flying down 4th and 5th Avenue and asked what can be done about it. Mayor Harris will get the Chief Engel and have the officers look into the situation.

Tracey Maier, 601 11th Avenue, stated that she has videotaped a speeder and asked what she can do with the tape. Chief Engel stated that Mrs. Maier would need to attend court and provide the tape and testimony since the officer did not actually see the speeder.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:42 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary