

**OCTOBER 13, 2015**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on October 13, 2015 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mr. Jurek, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of the September 8, 2015 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Jurek. All in favor, motion carried.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary's Report for the month of September 2015. Total deposits for the General Fund were \$181,331.04; Sewer Fund \$2.71 Liquid Fuels \$1.60; Escrow Fund \$0.00; Recycling Fund \$180.90. President O'Connell entertained a motion for approval of the Secretary's Report for September 2015. Mrs. Shallet made the motion, seconded by Mr. Moore. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

President O'Connell suspended from the agenda and recognized Mr. Jurek.

Mr. Jurek made a motion to appoint Part-Time Police Officer James Mansfield, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Jurek made a motion to appoint Part-Time Police Officer Kyle Gross, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Jurek made a motion to appoint Part-Time Police Officer Michael Kester, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell recognized Mrs. Faison. Mrs. Faison made a motion to appoint Shelby Edwards Junior Councilperson, seconded by Mr. Schreiber. All in favor, motion carried.

Mrs. Faison introduced Shelby Edwards as a junior at Interboro High School. Shelby runs cross-country and track, and is the Treasurer of Class Congress. She is in honors classes, and hopefully after graduation she will attend college to be a pediatrician.

President O'Connell recognized Mayor Harris who swore in Junior Councilperson Ms. Edwards, and Part-Time Police Officers James Mansfield, Kyle Gross, and Michael Edwards.

**REPORT OF ENGINEER – MS. CATANIA**

Lincoln Avenue Improvements –The contractor continues on the sidewalks and curbs. Progression on block by block has been hampered by the lack of ADA ramp approval, design

changes and unforeseen conditions such as the discovery of abandoned fuel tanks, bilco doors, piping and other utilities. Property owners and business owners have been notified by letter and social media.

Road Program 2015 –Contracts have been executed, 329 Application has been sent to PADOT and approved and contractor has been given a notice to proceed. Appears he will be starting work in approximately 2 weeks.

Sanitary Sewer Improvements – Contracts have been returned from JCM Contractors and forwarded to the Solicitor for review and Borough execution.

Witmer Park Bleachers - proposal for work has been requested of A to U Services. Still awaiting info.

PECO Green Region - the Borough has received a grant from PECO for the lighting in Moore's Lake Park.

Moore's Lake Dam - PADEP has not confirmed the ownership of the dam.

Generator - Borough Hall calculations to determine the required size and pressure of the gas line to utilize the generator at full capacity are forthcoming. Work is being completed by our sub-consultant Bonnett Associates.

AQUA - Aqua has offered \$87,120 for Maryland Avenue project. I would recommend the Borough accept the offer and send an invoice to AQUA.

#### **DEVELOPMENTS:**

Interboro School District - Work is substantially complete with regard to the site development.

#### **STORM/SANITARY ISSUES:**

Summit Avenue – A to U Services is substantially completed work. Street restoration of the A to U work was postponed due to Damon schedule, but will be completed with the Road Program. Concrete restoration (sidewalk and apron on 2 properties) should be considered.

Met with Aqua to discuss issues not currently addressed in conjunction with their restoration due to the water main break. Aqua to review extent of their scope of work.

2<sup>nd</sup> & Pennsylvania Avenue - Received a request from a resident on 2<sup>nd</sup> Avenue to investigate erosion along his property and drive.

Mrs. Catania said that we received the estimates for Lincoln Avenue. Estimate #1 is \$85,046.74 and Estimate #2 is \$51,800.71. The inspection Department has requested an approval for estimate #1.

Ms. Catania stated it would be appropriate to make a motion to approve estimate #2 for \$51,800.71.

President O'Connell entertained a motion for approval. Mr. Bradley made a motion to approve estimate #2 of \$51,800.71, seconded by Mr. Schreiber. All in favor, motion carried.

2015 Road Program - Ms. Catania said that 329 approval came today with a start date of October 14, 2015. Restoration for Summit Avenue will be done as well.

Aqua invoice was sent for \$87,720.00 and we should receive that shortly.

### **REPORT OF THE MAYOR HARRIS**

Mayor Harris read the police report for the month of September 2015. Officers responded to 20 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 23 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 11 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 43 medical emergencies. There were 5 motorist assistance calls, and 8 911 hang-up calls. There were a total of 306 complaints.

The tree lighting ceremony at Park Square is scheduled for December 1, 2015 with a rain date of December 3, 2015.

The Anti-Bully Walk is scheduled for October 24, 2015.

Mayor Harris was very sad to report the passing of Mrs. Witmer. Service announcements should be in the local paper this week.

Mayor Harris and Chief Engel addressed nine car issues in the borough that were either not inspected or had no registration.

Code Enforcement has also been on top of the cleanup of 4 houses in the borough. Mayor Harris and Mr. Cepis speak regularly about such issues.

### **REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

The Workplace Safety Committee met October 7, 2015. Mrs. Shallet attended the Board of Health meeting with John Cepis. Hoarding and West Nile Virus were the topics discussed.

### **REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

The John Morton Homestead cleanup scheduled for September 26, 2015 was cancelled and no other clean-ups are scheduled for the future.

The sign at the Firehouse was fixed. The borough office is looking into getting a vending machine.

### **REPORT OF SOLICITOR – MR. MCBLAIN**

We continue with our FOP meetings for 2016. This is a slow but steady process.

**REPORT OF FINANCE – PRESIDENT O’CONNELL PAYROLL** - All members have a copy of the Payroll Report for September 2015 which totaled \$114,275.36. President O’Connell entertained a motion to approve the payroll for September 2015. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of September 2015 to be paid in October 2015 in the amount of \$724,084.99. President O’Connell entertained a motion to approve the Bill List. Mr. Bradley made the motion, seconded by Mr. Jurek. All in favor, motion carried.

**TREASURER’S REPORT:** All members have a copy of the Treasurer’s Report for September 2015. Total cash balance General Fund: \$1,274,476.44; Sewer Fund: \$55,896.68; Highway Fund: \$194,791.11; Escrow Fund: \$248,233.15 Recycling Fund: \$20,593.12 President O’Connell entertained a motion to approve the Treasurer’s Report. Mrs. Shallet made the motion to approve the Treasurer’s Report, seconded by Mr. Bradley. All in favor, motion carried.

The Lincoln Avenue Project is moving along. A banner was put across Lincoln Avenue stating that all businesses are open.

The Borough was awarded a \$5,000.00 Green Region Grant from PECO for the Hollow. There will be a reception held for that next month.

There was a budget meeting held tonight at 7:00 p.m. The next budget meeting will be held November 4, 2015 at 7:00 p.m. before workshop.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore read Mr. Cepis Zoning report for the month of September, 2015. The report is as follows: 5 annual apartment inspections; 2 single annual inspections; 16 sale of property inspections; and 43 zoning permit reviews were done by the Zoning Officer.

The Planning Commission meeting for the month of September was cancelled.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek read the Mayor’s Police report for September.

The Prospect Park Fire Company truck is back in service. Mike Signora was voted in for another three year term as Fire Chief.

President O’Connell congratulated the fire company for their success on Fire Prevention Night. There was a nice turnout.

The Prospect Park Fire Company was staffed during the Pope’s visit.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON.**

The Library will host masquerade fun October 24, 2015. The fall bake, book and DVD sale will be held Friday, October 23, 2015 from 7:00 to 9:00 p.m. and Saturday, October 24, 2015 from 9:00 a.m. to 1:00 p.m.

The Library Fall events for kids will have a canvas painting on Saturday, November 7<sup>th</sup> for ages 8 to 12. Registration is required for this event. Game Day will be Thursday, November 12, 2015 at 6:30 p.m. There will be yoga Saturday, November 14, 2015 at 1:30 ages 4 and up. Thanksgiving craft will be Thursday, November 19<sup>th</sup> at 6:30 for ages 6 and up.

The Library is having their annual Beef & Beverage fundraiser on Saturday, November 24<sup>th</sup> from 7:00 p.m. to 11:00 p.m. at the firehouse with a donation of \$25.00. Story time in the library will begin October 19, 2015.

Lunch with Santa is scheduled for December 12, 2015 from 11:00 a.m. to 1:00 p.m. No senior high school group has signed up for this event to date.

The 2015 Halloween House Decorating Contest will be judged by the new Junior Councilperson Shelby Edwards.

The 60 plus New Year's Luncheon is scheduled for January 16, 2016. Mrs. Faison said that Shelby Edwards will be involved.

Mrs. Faison asked council to please involve Shelby as much as possible.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

We received bids for a new trash truck, and we are currently working on a grant through the Department of Environmental Protection.

Grass in the Borough will be cut one more time, and leaf collection will start in the month of November.

Mayor Harris asked if we have a bag mower for the grass on Lincoln Avenue. Mr. Schreiber stated yes.

President O'Connell thanked the Highway & Sanitation Department for their help during the storm.

**JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

No report.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

None.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:04 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst  
Borough Secretary