

**NOVEMBER 9, 2016
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on November 9, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, and Mr. Schreiber. Mr. McBlain, Ms. Catania and Ms. Edwards were also present. Mr. Jurek and Mrs. Faison were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of October 11, 2016 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of October 2016. Total deposits for the General Fund were \$160,836.58; Sewer Fund \$156,172.91 Liquid Fuels \$1.02 Escrow Fund \$2,200.00; Recycling Fund \$168.20. President O'Connell entertained a motion for approval of the Secretary's Report for October 2016. Mr. Moore made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public comment.

REPORT OF ENGINEER – JOE RODO FOR LISA CATANIA

Lincoln Avenue Improvements – Contractor has completed landscaping and expects to be completing lighting work in the near future. Payment #8 will be submitted soon. A final inspection is scheduled for December 17, 2016.

2016 Road Program – Innovative Construction Services has completed work. An invoice will be presented for approval in the amount of \$8,290.49.

CDBG 2015 – Park Lighting – A pre-construction meeting was held with OHCD. Premier Concrete is proposing to start November 17, 2016, weather permitting. Lights have been received and are presently stored at Borough Hall.

Moore's Lake Park Lighting (PECO Green Region) – Proposals for the installation of the lights were sent to the same three contractors previously solicited. Two proposals – Messina Electric and Lenni Electric provided proposals. I would recommend award to Lenni Electric, Inc. in the amount of \$13,382.00. Messina Electric proposal was \$15,350.00. Ford Brothers did not provide a proposal. Lights have been received for this work and are being stored in the Borough garage.

CDBG - Grant round for 2017 will be announced shortly. Potential projects should be considered.

STORM/SANITARY ISSUES:

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the Phase 2 work identified in our report of Summit Avenue 2014.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of October 2016. Officers responded to 28 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 20 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 21 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 52 medical emergencies. There were 1 motorist assistance calls, and 6 911 hang-up calls. There were a total of 345 complaints.

The Beautification Committee will hold the Christmas Tree Lighting in Park Square on December 6th at 7:00 p.m. Rain date is December 8th.

The Borough received a letter from a resident from Ridley Park complementing Prospect Park on how nice the project on Lincoln Avenue looks.

In regards to the quality of life issues for the Month of October there were 7 complaints reviewed by Mayor Harris and Code Enforcer John Cepis. Three letters have been sent and one was resolved. There were 2 vehicle citations given in the month of October. Three vehicles were removed and there are four awaiting court dates. Mayor Harris and John Cepis will continue with the necessary steps on all additional complaints.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet had nothing to report.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley made a motion to accept the low bid from Lenni Electric in the amount of \$13,382.00 for the Moore’s Lake Lighting Project Peco Green Region Grant, seconded by Mr. Schreiber. All in favor, motion carried.

The railing at the pavilion at Moore’s Lake has been replaced. Mr. Bradley thanked Mr. Cepis for his help getting bids and handling the project.

The firehouse doors have been ordered.

REPORT OF SOLICITOR – JACKIE GOFFNEY FOR MR. MCBLAIN

There are three items to be acted on and they are all on the agenda for this evening. They are the approval of the Snow Emergency Route Ordinance; the Lincoln Avenue extension to November 30th; and the approval of the Richard Guzzetti, Madison Avenue Land Development Project Public Improvement Security Agreement.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for October 2016 which totaled \$114,883.48. Mrs. Shallet made a motion to approve the payroll for October 2016, seconded by Mr. Bradley. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of October 2016 to be paid in November 2016 in the amount of \$742,466.29. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for October 2016. Total cash balance General Fund: \$743,684.38; Sewer Fund: \$90,664.36; Highway Fund: \$119,913.27; Escrow Fund: \$130,943.08 Recycling Fund: \$26,007.67. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Moore. All in favor, motion carried.

President O’Connell entertained a motion to approve Limited Release and Settlement Agreement with C. Abbonizio. Mr. Schreiber made the motion, seconded by Mr. Moore. All in favor, motion carried.

The proposed 2017 Budget is \$4,808,974.59. The Real Estate Millage rate will remain at 9.63 mills; the Trash Fee will remain at \$180.00; Per Capita tax will remain the same at \$10.00; the Local Service Tax will remain at \$52.00; and the Sewer Fee will be raised 5 cents to \$7.30 per thousand gallons. There was a decrease in fuel this year and having an in-house tank helps keep the gasoline costs down. There was a decrease in utilities for the buildings. The Borough has a new energy provider, which helped lower the utility bills. There will be increases in salaries due to bargaining agreements; increase in the infrastructure on the buildings; increase in all insurances. There will be sale of some Borough equipment next year and increase in licensing and in our Liquid Fuels allocation.

President O’Connell thanked Mrs. Hurst and Borough Council for their help on the 2017 budget.

President O’Connell thanked John Cepis and the Highway Department for installing the benches and trash cans on Lincoln Avenue.

The CDBG Park Square Lighting and Benches Project will begin soon.

The Borough will try again this year for the installation of curbing on the Prospect Avenue islands for the 2017 CDBG.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore read The Zonings Officer Report for the month of October: 92 annual apartment unit inspections; 0 single annual inspection; 17 sale of property inspections; 0 duplex annual inspection; 30 zoning & permit reviews.

The Planning Commission has recommended the re-zoning of Chester Pike to Darby Crescent from Residential to Commercial-1. Mr. Moore would like the Solicitor to look into this change.

The Planning Commission is also reviewing the current ordinances on swimming pools, antennas, swing sets and trampolines. Planning Commission members have been assigned the task of checking on certain ordinances. They received ordinances regarding these topics from other towns, so they can review how they handle these issues.

There is a Zoning Hearing scheduled for Tuesday, November 15, 2016 at 7:00 p.m. for a variance for a 4' fence at 501 Madison Avenue. The hearing was duly advertised.

Mr. Moore made a motion to approve the Public Improvement Security Agreement with Richard Guzzetti for the Madison Avenue Land Development Project, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek was absent.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

Mrs. Faison was absent.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

Leaf collection has begun. Please see the Borough calendar for leaf collection schedule. The Highway Department is preparing for the winter season.

Mr. Schreiber thanked John Cepis and the highway department for installing the benches and trash cans on Lincoln Avenue.

The two new trucks have been ordered and are on schedule. One should be delivered in December 2016 and the other in March 2017.

Mr. Schreiber made a motion to approve Ordinance No. 1337 – designating Snow Emergency Route, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to approve invoice from Innovative Construction Services in the amount of \$8,290.49 for the 2016 Road Program, seconded by Mr. Moore. All in favor, motion carried.

JUNIOR COUNCIL PERSON – SHELBY EDWARDS

Ms. Edwards announced the following Halloween House Decorating winners: 1st precinct – 725 5th Avenue; 2nd precinct 605 11th Avenue; 3rd precinct – 917 8th Avenue; 4th precinct – 943 12th Avenue; 5th precinct – 601 13th Avenue.

The Interboro Bucs won the football game Friday. The next School Board meeting is November 16th at 7:00 p.m. The Powder Puff game was a big success. The seniors won. The Interboro Band will play on Veteran's Day beginning at 9:00 a.m. The Bling Walk held on October 23rd also went very well.

OLD BUSINESS

Mr. Schreiber stated that Natalie Nowroozi, 756 3rd Avenue, is in attendance this evening regarding the Recreation Board she would like to form, along with the other residents who attended last month's meeting. Mr. Schreiber has the ordinance concerning the Recreation Board and will review it with Ms. Nowroozi and the other interested members. Ms. Nowroozi addressed several issues at a previous meeting with Mr. Schreiber that they would like to work on. They are looking at a January start-up date. Mr. Schreiber will get with Mr. Bradley to go over the information with him.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Teri Lynn Calderron, 726 Short Street, asked who owns the property behind the CVS and Enterprise. She has been cleaning it up for quite some time now. She indicated the Borough told her it was CVS and CVS is denying it. Mr. Cepis indicated the he believes the property belongs to the owners of Enterprise. Mr. Cepis and Mayor Harris will research and get in touch with the owners.

Pat Quinn, 840 8th Avenue, thanked Mayor Harris and Council for their support with the summer reading program. Tincum Township won this year.

Natalie Nowroozi, 756 3rd Avenue, thanked the Borough for their help with the Recreation Board. She also asked what happens if a resident puts a shed and garage on their property without a permit. Ms. Goffney explained that an application would need to be filed with the Borough. If the shed or garage does not meet the codes, the resident would need to apply for a variance to the Zoning Hearing Board. Ms. Nowroozi asked why the Borough does leaf pick-up by precinct. Mr. Schreiber explained that they alternate the leaf schedule each year and, provided there is no snow, the highway department will go back to all precincts at the end of the scheduled weeks.

Paul Johnson, 1021 Washington Avenue, thanked Mrs. Hurst for getting the street light fixed on Washington Avenue. He also asked why the public was not able to give feedback on the budget. He believes there should be another meeting for residents to give their input. President O’Connell explained that the budget meetings were advertised per Borough Code and that the public was invited to attend those meetings. The Borough is governed by the Ordinance. The preliminary budget will be available for the public to review. President O’Connell said he will take it under advertisement to hold another meeting, but as he stated, the Borough Council followed the Borough Code.

MOTION TO ADJOURN

President O’Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:02 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary