

**March 20, 2017**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on March 20, 2017 at 7:30 p.m. at Borough Hall. The meeting was rescheduled from the March 14, 2017 meeting cancelled due to weather. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mr. Bradley, Mrs. Shallet, Mr. O'Connell, Mr. Moore, and Mr. Schreiber. Mr. McBlain, Ms. Catania, and Ms. Edwards were also present. Mr. Jurek and Mrs. Faison were absent.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of February 14, 2017 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor motion carried.

**SECRETARY'S REPORT - MRS. BORCHERT**

Mrs. Borchert read the Secretary's Report for the month of February 14, 2017. Total deposits for the General Fund were \$6,033.14; Sewer Fund \$55,252.28 Liquid Fuels \$1.04 Escrow Fund \$0.00; Recycling Fund \$0.00. President O'Connell entertained a motion for approval of the Secretary's Report for February 2017. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public comment.

**REPORT OF ENGINEER – JOE RODO FOR LISA CATANIA**

Lincoln Avenue Improvements – the contractor has not yet completed items from the final punch list. Project end date is substantial completion and is February 15, 2017. Punch list items noted from the walk through are not considered for project closeouts.

CDBG 2015 – Park Lighting – Premier Concrete is on hold until the weather breaks. Driveway paving, the sign and permanent restoration will be completed at that time. The sign has been reviewed and approved.

Moore's Lake Park Lighting (PECO Green Region) – Lenni Electric, Inc. has completed work, including a 10<sup>th</sup> pole at the bridge. A change order for the 10<sup>th</sup> pole installation is recommended for approval in the amount of \$2,143.00. Invoice #1 has been received and is recommended for payment in the amount of \$15,525.00.

AQUA 2017 – AQUA representatives have identified 2017 projects. Schedule for this work has not been released, however AQUA has been advised that work located within the boundaries of the school should be scheduled for summer months to avoid conflicts and has determined work will be tentatively done in July. Streets affected are: 11<sup>th</sup> Avenue – Pennsylvania to Washington; 10<sup>th</sup> Avenue – Pennsylvania to Washington; 9<sup>th</sup> Avenue – Lincoln to Washington (partial); 8<sup>th</sup> Avenue – Summit to Washington; Summit Avenue – 9<sup>th</sup> to Chester Pike; Pennsylvania Avenue – 9<sup>th</sup> to Chester Pike.

**DCNR Grant-** round has been opened for recreational projects and planning. Deadline is April 12, 2017. These grants are 50% match.

**Road Program 2017** – Norwood Borough is proposing an early bid date. A list of streets for consideration will be developed.

**Chapter 94 Report-** Report was completed and forwarded to Central Delaware County Authority.

STORM/SANITARY ISSUES:

**Summit Avenue-** Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work indentified in out report of Summit Avenue 2014

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of February 2017. Officers responded to 20 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 11 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 6 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 40 medical emergencies. There were 7 motorist assistance calls, and 3 911 hang-up calls. There were a total of 339 complaints.

Mayor Harris reported that 6 abandoned vehicles have been addressed, 6 houses that were in foreclosure having been purchased by contactors for renovations and resale, and the sidewalks at 11<sup>th</sup> and Washington have been paved. Mayor Harris and President O’Connell have been attending meetings with Pennsylvania Department of Transportation representatives in regards to the Lincoln Avenue SR420 Project over the Darby Creek and Nature Trail. There will be a town hall meeting at Interboro High School on Thursday May 11, 2017 at 6:00pm to discuss the details involved with this project. All are welcome and encouraged to attend.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet had nothing to report.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley reported that a dead tree was taken down at the Moores Lake.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain stated that there was a motion on the agenda to advertise the Police Pension changes.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for February 2017 which totaled \$110,633.25. Mr. Bradley made a motion to approve the payroll for February 2017, seconded by Mrs. Shallet. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of February 2017 to be paid in March 2017 in the amount of \$108,065.77. Mr. Bradley made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

**TREASURER’S REPORT:** All members have a copy of the Treasurer’s Report for February 2017. Total cash balance General Fund: \$333,526.19; Sewer Fund: \$323,157.28; Highway Fund: \$111,821.05; Escrow Fund: \$128,472.09 Recycling Fund: \$5,784.94. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Schreiber. All in favor, motion carried.

President O’Connell entertained a motion to Adopt Delaware County 2016 Hazard Mitigation Plan Resolution #1850. Mr. Schreiber made a motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O’Connell entertained a motion to approve Kristine Borchert as interim Secretary. Mr. Schreiber made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O’Connell entertained a motion to approve Kelly Richards as interim Treasurer. Mr. Schreiber made the motion, seconded by Mrs. Shallet. All in favor, motions carried.

President O’Connell entertained a motion to advertise changes for the Police Pension. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

President O’Connell stated that the 4<sup>th</sup> of July Committee, The Recreation Board and the Youth Club are joining together for a Community Day on Saturday June 10, 2017. It will be a fun filled day of activities at Park Square, followed by fireworks at Witmer Field that night.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

The following is a brief synopsis of the Zoning Officers activity for the month of February: 14 annual apartment unit inspections were done by the Zoning Officer, 7 single annual inspection of a property were done by the Zoning Officer, 7 sale of property inspection were done by the Zoning Officer, and 19 zoning and permit reviews were done by the Zoning Officer.

Mr. Moore stated that the Planning Commission is still collecting information from Local area Boroughs & Townships for discussion at upcoming Planning Commission Meetings.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek was absent. .

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

Mrs. Faison was absent.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

We had one major snow this past month. All roads were cleared by the highway department without incident. The new trash truck was delivered, and we are waiting on the second truck that is about two weeks out for delivery.

**JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

This Saturday March 25, 2017 we will be hosting a craft fair at the High School from 9; 00am to 3:00pm. There were no dances scheduled for the Month of February. There will be a Mini-thon held at the High School on April 7, 2017 from 5am to 12 am to raise money for pediatric cancer research.

**OLD BUSINESS**

There was continued discussion of the Lincoln Avenue SR420 Project over the Darby Creek and Nature Trail. Please attend the town hall meeting that will be held at the Interboro High School on Thursday May 11, 2017 at 6:00 pm for further details,

**NEW BUSINESS**

None.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Patricia Mills: 814 Summit Avenue- Ms. Mills wanted to know what we do with the money that is collected from parking permits and parking tickets. President O'Connell told Ms. Mills that the money is collected and deposited into our General Fund.

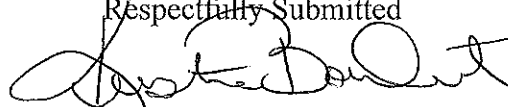
Natalie Nowroozi- 756 3<sup>rd</sup>- Ms. Nawroozi asked about a small section at 3<sup>rd</sup> & Nassau that is schedule to be repaved. Mr. Rodo addressed Ms. Nowroozi and confirmed that yes a 7 square yard section at 3rd and Nassau will be replaced. Ms. Nowroozi also asked what information the Mayor had about the delayed left hand turn at 4<sup>th</sup> Avenue. The Mayor stated that the Pennsylvania Department of Transportation is doing research and looking into putting in that delayed left hand turn at 4<sup>th</sup> Avenue. Ms. Nowroozi also asked about getting a contact list of all of the Boards and Committees for Prospect Park. Mr. O'Connell told Ms. Nowroozi to contact Mrs. Faison for that list of contacts.

Gene White- 934 12<sup>th</sup> Avenue- Mr. White commented on how nice the new Welcome to Prospect Park sign at Park Square looks. Mr. White asked Mr. Bradley about sealing the railings for the deck at the Hollow. Mr. Bradley said that they usually wait a year to seal the pressure treated wood.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:08 p.m.

Attest

Respectfully Submitted  
  
Kristine Borchert  
Assistant Borough Secretary