

**MARCH 8, 2016**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on, March 8, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mr. Bradley, Mr. O'Connell, Mr. Moore, and Mrs. Faison and Mr. Schreiber. Mr. Jurek and Mrs. Shallet were absent. Mr. McBlain, Ms. Catania and Ms. Edwards were also present.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of February 9, 2016 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Faison. All in favor motion carried.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary's Report for the month of February 2016. Total deposits for the General Fund were \$187,822.20; Sewer Fund \$8,385.17 Liquid Fuels \$3,436.58; Escrow Fund \$2,380.00; Recycling Fund \$215.15. President O'Connell entertained a motion for approval of the Secretary's Report for February 2016. Mr. Moore made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

**REPORT OF ENGINEER – LISA CATANIA**

Lincoln Avenue Improvements –The contractor has abandoned work due to winter season and perceived conflicts. Contractor has requested startup date for continuing work. Contractor has also sent correspondence requesting an extension of time. Estimate #5 in the amount of \$5,111.07 is pending for approval. All ADA ramps are approved and contractors is proposing restart upon break in weather (April 1, 2016). Mayor Harris stated he believed we were not going to approve Estimate #5. President O'Connell explained that this is for the design of the ADA ramps and the cheek wall.

President O'Connell explained that new poles are being replaced on Lincoln Avenue and that everyone should be aware that the old poles will remain until the utilities remove their wires. Ms. Catania indicated she will make some calls to get the utilities moving on removing their wires.

Sanitary Sewer Improvements – JCM Contractors has substantially completed work and will resume final trench restoration in the spring.

Moore's Lake Dam - PADEP has not confirmed the ownership of the dam. Documentation concerning the bridge indicated the bridge is owned by PADOT.

Generator - Borough Hall calculations to determine the required size and pressure of the gas line to utilize the generator at full capacity are forthcoming. A scope of work has been provided for the resolution of the pressure problem. Three proposals for work are pending. Mr. Bradley

asked Ms. Catania about the bids for the generator. Ms. Catania explained that only one bid received. She should have more information in the next few days.

AQUA - AF Damon is expected to start work in April 2016.

Annual Maintenance Contracts - Contracts have been forwarded to A to U Services. A to U bonds were received for Annual Contracts.

2016 Road Program - I would suggest a list of roads be developed and authorization to bid be considered. A copy of the updated road priority list is attached.

Interboro School District - Received maintenance bond required under final documents for close-out. AS-built drawing of the storm water system is outstanding.

JMC contractors started restoration on Yagle Avenue.

A.F. Damon contracts were received today for Maryland Avenue. They hope to start work in April.

STORM/SANITARY ISSUES:

2<sup>nd</sup> & Pennsylvania Avenue - Received a request from a resident on 2<sup>nd</sup> Avenue to investigate erosion along his property and drive.

Amosland Road Sanitary - 13<sup>th</sup> to 16<sup>th</sup> – Extensive grease has been found in the line. Minor Cracks and small sag has been identified. Memo has been forwarded for consideration.

Chester Pike & Amosland Road Sanitary - Awaiting results of video inspection of Norwood borough lines.

**REPORT OF THE MAYOR HARRIS**

Mayor Harris read the police report for the month of February 2016. Officers responded to 27 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 13 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 12 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 33 medical emergencies. There were 4 motorist assistance calls, and 5 911 hang-up calls. There were a total of 291 complaints.

Mayor Harris and President O’Connell attended the NOPE Program last night which is a program for narcotics, overdose, prevention and education. There is a great program and there was a great turn out.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet was absent.

**REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

We are in the process of gathering bids for a new roof at Borough Hall. A riding lawn mower for the Boroughs Highway Department was purchased at a price of \$8,750.00. Nets will be replaced at Witmer Field in the amount of \$3,809.00. There is no word yet on the bleachers at

Witmer Field. The painting is done at the Police Station and we are working on replacing the carpets and tile.

**REPORT OF SOLICITOR – MR. MCBLAIN**

Mr. McBlain had no action items.

President O’Connell asked Mr. McBlain, Mr. Schreiber and Mr. Jurek to look at the Snow Emergency Route Ordinance and discuss any changes they deem necessary.

**REPORT OF FINANCE – PRESIDENT O’CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for February 2016 which totaled \$113,561.42. Mr. Bradley made a motion to approve the payroll for February 2016, seconded by Mr. Moore. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of February 2016 to be paid in March 2016 in the amount of \$196,974.25. Mr. Moore made a motion to approve the Bill List, seconded by Mr. Bradley. All in favor, motion carried.

**TREASURER’S REPORT:** All members have a copy of the Treasurer’s Report for February 2016. Total cash balance General Fund: \$189,626.96; Sewer Fund: \$38,855.82; Highway Fund: \$53,114.56; Escrow Fund: \$238,503.44 Recycling Fund: \$21,372.27 Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Moore. All in favor, motion carried.

President O’Connell entertained a motion to approve estimate #5 in the amount of \$5,111.07 for the Lincoln Avenue Project. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore read The Zonings Officer Report for the month of February: 33 annual apartment unit inspections; 6 single annual inspections; 11 sale of property inspections; 1 duplex annual inspection; 30 zoning & permit reviews.

Mr. Moore said that the Planning Commission met last week and that there were two Zoning Hearing applications for review. The Zoning Hearings are scheduled for Wednesday, March 30, 2016.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek was absent.

President O’Connell made a motion to accept the bid from Kenny Boughter in the amount of \$3,550.00 for the purchase of the 2006 Dodge Charger Police Vehicle, seconded by Mr. Bradley. All in favor, motion carried.

President O’Connell stated there are flooding problems with the Lincoln Avenue Bridge. There are also bridges in Ridley Township that have flooding issues. Ms. Catania was asked if additional signage can be put up. Ms. Catania does not know what signs we could be put up, but she will look into it.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

Mrs. Faison stated that the Easter Egg Hunt is scheduled for Saturday, March 19, 2016 at 10:00 a.m., with a rain date of Saturday, March 26<sup>th</sup> at 10:00 a.m.

The library “Twilight Storytime” has been extended to March 14<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup> at 6:30 p.m. Infant Storytime is Friday at 11:15 a.m., March 18<sup>th</sup> & April 1<sup>st</sup>. Toddler Storytime are Friday’s at 11: 15 a.m., April 8th to April 29<sup>th</sup>.

The library Spring Book/Bake/DVD Sale are being held Friday, March 18<sup>th</sup> from 7:00 to 9:00 p.m. and Saturday, March 19<sup>th</sup> from 9:00 a.m. to 1:00 p.m. Children’s Spring Open House is Saturday, March 19<sup>th</sup> from 10:00 a.m. to 1:00 p.m. All ages welcome to stop in and make spring crafts.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

Mr. Schreiber stated that there was a Fireman’s Banquet this past Saturday, and President O’Connell received an award for Past Chief. President O’Connell son Patrick also received the award for Fireman of the Year. Mr. Schreiber congratulated President O’Connell and his son Patrick.

Mr. Schreiber said that things have been pretty quiet in the borough. We had one big storm that was handled very well, and we are getting ready for the spring. President O’Connell asked Mr. Schreiber if the tree that came down in the storm was removed from Moore’s Lake. Mr. Schreiber said that it would be removed by the end of the week.

**JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

The Interboro High School will hold a Minithon fundraiser for Pediatric Cancer March 18<sup>th</sup> at 5:00 p.m. There will be a Foreign Language World Festival on March 10<sup>th</sup> at 6:00 p.m. They will be serving free food.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

None.

**MOTION TO ADJOURN**

President O’Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 7:54 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst  
Borough Secretary