

**JUNE 14, 2016**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on June 14, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. The D.A.R.E. Essay Contest Winners led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mr. Jurek, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Ms. Catania and Ms. Edwards were also present.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of May 10, 2016 Council Meeting. Mr. Jurek made the motion, seconded by Mr. Bradley. All in favor motion carried.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary's Report for the month of May 2016. Total deposits for the General Fund were \$191,154.50; Sewer Fund \$10,429.91 Liquid Fuels \$1.78 Escrow Fund \$6,230.00; Recycling Fund \$167.35. President O'Connell entertained a motion for approval of the Secretary's Report for May 2016. Mr. Jurek made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. President O'Connell opened the meeting to public participation regarding the agenda. No public comment.

Phyllis Floyd, 604 14<sup>th</sup> Avenue, presented D.A.R.E. Officer John Saddic with a contribution check. President O'Connell thanked Mrs. Floyd for her donation.

President O'Connell recognized Mayor Harris. Mayor Harris thanked D.A.R.E. Officer John Saddic and Chief Engel for their continued support of this program. Funding from the State for the D.A.R.E. Program is no available. The Borough set aside money in the budget this year specifically to for this program.

Mayor Harris introduced D.A.R.E. Officer John Saddic who introduced the following Essay Winners in attendance who read their essays: Gabe Mangano, Lisamarie Collica, Caitlin Betsen and Thomas Lynch. Winners not present were Anthony Osowski and Allyson Perillo.

Mayor Harris recognized Prospect Park School teacher Mrs. Hassel and thanked her for her continued support of the D.A.R.E. Program. President O'Connell thanked and congratulated the winners and their parents.

President O'Connell called a five minute recess.

**REPORT OF ENGINEER – LISA CATANIA**

Lincoln Avenue Improvements – Work continues on the northeast side of Lincoln Avenue. Contractor has uncovered a void under the cartway at 10<sup>th</sup> Avenue. Contractor was authorized under the contract to complete exploratory excavation. CEA provided resolution to the issue of a broken storm pipe and repair was completed. Most of the ADA ramps are complete.

Generator – Awaiting clarification of scope of work that has been provided for the resolution of the pressure problem. Proposal should read that 8” WC regulator will be replaced under a PECO S&M to a 12.2” WC regulator. An additional 8” regulator will be required in the manifold just downstream of the generator supply. Awaiting revised sketch proposal.

AQUA - AF Damon has completed the work on Maryland Avenue. An invoice in the amount of \$53,551.90 has been submitted and approved contingent upon receipt of maintenance bond and consent of surety to final payment. A change order to reflect final quantities in the amount of \$238.90 is recommended for approval.

2016 Road Program – Bids were taken. Three bidders submitted proposals ranging from \$85,488.00 to \$123,632.00. A recommendation for award to Innovative Construction Services should be considered.

CDBG 2015 – Park Lighting – Design and specifications is continuing. After review of OHCD, project may be bid. I would recommend authorization to bid this project.

PADOT – 13<sup>th</sup> Avenue will be paved by PADOT in the near future. Dates to be announced.

**STORM/SANITARY ISSUES:**

2<sup>nd</sup> & Pennsylvania Avenue - Received a request from a resident on 2<sup>nd</sup> Avenue to investigate erosion along his property and drive.

Chester Pike & Amosland Road Sanitary - Awaiting results of video inspection of Norwood borough lines.

Notification was received from AQUA that they will be replacing 13<sup>th</sup> Avenue from Lincoln Avenue to Swarthmore Avenue. This project will be approximately 2 months.

**REPORT OF THE MAYOR HARRIS**

Mayor Harris read the police report for the month of May 2016. Officers responded to 23 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 20 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 14 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 37 medical emergencies. There were 4 motorist assistance calls, and 11 911 hang-up calls. There were a total of 334 complaints.

We continue to work on the quality of life issues. There were 30 reports filed. Most have been resolved, and all have been addressed. There were six vehicle citations issued.

The Memorial Day Parade was cancelled due to weather. The fireworks were delayed one day due to the weather forecast.

The 4<sup>th</sup> of July Parade is the next event. President O’Connell asked if Mayor Harris knew when the youth parade registration is being held. Mayor Harris will find out and notify the office staff.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet attended the Workplace Safety Committee Seminar on Friday, May 13th. The Borough will receive 10% discount on Workers Compensation Insurance. The Temple University football coach was the guest speaker. It was a very informative seminar.

Mrs. Shallet attended a Board of Health meeting. There was discussion on the Zika Virus. There are no reported cases of the virus in Prospect Park. The Delaware County Board of Health is monitoring 24/7 for the Zika Virus, as well as the West Nile Virus. Residents are reminded to remove standing water from their property.

**REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

The Morton Homestead alarm system is down and will be repaired this week. The toilet at Witmer Field has been repaired.

**REPORT OF SOLICITOR – MR. MCBLAIN**

Ordinance No. 1335 is on the agenda for adoption this evening. This ordinance will extend the Borough Contract with the Delaware County Solid Waste Authority for an additional 25 years.

Tax Collector, Jeff Park, is gathering a list of delinquent taxes to submit to Mr. McBlain so that liens can be placed on the properties. Mr. McBlain thanked Mr. Park for the great job he does.

**REPORT OF FINANCE – PRESIDENT O’CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for May 2016 which totaled \$114,821.64. Mr. Jurek made a motion to approve the payroll for May 2016, seconded by Mr. Bradley. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of May 2016 to be paid in June 2016 in the amount of \$300,494.05. Mrs. Shallet made a motion to approve the Bill List, seconded by Mr. Bradley. All in favor, motion carried.

**TREASURER’S REPORT:** All members have a copy of the Treasurer’s Report for May 2016. Total cash balance General Fund: \$1,903,912.96; Sewer Fund: \$348,528.22; Highway Fund: \$203,095.73; Escrow Fund: \$119,010.32 Recycling Fund: \$25,465.52 Mr. Jurek made a motion to approve the Treasurer’s Report, seconded by Mrs. Faison. All in favor, motion carried.

President O’Connell entertained a motion to approve Estimate #6 in the amount of \$89,301.17 to C. Abbonizio Contractors for the Lincoln Avenue Project. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

Progress continues on the Lincoln Avenue Project. There have been a few challenges along the way, but the contractor is progressing well. The ADA ramps should be completed in the very near future.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore read The Zonings Officer Report for the month of May: 74 annual apartment unit inspections; 10 single annual inspections; 11 sale of property inspections; 0 duplex annual inspection; 32 zoning & permit reviews.

Mr. Moore read a recap of the Planning Commission Meeting held on June 2, 2016. Mr. Cleaver, Mr. Magee and Mr. Sutphin attended a 3 day course in Community & Zoning that contained many resources for the Planning Commission and Zoning Hearing Board members. The course was very informative. They asked to be made aware of any future courses.

The Planning Commission members continued their discussion of the Comprehensive Plan, and what they would like to implement over the next few months, including rezoning of certain areas in the Borough.

The Planning Commission members also discussed recommendations made by the Code Enforcement Officer John Cepis for an Ordinance for swing sets, satellite dishes and trampolines that are being placed on front lawns. The members review other local ordinances already in place, and will present a letter of recommendation to Council.

There were no Zoning Hearing Board meetings in the month of May.

#### **REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek apologized for his absence over the past few months and thanked President O’Connell for reporting on public safety on his behalf.

The Chief of Police would like all residents to be aware that school summer break begins this week and to please drive safely.

#### **REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

The following summer concerts have been scheduled: July 19<sup>th</sup> – The Newspaper Taxis; July 26<sup>th</sup> – Avalon String Band. The band for the concert on July 12<sup>th</sup> is still to be determined.

The library hosted an “Art Reception” for Prospect Park School. Throughout the school year, art teacher Mrs. Dawn Hunter selected various pieces to be displayed in the library. On Thursday, June 2<sup>nd</sup>, those students and their families were invited to the library for a reception. Over 100 people attended.

Grades 1, 2 and 3 from Prospect Park School visited the library for an “end-of-the-school-year” field trip.

The library staff visited the Kindergarten Academy for an “end-of-school-year-library” activity.

Summer Storytime’s have started. Flyers for these events are available in the library. The library continues to encourage all students to keep up their reading this summer by participating in the annual summer reading club. This club keeps track of minutes read and members receive weekly prizes.

#### **REPORT OF PUBLIC WORKS - MR. SCHREIBER**

The Highway Department is keeping up with grass cutting and cleaning storm drains. The flags are up along Lincoln Avenue.

Mr. Schreiber made a motion to approve invoice to A.F. Damon in the amount of \$53,551.90 and Change Order in the amount of \$238.90 for the Aqua Restoration Project, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to authorize bids for the 2015 Community Development Block Grant, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to approve Ordinance No. 1335 extending the Delaware County Solid Waste Authority Agreement for an additional 25 years commencing January 1, 2017, seconded by Mrs. Shallet. All in favor, motion carried.

Mr. Schreiber made a motion to approve Change Order in the amount of \$9,800.00 for the 2016 Road Program to include the terminus of 3<sup>rd</sup> Avenue at Witmer Field, seconded by Mr. Jurek. All in favor, motion carried.

### **JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

Interboro High School graduation is tomorrow at Neumann College.

The Interboro Senior Prom was held on June 3<sup>rd</sup> at Chase in Wilmington, Delaware and was a great success, with over 400 in attendance.

The Interboro Senior Project cancer run/walk 5k raised over \$2,000.

The next School Board Meeting is June 22<sup>nd</sup> at 7:00 p.m.

### **OLD BUSINESS**

Mayor Harris stated that there are 6 to 8 nuisance properties being worked on. He explained that if the resident receives a letter regarding their grass being overgrown and they cut it, the process then starts over, basically buying then another 6 weeks or so.

### **NEW BUSINESS**

Mayor Harris commented that the home invasion that took place has shaken the community. Mayor Harris lives just up the street from where it occurred. He assured everyone that this was a random act. There were things said on Facebook and other social media indicating the home must have been targeted. This is not true! It was a crime of opportunity. The perpetrators happen to see an open door. This could have been any home. Residents are reminded to be vigilant and keep their doors locked.

### **MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Pat Quinn, 840 8<sup>th</sup> Avenue, thanked the Mayor and Council for allowing the Memorial Day Essay Contest Winners to read their essays last month. The VFW Post 7213 was very appreciative as well.

Phyllis Floyd, 604 14<sup>th</sup> Avenue, asked again about the report on vehicles and complaints and the quality of life issues. She also asked if it was legal to move a vehicle that does not have up to date tags to a car repair lot that is owned by the Code Enforcement Officer. Mrs. Floyd asked if it was legal to block an alley. Mrs. Catania explained that the alley is owned by the resident and they are free to do what they want with it. Alleys are not public right of way.

Roxanne Walker, 700 Lincoln Avenue, stated that her sidewalk has been ripped up since January and would like to know when it will be replaced. She also indicated that the contractor told her

that her wall needs to be replaced. Ms. Catania does not know the specifics. Mayor Harris asked Ms. Catania to have Joe Rodo from her office meet with Ms. Walker to discuss these issues.

Helen Healy, 517 Prospect Avenue, asked if the Borough plans to remove a parking spot from the 500 block of Prospect Avenue. Mayor Harris explained that it is being considered. Ms. Healy believes this will create parking issues. Mayor Harris explained that they will not be losing a parking spot. The current no parking sign will be moved to the top of the street. Mr. McBlain informed Ms. Healy that it is considered an “experimental regulation” and that it would be a 90 day trial period. If the Borough decides to adopt the parking regulation, the ordinance will be advertised for public comment before adoption.

Mike Hess, 504 Prospect Avenue, supports Ms. Healy’s comments regarding the parking on Prospect Avenue.

**MOTION TO ADJOURN**

President O’Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:40 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst  
Borough Secretary