

JUNE 9, 2015
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on, June 9, 2015 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mr. Jurek and Mr. Cleaver were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of the May 12, 2015 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of May 2015. Total deposits for the General Fund were \$194,689.11; Sewer Fund \$33,768.95 Liquid Fuels \$1.60; Escrow Fund \$10,000.00; Recycling Fund \$133.75. President O'Connell entertained a motion for approval of the Secretary's Report for May 2015. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

President O'Connell recognized the Mayor who thanked Officer John Shemeluk for his seven years of teaching the D.A.R.E. program. President O'Connell said that Officer John Shemeluk did a fantastic job with the program.

Officer John Shemeluk thanked the school, Mayor Harris, Borough Council and the kids for a job well done with the D.A.R.E program.

Officer Shemeluk explained the D.A.R.E. program, and introduced the D.A.R.E. essay winners who read their essays: Jacob Parris, Nicole Parker, Zoe Haas-Tome, Matthew Harris, Kevin Harper, and Kylee Ciminera.

President O'Connell called a five minute recess.

REPORT OF ENGINEER – MS. CATANIA

Lincoln Avenue Improvements – Attended a preconstruction meeting May 22, 2015 at PaDOT District 6. The project is moving forward and is expected that a notice to proceed will be issued on June 22, 2015. A meeting was held today.

CDBG 2014 – 4th and Nassau Blvd Resurfacing - The contractor, AF Damon has substantially completed the work. There is a small punchlist that must be completed. A credit change order will be presented.

CDBG 2015 – Park Square Improvements – County Council has awarded CDBG funding for the replacement sidewalk, ramps, drive and install new lighting in the amount of \$148,000. A

meeting with OHCD to review the grant is required and should be scheduled between June 23rd and 25th.

Generators –Received proposals for the generator maintenance. The vendors suggest a major and minor inspection and maintenance.

Road Program 2015 – Bid will be taken June 16, 2015.

Sanitary Sewer Improvements – Meter 2 watershed – Bid packages are completed. Bids will be taken June 16, 2015.

DEVELOPMENTS:

Interboro School District – Administration And Kindergarten Academy Parking Lot – Received and reviewed revised plans for Council action. The School District has received relief from the Zoning Hearing Board. I would recommend approval of the Land Development contingent upon the execution of a Developer's and Municipal Security Agreement. See attached.

STORM/SANITARY ISSUES:

Summit Avenue – A to U Services is substantially completed work. An invoice was received and comments with regard to the invoice have been forwarded to A to U for consideration.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of May 2015. Officers responded to 21 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 18 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 27 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 29 medical emergencies. There were 7 motorist assistance calls, and 3 911 hang-up calls. There were a total of 292 complaints.

Mayor Harris will attend the D.A.R.E. graduation tomorrow.

The Prospect Park Middle School graduation will be on Monday, June 15, 2015 at 11:00 a.m. There will be two \$100.00 Pride Awards given to selected students. The High School will be awarding two \$500.00 scholarships to the selected students.

There was a FOP Committee meeting held today.

The Memorial Day Parade went well. The Mayor thanked the Highway Department.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

There was a Workplace Safety Committee meeting on Friday, May 29, 2015. We receive a 10% discount on insurance for attending.

On Wednesday, June 3, 2015, Mrs. Shallet met with the members of the safety committee which included Chief Engel, Joe Batchelder and Duane Borchert. There will be a hazard inspection of the new garage at next month's safety meeting.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

The Morton Homestead is looking for volunteers for this Saturday, June 13, 2015 for help with the cleanup.

Mr. Bradley made a motion to accept the low bid from Genserve, for the Borough Hall and Firehouse generator maintenance in the amount of \$1,325.00, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Bradley made a motion to approve Ordinance No 1331- Park Rules and Regulation Revision, seconded by Mr. Schreiber. All in Favor, motion carried.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain’s action items are covered on the agenda for consideration tonight.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for May 2015 which totaled \$106,452.62. President O’Connell entertained a motion to approve the payroll for May 2015. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of May 2015 to be paid in June 2015 in the amount of \$190,116.61. President O’Connell entertained a motion to approve the Bill List. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for May 2015. Total cash balance General Fund: \$1,864,578.77; Sewer Fund: \$498,147.53; Highway Fund: \$198,458.67; Escrow Fund: \$105,391.65 Recycling Fund: \$211,160.52 President O’Connell entertained a motion to approve the Treasurer’s Report. Mr. Moore made the motion to approve the Treasurer’s Report, seconded by Mr. Bradley. All in favor, motion carried.

President O’Connell made a motion to approve Change Order No. 1- Lincoln Avenue Project-Roof drain tie-in at the Prospect Park Firehouse, approximate cost \$16,200.00, seconded by Mr. Bradley. All in favor, motion carried.

President O’Connell stated that there is a Lincoln Avenue meeting on Monday, June 22, 2015. Hopefully we will see some progress soon.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore made a motion to approve Resolution No. 1843 - Interboro School District Land Development contingent upon execution of the Developer’s and Security Agreement, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Moore said it was a heavy month for apartment inspections. Mr. Moore read Mr. Cepis Zoning report for the month of May 2015. The report is as follows: 141 annual apartment inspections, 13 single annual inspections, 17 sale of property inspections, 2 Duplex sale of property, and 50 zoning & permit reviews.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek was absent.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON.

Blackthorn will be playing at Park Square on Thursday, June 18th from 7:00 p.m. to 9:30 p.m.

The Prospect Park Library was in the newspaper. It was great publicity for the Library.

The Prospect Park Library will be hosting some exciting upcoming events and activities this summer: Kid's Fun Day - Saturday, June 13, 2015, Makin Music Rockin Rhythms - 11:00 a.m.; Annual Children's Book Fair - Saturday, June 13, 2015- 9:00 a.m. to 2:00 p.m.; Splish, Splash Story Time - Wednesdays in July at 1:00 p.m.; Science in the summer, which will be a chemistry theme, is Monday, July 20, 2015 and Tuesday July 21, 2015.

Summer Reading Programs for all ages and reading levels. You can have lots of fun, and earn cool prizes for reading throughout the summertime. Register online at www.prospectparklibrary.com.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

Mr. Schreiber stated that the Highway and Sanitation Departments are getting Witmer Field ready for the upcoming fireworks.

The Sewer Maintenance Agreement negotiations with Ridley Park have been ongoing on for 3 years. Mr. Schreiber thanked Mr. McBlain and Deb Hurst for their work with the agreement.

Mr. Schreiber made a motion to approve the Sewer Maintenance Agreement with Ridley Park, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Schreiber made a motion to appoint Gregory Sutphin Prospect Park's representative to Central Delaware County Authority, seconded by Mr. Bradley. All in favor, motion carried.

JUNIOR COUNCILPERSON – MR. CLEAVER

Mr. Cleaver graduated from Interboro High School and will no longer be our Junior Councilperson. President O'Connell wished Mr. Cleaver the best, and stated that we were very fortunate to have Mr. Cleaver as our Junior Councilperson.

OLD BUSINESS

Mrs. Faison will approach the Interboro High School for a new Junior Councilperson.

NEW BUSINESS

Mrs. Faison said there will be a House Patriotic Decorating Contest for the 4th of July.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Paul Johnson, 1021 Washington Avenue, congratulated Mr. Moore for the Daily Times online article on him that highlighted his commitment to Prospect Park.

Mr. Johnson also asked what the process was for the entertainment in the parks. Mrs. Faison stated that the entertainers came to us and asked to play in the park. Mr. Johnson's will let his grandfather know to approach Mrs. Faison next year.

Debbie Daniels, 816 11th Avenue, asked if there are any drawings for the Lincoln Avenue Project so people can see what is happening. Ms. Catania stated that we do have posters of the project. Debbie Daniels asked if something could be put on Facebook and the Webpage. President O'Connell said once we get the final contracts, we will put the information on our webpage.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:15 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary