

JULY 14, 2015
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on July 14, 2015 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mr. Bradley, Mr. O'Connell, Mr. Moore, and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mrs. Shallet, Mr. Jurek and Mrs. Faison were absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of the June 9, 2015 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of June 2015. Total deposits for the General Fund were \$154,695.43; Sewer Fund \$23,597.66 Liquid Fuels \$1.75; Escrow Fund \$0.00; Recycling Fund \$171.05. President O'Connell entertained a motion for approval of the Secretary's Report for June 2015. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

REPORT OF ENGINEER – MS. CATANIA

Lincoln Avenue Improvements – A notice to proceed was issued on June 22, 2015. The contractor has indicated the project will be started sometime at the end of July. A Formal schedule will be presented. The inspection Consultant will be meeting with Joe Rodo, PennDOT, and others to discuss logistics of their services.

CDBG 2014 – 4th and Nassau Blvd Resurfacing - The contractor, AF Damon has substantially completed the work. There is a small punch list that must be completed. An invoice in the amount of \$84,347.75 has been presented for payment. Ms. Catania will deduct 20% for the punch list items and forward to OHCD.

CDBG 2015 – Park Square Improvements – Attended a meeting with OHCD to review the grant as required. Contracts and signatures cards must be signed and returned to OHCH prior to design work start.

Road Program 2015 – Bid were taken June 16, 2015. The cost of the bid were over \$18,000.00 higher than the estimated and over the \$100,000 threshold for Prevailing Wage Rates. The project will need to be re-bid with the Prevailing Wage Rate language in the specifications. Revisions to the scope of work should be considered.

Sanitary Sewer Improvements – Meter 2 watershed – Bids were taken June 16, 2015. No bids were received. I would recommend authorization to re-advertise.

STORM/SANITARY ISSUES:

Summit Avenue – A to U Services is substantially completed work. Comments with regard to the invoice, including billing for items incidental to the work as defined by the contract, have been forwarded to A to U for consideration.

Residents have voiced concern with the condition of the roadway and voids that have been caused by the water main break. Street restoration of the A to U work is part of the 2015 road program. Concrete restoration (sidewalk and apron on 2 properties) should be considered.

Ms. Catania spoke with A.F. Damon regarding the restoration on Summit Avenue. They hope to complete the work this week.

Mayor Harris asked Ms. Catania about the bleachers at Witmer Field. Ms. Catania has a sketch and with Council's permission, she will meet with contractors to get pricing. Mayor Harris also mentioned that the retaining wall washed out at the east end of the field.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of June 2015. Officers responded to 24 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 21 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 33 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 28 medical emergencies, including 1 Mental Health Emergency. There were 3 motorist assistance calls, and 9 911 hang-up calls. There were a total of 377 complaints.

Mayor Harris stated that the 4th of July festivities went well. Woodland String band performed. Mayor Harris thanked Pat Quinn and the Youth Club for the games at the park.

Mayor Harris gave an update on the quality of life issues. He spoke with Chief Engel and John Cepis and there are 10 open issues. There was also 1 abandoned car that has been removed.

Mayor Harris stated we received two thank you cards from Jeff Ebner & Daria Crupia, who were the high school scholarship award winners and a thank you from David Ross one of our 8th grade scholarship winner.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

President O'Connell read Mrs. Shallets report. President O'Connell made a motion to renew the Stray Animal Agreement between Animal Protection Board and Prospect Park Borough, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley gave an update on the park regulation. The park signs have been ordered, and will be posted at each park entrance.

REPORT OF SOLICITOR – MR. MCBLAIN

Mayor Harris asked Mr. McBlain if the FOP meeting was scheduled. Mr. McBlain said that it is set for July 22, 2015 at 3:00 p.m.

Final changes are being made to the Flood Plain Ordinance that must to be adopted by September, and will be advertised for approval at our August meeting. The Current FEMA mapping will have changes and updates, but it is very similar to the current ordinance. It is an update that must be done every couple of years to have a compliant ordinance, so that the Federal Government will allow the borough residents and businesses to participate in the National Flood Protection Program.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for June 2015 which totaled \$114,065.56. President O’Connell entertained a motion to approve the payroll for June 2015. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of June 2015 to be paid in July 2015 in the amount of \$144,918.24. President O’Connell entertained a motion to approve the Bill List. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for June 2015. Total cash balance General Fund: \$1,739,865.91; Sewer Fund: \$521,493.33; Highway Fund: \$196,653.33; Escrow Fund: \$103,391.65 Recycling Fund: \$20,131.57 President O’Connell entertained a motion to approve the Treasurer’s Report. Mr. Bradley made the motion to approve the Treasurer’s Report, seconded by Mr. Moore. All in favor, motion carried.

President O’Connell stated that the Lincoln Avenue Project is underway. There is a lot of surveying being done. There are drawings hung on the wall of the Council Chambers for anyone who wants to review them.

President O’Connell stated that all residents are encouraged to join the Delco Alert System. There was a test done during the last storm. You can go the Delaware County website and check off Prospect Park to register.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore read Mr. Cepis Zoning report for the month of June 2015. The report is as follows: 62 annual apartment inspections, 2 single annual inspections, 13 sale of property inspections, 1 Duplex sale of property, and 33 zoning & permit reviews done by the Zoning Officer.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek was absent.

President O’Connell read Mr. Jureks report. President O’Connell thanked the Highway, Police and Fire Departments for all their help with the storms.

The Fire Department was involved in numerous fire calls recently. They also helped with the recent fuel spill cleanup. Thank you for a job well done.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON.

Mrs. Faison was absent.

Mrs. Faison is at the concert in the park tonight. Please check our Facebook page and the Borough website for the concerts schedule.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

Mr. Schreiber made a motion to authorize the rebidding of the 2015 Road Program, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to authorize the re-advertisement of the Sanitary Sewer Improvements- meter 2 watersheds, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber stated that the street sweeper has been down for a while and the cost to repair it is not worth it. Norwood is interested in going in on one with the Borough.

The Borough is in need of a new trash truck. A grant for 1/5 of the cost will be available in the fall.

There are still plenty of recycling cans available. Please contact Borough Hall to obtain additional cans.

JUNIOR COUNCIL PERSON – MR. CLEAVER

Junior Councilperson Matt Cleaver has graduated. Mrs. Faison will get in touch with the school to look for a replacement.

OLD BUSINESS

None.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Phyllis Floyd, 604 14th Avenue, has some concerns about the about the blacktop on the corner of her property that is deteriorating. President O’Connell said he will have someone look into it. Mrs. Floyd also asked about the TV Channel not having the meeting times and dates. Chief Engel said he will work on getting the meetings on the channel in the near future. President O’Connell stated the meeting schedules are on our website.

Mrs. Floyd stated that some properties on her street need their grass cut, and that they are a mess. Mrs. Floyd did thank the Borough for their attention to the properties when she spoke at a previous meeting. Mayor Harris and President O’Connell said to please understand that we are doing our best and there are certain steps that we need to follow, and to call the Borough Office and identify the properties in question.

Mrs. Floyd asked if she should direct her abandoned vehicle concerns to the Police Department. Mayor Harris replied yes and explained that citations were handed out just this past week for abandoned vehicles.

Mrs. Floyd also had some concerns about stray cats. President O’Connell explained that cats are not covered under the APB contract.

Mrs. Floyd asked if we are going to replace the street sweeper, and if so, could we get signs stating that there will be no parking on those scheduled days that the sweeper will be out. Mr. Schreiber explained that we will be doing this, but it will be a slow process. Signs could cost up to \$35,000, and take five years to place all around the Borough.

Paul Johnson, 1021 Washington Avenue, stated that the property at 604 11th Avenue is empty and that the grass is very high, and the property is not being maintained. Also, the sewer grate at 601 11th Avenue is filled and needs attention. President O'Connell advised Mr. Johnson to call the Borough Office when there are issues like this so they can write up the complaint and give it to the Code Enforcement Officer.

Mr. Johnson stated that he has Dish TV and he asked if he could access our cable channel. President O'Connell stated that you cannot access our cable channel with Dish TV, because it is a contractual obligation that the cable companies have to the Borough that is part of the franchise agreement.

Pat Quinn, 840 8th Avenue, thanked Mr. Schreiber for stepping up to help with the Youth club.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mr. Moore All in favor, motion carried. The meeting adjourned at 8:07 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst

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Borough Secretary