

**FEBRUARY 9, 2016**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on, February 9, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, and Mr. Schreiber. Mr. McBlain and Ms. Catania were also present. Mr. Jurek, Mrs. Faison and Ms. Edwards were absent.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of January 12, 2016 Council Meeting. Mrs. Shallet made the motion, seconded by Mr. Bradley. All in favor motion carried.

**SECRETARY'S REPORT - MRS. HURST**

Mrs. Hurst read the Secretary's Report for the month of January 2016. Total deposits for the General Fund were \$409,897.32; Sewer Fund \$23,579.21 Liquid Fuels \$5,351.66; Escrow Fund \$1,000.00; Recycling Fund \$129.85. President O'Connell entertained a motion for approval of the Secretary's Report for January 2016. Mr. Bradley made the motion, seconded by Mr. Jurek. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. President O'Connell asked if there were any comments from the public regarding the agenda.

Phyllis Floyd, 604 14<sup>th</sup> Avenue, asked for details regarding the Audio Video Bid on the agenda. President O'Connell explained that it is for equipment, microphones, etc. for the Council room. Mr. McBlain explained that the Borough received a grant from Comcast for this equipment. Therefore there will be no cost to the Borough.

President O'Connell recognized Mayor Harris who presented the awards to the Christmas House Decorating Winners: 1<sup>st</sup> Precinct: Ramin & Natalie Nowroozi, 756 3<sup>rd</sup> Avenue; 2<sup>nd</sup> Precinct: The Maier Family, 601 11<sup>th</sup> Avenue; 3<sup>rd</sup> Precinct: Ken & Lois Sauer, 624 Prospect Avenue; 4<sup>th</sup> Precinct: Ralph & Josephine Faustino, 901 13<sup>th</sup> Avenue (not present); 5<sup>th</sup> Precinct: Kenneth & Mary Ann Terinoni, 1628 Holmes Avenue (not present).

President O'Connell recognized Mr. Moore. Mr. Moore made a motion to reappoint Debbie Daniels to the Zoning Hearing Board for a term of 5 years, seconded by Mr. Schreiber. All in favor, motion carried.

Mr. Moore made the motion to reappoint James McMenamin to the Zoning Hearing Board for a term of 5 years, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell recognized Mayor Harris who swore in of Debbie Daniels and James McMenamin to the Zoning Hearing Board.

## **REPORT OF ENGINEER – LISA CATANIA**

Lincoln Avenue Improvements –The contractor has abandoned work due to winter season and perceived conflicts. Contractor has requested startup date for continuing work. Contractor has also sent correspondence requesting an extension of time. Estimate #4 is pending for approval.

Sanitary Sewer Improvements – JCM Contractors has substantially completed work and will resume final trench restoration in the spring.

Moore's Lake Dam - PADEP has not confirmed the ownership of the dam. Documentation concerning the bridge indicated the bridge is owned by PADOT.

Generator - Borough Hall calculations to determine the required size and pressure of the gas line to utilize the generator at full capacity are forthcoming. Work is being completed by our sub-consultant Bonnett Associates and has not yet been finalized.

AQUA - Contracts have been forwarded to AF Damon. Notice to proceed is anticipated in April 2016.

CDBG 2016 - Applications are in progress and are due January 11, 2016.

Annual Maintenance Contracts - Contracts have been forwarded to A to U Services.

### **STORM/SANITARY ISSUES:**

2<sup>nd</sup> & Pennsylvania Avenue - Received a request from a resident on 2<sup>nd</sup> Avenue to investigate erosion along his property and drive.

Amosland Road Sanitary - 13<sup>th</sup> to 16<sup>th</sup> – Extensive grease has been found in the line. Minor Cracks and small sag has been identified. Memo has been forwarded for consideration.

Chester Pike & Amosland Road Sanitary - Awaiting results of video inspection of Norwood borough lines.

## **REPORT OF THE MAYOR HARRIS**

Mayor Harris read the police report for the month of January 12, 2016. Officers responded to 23 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 16 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 22 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 53 medical emergencies. There were 4 motorist assistance calls, and 7 911 hang-up calls. There were a total of 362 complaints.

Mayor Harris commended the Highway Department on all their hard work during the snow storm. The Mayor also thanked John Cepis for his help with the plowing. Communication during the storm was key. The Highway Department communicated with the Police Department to help with removal of parked cars.

Colonial Park West was purchased by Friedman Realty Group. Mayor Harris, President O'Connell and John Cepis were given a tour of the property. Friedman is doing a great job.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet attended a two day boot camp in January for new Councilmember's. Mrs. Shallet learned a lot and stated that our Council is doing a great job. President O'Connell thanked Mrs. Shallet for attending the camp.

**REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

The painters have started work in the police station. Carpet and tile will be done in the near future.

**REPORT OF SOLICITOR – MR. MCBLAIN**

There is a public safety motion on the agenda for this evening.

**REPORT OF FINANCE – PRESIDENT O'CONNELLPAYROLL**

All members have a copy of the Payroll Report for January 2016 which totaled \$117,684.99. President O'Connell made a motion to approve the payroll for January 2016, seconded by Mr. Moore. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of January 2016 to be paid in February 2016 in the amount of \$240,428.91. President O'Connell made a motion to approve the Bill List, seconded by Mrs. Shallet. All in favor, motion carried.

**TREASURER'S REPORT:** All members have a copy of the Treasurer's Report for January 2016. Total cash balance General Fund: \$320,555.78; Sewer Fund: \$96,256.97; Highway Fund: \$68,537.84; Escrow Fund: \$238,224.94 Recycling Fund: \$21,157.12 President O'Connell made a motion to approve the Treasurer's Report, seconded by Mrs. Shallet. All in favor, motion carried.

The PECO work replacing gas lines along Lincoln Avenue is complete.

The Traffic box at 4<sup>th</sup> and Lincoln Avenues was relocated. President O'Connell thanked the Chief for getting that work done.

There is no update from PennDOT on the 420 Bridge work.

President O'Connell asked everyone to be vigilant of the snow forecast, and to work with the Highway Department.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore read the Zonings Officers Report for the month of January. There were 19 Annual Apartment unit inspections; 1 Single Annual inspection of property; 5 sales of property inspections; and 16 Zoning Permit reviews.

Mr. Moore stated that the Planning Commission and Zoning Board memberships are full.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek was absent. President O'Connell made a motion to approve Ordinance No. 1334 - no parking on the east side of the 400 block of Prospect Avenue, seconded by Mr. Moore. All in favor, motion carried.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

Mrs. Faison was absent.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

Mr. Schreiber made a motion to authorize advertisement for bids for the Aqua Maryland Avenue Project, seconded by Mr. Bradley. All in favor, motion carried.

Mr. Schreiber made a motion to approve Resolution No. 1844 - 2016 County Aid Application in the amount of \$7,560.00, seconded by Mr. Shallet. All in favor, motion carried.

President O’Connell thanked the Highway Department and the Fire Department for all of their hard work during the storm. They worked all through the night to make sure thing ran smoothly, and were very well organized.

**JUNIOR COUNCIL PERSON – MS. EDWARDS**

Ms. Edwards was absent.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Phyllis Floyd, 604 14<sup>th</sup> Avenue, thanked everyone for a great job during the last storm. Mrs. Floyd also asked about installing “no parking signs” during emergencies. She asked if we could look into some grants so resident can work with the Borough to get their cars off the street during emergencies, and also during street sweeping.

Mrs. Floyd also stated that in she heard in a quality of life news broadcast indicating the Zika Virus has reached the United States. She said that spring is right around the corner, and now not only do we have to deal with the West Nile, but now we have the Zika Virus. Mrs. Floyd would like us to jump on the properties that have high grass, or junk in the yard. She would also like us to keep an eye on high brush at the Hollow.

President O’Connell stated that we will definitely follow up with the Health Department of Pennsylvania, who are starting to put out alerts and information regarding the Zika Virus. Mrs. Shallet certainly will keep an eye on that situation. Last summer we stayed on tires and pools on properties, and will certainly remain on top of public and private properties this coming summer.

Mrs. Floyd congratulated President O’Connell on his new position as Director of Delaware County Department of Regional Emergency Medical Services. President O’Connell thanked Mrs. Floyd.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mr. Bradley made the motion, seconded by Mr.Schreiber. All in favor, motion carried. The meeting adjourned at 8:00 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst  
Borough Secretary