

FEBRUARY 10, 2015
PROSPECT PARK, PA

The meeting of the Prospect Park Borough Council was held on, February 10, 2015 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order and led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mrs. Faison, and Mr. Schreiber. Mr. McBlain, Ms. Catania, and Mr. Cleaver were also present. Mr. Jurek was absent.

MINUTES

President O'Connell entertained a motion to approve the minutes of the January 13, 2015 Council Meeting. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of January 2014. Total deposits for the General Fund were \$429,340.81; Sewer Fund \$135,470.92 Liquid Fuels \$0.77; Escrow Fund \$0.00; Recycling Fund \$139.85. President O'Connell entertained a motion for approval of the Secretary's Report for January 2015. Mr. Bradley made the motion, seconded by Mr. Shallet. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting.

President O'Connell recognized Junior Councilman Cleaver who presented the gift card and certificate to the following Christmas house decorating winners: 1st Precinct – Ramin & Natalie Nowroozi – 756 3rd Avenue; 2nd Precinct – William & Tracy Maier – 601 11th Avenue; 3rd Precinct – Ralph & Helene Menichimi – 901 10th Avenue (absent); 4th Precinct – James & Jenniefer Dellipriscoli – 805 16th Avenue (absent); 5th Precinct – Howard & Frances Rayne – 608 14th Avenue (absent). Mr. Cleaver and President O'Connell congratulated the winners.

REPORT OF ENGINEER –MS. CATANIA

Lincoln Avenue Improvements – The Borough will need to enter into an agreement for the inspection services and forward to DVRPC/PaDOT. Let date is noted on the ECMS system as July 16, 2015.

CDBG 2008 - Sanitary Sewer Rehabilitation - There are three areas that have cracked lines that will need to be replaced. A list of problem areas that will need replacement has been compiled.

CDBG 2013 – Lincoln, 16th and Carlisle Sanitary Sewer Rehabilitation –. Work is complete. A credit change order in the amount of \$21,800 will be requested. Final payment and change order request will be sent to OHCD for processing.

CDBG 2014 – The bid package for resurfacing of Nassau Blvd and 4th Avenue has been approved by the Office of Housing and Community Development. I would request authorization to bid this project.

CDBG 2015 – Applications for Prospect Avenue Street Improvements and Park Square Improvements have been submitted to the County for consideration.

Fire House Generator – Higgins Electric has completed work. Start up has been completed by Higgins and MTU. A final invoice in the amount of \$1,278.40. This project will be closed out.

Borough Hall Generator – Generator is up and running as back up to current building load. PECO will be completing the upgrade to the system on February 25, 2015. Once complete, MTU start up will be completed to verify unit can run to full capacity.

PECO Green Region Grant – The Borough has been notified of an opportunity for grant up to \$10,000 for various projects including habitat improvement, planning open space, open space projects. There is a match of 50% for this grant.

Green Light Go – Grant opportunity for upgrade of lights. Lights within the Borough are identified as “Critical Corridor”. This program will require 50% match and as noted on the attached, PADOT will manage the project, if awarded, and take over ownership of lights in these corridors.

Storm/Sanitary issues:

Summit Avenue – Cleaver has commenced and is substantially completed work. Restoration is not yet completed.

Sanitary Sewer I & I Study – Meter #1 watershed – A summary of the video inspection has been forwarded to the Borough for record. I would recommend the Borough undertake a project to upgrade the main on Yagle from mid block to 17th Avenue.

The pothole around the inlet at Lincoln and Lafayette Avenue is PennDOT’s responsibility, and will be repaired.

Ms. Catania read the DEP MS4-NPDES requirement report.

Ms. Catania stated that the Let date for Lincoln Avenue Project is May 19, 2015, with a start date of mid-summer or early fall.

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of January 2015. Officers responded to 19 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 23 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 22 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 46 medical emergencies. There were 8 motorist assistance calls, and 9 911 hang-up calls. There were a total of 311 complaints.

Mayor Harris read the letter from the Sweeney’s on 16th Avenue, thanking the Borough for the handicap spot.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet has been assisting Mrs. Dolan on her 2015 Health Inspection, and they have completed 30 restaurant inspections.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

We are working on the maintenance agreement for quality inspection for the firehouse generator. Fans at the firehouse were replaced.

Mr. Bradley made a motion to approve Resolution No. 1840 authorizing application to the PECO Green Region Open Space Program for Moore’s Lake Trail Upgrade Project, seconded by Mrs. Faison. All in favor, motion carried.

Mr. Bradley made a motion to authorize final payment to Charles A. Higgins and Sons in the amount of \$1,278.40 for the firehouse generator, seconded by Mr. Schreiber. All in favor, motion carried.

REPORT OF SOLICITOR – MR. MCBLAIN

The audit opinion was delivered to the auditors. There were no issues. .

Comcast Franchise Agreement is on the agenda. We have a 15 year agreement to include 5% fee. Gross revenue now includes fair share, premium, basic, digital, and on demand. We do not get internet and phone fees with agreement. The agreement provides connections to the public buildings and schools in Prospect Park. There is also an education grant for \$14,500.00.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for January 2015 which totaled \$109,723.08. President O’Connell entertained a motion to approve the payroll for January 2015. Mr. Bradley made the motion, seconded by Mrs. Shallet. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of January 2015 to be paid in February 2015 in the amount of \$509,314.94. President O’Connell entertained a motion to approve the Bill List. Mr. Bradley made the motion, seconded by Mr. Moore. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for January 2015. Total cash balance General Fund: \$941,391.28; Sewer Fund: \$9,166.23; Highway Fund: \$85,164.11; Escrow Fund: \$101,924.37 Recycling Fund: \$749.29. President O’Connell entertained a motion to approve the Treasurer’s Report. Mrs. Shallet made the motion to approve the Treasurer’s Report, seconded by Mr. Bradley. All in favor, motion carried.

President O’Connell entertained a motion to Approve Ordinance No. 1330 – Comcast Franchise Agreement. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

President O’Connell thanked Mr. McBlain for his work on the Comcast Agreement.

The 2014 audit is complete. President O’Connell thanked Mrs. Hurst for all her help with the audit.

President O'Connell thanked Ms. Catania and everyone for their help and patience with the Lincoln Avenue Project.

REPORT OF PLANNING AND ZONING - MR. MOORE

The Planning Commission meeting for February was cancelled.

Mr. Moore read the following Zoning Report for the month of January 2015: 17 annual apartment inspections; 8 single annual inspections; 8 sale of properties; 13 zoning and permit reviews.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek is ill and was not in attendance tonight. President O'Connell wished him a speedy recovery.

Mayor Harris and Chief Engel picked up the new police car. The car should be ready to go in about 30 days.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON.

Mrs. Faison wanted to thank everyone that attended the New Years Eve luncheon. It was a huge success. The Avalon String Band did a great job, and the food provided by Regal Caterings was great. The senior group from the high school did a great job as well.

The meeting for the library is scheduled for Thursday, February 19, 2015.

The Easter Egg Hunt will be held on March 28, 2015 at the Hollow hosted by the senior group. The rain date for this event is April 4, 2015.

The drawing for the Valentines' Day gift raffle in the library will be February 13, 2015

REPORT OF PUBLIC WORKS - MR. SCHREIBER

Mr. Schreiber said that we have been very lucky with the snow this year.

Recycling is up 15% from last year. The grant for the trash cans has been a big help with the increase. Recycling cans have been delivered to apartments, schools, businesses, and the Prospect Park Swim Club.

JUNIOR COUNCIL PERSON – MR. CLEAVER

High School Events:

February 18, 2015-School Board Meeting at 7:00pm

February 25, 2015- High School early dismissal 12:35 pm

February 28, 2015- Freshman/ Sophomore Dance 7:30- 10:30 pm

March 19, 2015 – World Language Festival 6:00 pm

March 24, 2015- College and Career Night- 6:30 pm

OLD BUSINESS

The Prospect Park Borough website is up and running, and updated daily.

NEW BUSINESS

None.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Judy Broadhurst, 718 10th Avenue, asked if events are on website. President O'Connell stated yes, they are on the website.

Bob Horn, 220 Lincoln Avenue, asked if the borough taxes were mailed. He was told yes. President O'Connell informed him they were mailed out Monday, February 9, 2015.

Pat Quinn, 840 8th Avenue, asked if the library could have 6 feet of shelving in the garage. President O'Connell explained that the garage is full at the present time.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:01 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst

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Borough Secretary