

**DECEMBER 13, 2016
PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on December 13, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

ROLL CALL

Members present were: Mayor Harris, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Mr. Rodo and Ms. Edwards were also present. Mrs. Shallet and Mr. Jurek were absent.

Mr. McBlain explained that it would be appropriate to announce to the public that after the Workshop Meeting last week, Council held an Executive Session with issues related to the Collective Bargaining Agreement. Prior to this evenings meeting, they held another Executive Session for the purpose of discussing personnel issues, specifically a Collective Bargaining Agreement that will be on the agenda for this evening. Under the Pennsylvania Borough Code, it must be announced that Executive Sessions were held.

MINUTES

President O'Connell entertained a motion to approve the minutes of November 9, 2016 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor motion carried.

President O'Connell entertained a motion to approve the minutes of December 7, 2016 Community Development Block Grant Meeting. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor motion carried.

SECRETARY'S REPORT - MRS. HURST

Mrs. Hurst read the Secretary's Report for the month of November 2016. Total deposits for the General Fund were \$39,661.79; Sewer Fund \$134,652.83 Liquid Fuels \$0.99 Escrow Fund \$3.687.50; Recycling Fund \$137.20. President O'Connell entertained a motion for approval of the Secretary's Report for November 2016. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public comment.

President O'Connell introduced Mayor Harris. Last Thursday, Mayor Harris, Chief Engel and Part-Time Police Officer Allen Reeves went to FOP Lodge 5 in Philadelphia where Officer Reeves was presented with an award from the FBI Violent Crimes Task Force. There were about 30 to 40 awards given out to officers who went above and beyond. Officer Reeves pulled over a suspicious suspect and while questioning him the suspect pulled out a note that said give me all your money. Officer Reeves checked for a record on the suspect and found nothing. He then called the FBI and found out that the individual had robbed two banks in the last two weeks. Officer Reeves got this dangerous man off the streets. Prospect Park is proud to have him on our force. Mayor Harris presented Officer Reeves with a Certificate of Appreciation for going above and beyond the call of duty.

President O'Connell introduced Junior Councilperson Shelby Edwards who presented the following 2016 Halloween Winners with the gifts: 1st precinct – Steven Legaret & Donna Kulp,

725 5th Avenue (not present); 2nd precinct – William Focht, 605 11th Avenue (not presented – Tracy Maier collected gift); 3rd precinct – Peter Byrne, 917 8th Avenue; 4th precinct – 943 12th Avenue (not present); 5th precinct – Matthew & Carissa Tate, 601 13th Avenue.

President O’Connell congratulated everyone and called for a five minutes recess.

REPORT OF ENGINEER – JOE RODO FOR LISA CATANIA

Lincoln Avenue Improvements – Contractor has completed lighting work. Time extension has been approved. A final punch list walk through has been completed and the list has been started. Payment #8 in the amount of \$601,565.98 has been presented and is on the agenda for this evening.

CDBG 2015 – Park Lighting – Premier Concrete has started construction. Conduit for lights is complete and sidewalk and curb work is about 90% complete. Lights have been received and are presently stored at Borough Hall. Invoice #1 and Change Order No. 1 are on the agenda for this evening.

Moore’s Lake Park Lighting (PECO Green Region) – Lenni Electric, Inc. has been notified of award. Work will commence with the Park Square work. Lights have been received for this work and are being stored at the Borough garage.

CDBG - Potential projects should be considered. A hearing has been scheduled for public comment.

Guzzetti – reviewed and updated the Municipal Security Improvement Estimate for inclusion with the Developer’s and Municipal Security Agreements.

AQUA 2016 – Aqua has started restoration of trenches.

AQUA 2017 – AQUA representatives have identified 2017 projects. Schedule for this work has not been released. Streets affected are: 11th Avenue – Pennsylvania to Washington; 10th Avenue – Pennsylvania to Washington; 9th Avenue – Lincoln to Washington (partial); 8th Avenue – Summit to Washington; Summit Avenue – 9th to Chester Pike; Pennsylvania Avenue – 9th to Chester Pike. Prior to permits being issued, restoration requirements will need to be addressed. AQUA will only pay for trench repair, not lane mill and pave as in the past. Also, the signal loop in Summit should be restored by AQUA.

STORM/SANITARY ISSUES:

Summit Avenue – Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the Phase 2 work identified in our report of Summit Avenue 2014.

Mayor Harris stated that the fire hydrant on 8th Avenue has been removed.

President O’Connell asked if the areas identified by AQUA for 2017 can be done in the summer time, as they are all around the school. Mr. Rodo will advise Ms. Catania to speak to AQUA.

REPORT OF THE MAYOR HARRIS

The month of November only saw two complaints. John Cepis resolved both issues.

There were three citations issued for abandoned vehicles. There are four outstanding citations. We are waiting on court dates.

Mayor Harris reminded everyone about the Lincoln Avenue trail. It is now in the Solicitor's hands. Mayor Harris e-mailed Nick Rogers and let him know that Prospect Park's intent is to proceed with that.

Mayor Harris read the police report for the month of November 2016. Officers responded to 24 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 22 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 11 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 40 medical emergencies. There were 1 motorist assistance calls, and 3 911 hang-up calls. There were a total of 334 complaints.

Our medical broker Russ Carlson from BeneServ made a donation to the police department in order for them to secure a rifle. Thanks to Mr. Carlson for the generous donation.

In regards to the Lincoln Avenue trail, PennDOT and engineers from the Clear Air Council want to put a trail in from 2nd and Lafayette Avenues going down to the other side of the creek. The trail would go underneath Lincoln Avenue and back over to the Heinz Wildlife trails. The trail would connect to the Heinz Wildlife. With that said, the trail would be 8' wide. They want Prospect Park to enter into a maintenance contract with PennDOT to maintain the trail. This is in the very initial stages. This will most likely be tied in with the replacement of the bridge on Lincoln Avenue.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet was absent.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley made a motion to approve Change Order #1 in the amount of \$4,250.00 for the 2015 CDBG Park Square Improvements Project and Payment #1 in the amount of \$57,703.33, seconded by Mr. Schreiber. All in favor, motion carried.

The firehouse garage doors are due in Thursday.

REPORT OF SOLICITOR – MR. MCBLAIN

Council has on the agenda the approval of Ordinance 1338, which is the 2017 tax levy ordinance. The Real Estate Tax Millage rate is 9.62 mills; the Per Capita Tax is \$10.00; Local Service Tax is \$52.00 per year; Sewer Rental Tax is \$7.30 per thousand gallons; Trash Tax is \$180.00 per household. The Ordinance was advertised in the Delaware County Daily Times on November 28th and separately advertised for public review of the budget in the Borough Office. Upon adoption of the 2017 budget, it is proper to consider the approval of the Tax Levy Ordinance.

REPORT OF FINANCE – PRESIDENT O’CONNELL

PAYROLL - All members have a copy of the Payroll Report for November 2016 which totaled \$114,574.04. Mr. Bradley made a motion to approve the payroll for November 2016, seconded by Mr. Schreiber. All in favor, motion carried.

BILLS LIST – All members have a copy of the Bill List for the month of November 2016 to be paid in December 2016 in the amount of \$164,116.63. Mr. Bradley made a motion to approve the Bill List, seconded by Mr. Schreiber. All in favor, motion carried.

TREASURER’S REPORT: All members have a copy of the Treasurer’s Report for November 2016. Total cash balance General Fund: \$531,090.17; Sewer Fund: \$225,317.19; Highway Fund: \$118,783.43; Escrow Fund: \$134,353.34 Recycling Fund: \$26,144.87. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Schreiber. All in favor, motion carried.

President O’Connell entertained a motion to approve Estimate #8 in the amount of \$601,565.98 to C. Abbonizzio for the Lincoln Avenue project. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried.

The 2017 Budget has no increase in the Real Estate Tax and the trash tax. Unfortunately, we need to raise the Sewer Tax by \$0.5 to \$7.30 per thousand gallons due to the Authority increase. The total budget is \$4,808,974.59. There has been a decrease in the fuel cost due to the Borough utilizing the tank behind Borough Hall. There is a decrease in utilities bills due to a new utility provider agreement that the Borough signed. There will be an increase in salaries based on the labor agreements. There are some 2017 infrastructure and building plans improvements planned on the borough buildings and properties. There where increases in all of the insurances. With the revenue, we saw an increase in the building permits and licenses, increase in highway repair fund and sale of equipment.

President O’Connell entertained a motion to approve Ordinance No. 1338 fixing the taxes as stated above. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O’Connell entertained a motion to approve the 2017 budget in the amount of \$4,808,974.59.

President O’Connell thanked Council, Mrs. Hurst, Mrs. Borchert, Mrs. Richards and all of the departments.

REPORT OF PLANNING AND ZONING - MR. MOORE

Mr. Moore indicated that the Planning Commission members have been assigned specific ordinances to review and provide updates to the Solicitor for review.

Mr. Moore made a motion to approve the new 2017 fee schedule. President O’Connell asked if any of the fees where raised. Mr. Moore stated the fees were raised \$5.00. Mr. McBlain stated that this would need to be done by Resolution. Mr. McBlain asked Mr. Moore to provide him with the updated schedule and he will prepare a Resolution for January’s meeting. President O’Connell explained that they cannot be effective until the Resolution is passed.

REPORT OF PUBLIC SAFETY – MR. JUREK

Mr. Jurek was absent. President O’Connell announced that 2017 parking permits will be available at Borough Hall on December 19th.

President O’Connell entertained a motion to approve Resolution No. 1847 – FOP Agreement for years 2016 through 2020. Mr. Bradley made the motion, seconded by Mrs. Faison. All in favor, motion carried.

REPORT OF LIBRARY AND RECREATION – MRS. FAISON

There will be a library board meeting this Thursday at 7:00 p.m.

Residents are urged to designate Prospect Park Free Library on smile.amazon when shopping. Proceeds from the purchase will go to the library. Go to Amazon smile for more information.

Lunch with Santa was Saturday, December 10th. Thanks to Mayor Harris and Eric Schreiber for cooking. Thanks John Bradley for helping out. Thanks to the Fire Department for all of their help. The seniors did a great job. There was a nice turnout.

The New Year’s lunch is the next event on January 14th at Masonic Hall. Mrs. Faison will get with President O’Connell to discuss the luncheon.

Mayor Harris suggested a new Santa outfit, especially the beard. Mrs. Faison will look into a new outfit.

REPORT OF PUBLIC WORKS - MR. SCHREIBER

Leaf collection continues to the end of the year. We are a little backed up. All snow equipment is up and running. There will be a slight delay on the trash truck.

President O’Connell asked if the plows are ready to go. Mr. Schreiber replied yes. All equipment is good to go.

JUNIOR COUNCIL PERSON – SHELBY EDWARDS

Christmas judging will take place soon. This month there will be a School Board meeting next week. The senior class trip is tomorrow in New York. The Snow Ball dance is this Friday.

OLD BUSINESS

None.

NEW BUSINESS

Mayor Harris reiterated that the current 2016 fee schedule will be in effect until a Resolution can be passed with the new fees. President O’Connell agreed.

MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE

Gene White, 934 12th Avenue, said the Hollow pavilion railing looks great. He asked if it will remain as is, or will it be pressure treated. Mr. Cepis stated that it is common to wait a year before staining.

Mr. White gave Mr. Schreiber a list of repairs for Witmer Field. He would like an update. Mr. Schreiber explained that he gave the list to the engineer. She would know better what needs to be repaired. With it being the end of the year budget, we will be waiting until 2017. Mr. Schreiber will get with Mr. Bradley.

Natalie Nowroozi, 756 3rd Avenue, asked when Santa comes around with the candy canes. Mrs. Faison stated this Saturday.

Pat Quinn, 840 8th Avenue, stated that the lights, fencing and benches on Lincoln Avenue look great! President O'Connell explained that the only thing we are waiting for are the street signs. Mr. Rodo stated that the signs are ordered. Mr. Rodo stated the signs are green, but the posts will be like the decorative lamp posts, just a smaller version. President O'Connell is very happy with the whole process.

Paul Johnson, 1021 Washington Avenue, stated Prospect Park has excellent transportation infrastructure. Mr. Johnson inquired if the Borough could provide bus shelters on Chester Pike for the patrons waiting for the bus.

At the workshop meeting, Mayor Harris and Mr. Schreiber were discussing recycling and how to encourage more residents to recycle. Mr. Johnson has an account with "Recycle Bank" that provides discounts and coupons based on recycling participation per resident. Mr. Johnson will send the information to Mrs. Hurst.

President O'Connell wished everyone a Merry Christmas, Happy Holidays and Happy New Year.

MOTION TO ADJOURN

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:14 p.m.

Attest

Respectfully Submitted

Deborah A. Hurst
Borough Secretary