

**AUGUST 9, 2016**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on August 9, 2016 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mrs. Shallet, Mr. Bradley, Mr. O'Connell, Mr. Moore, Mr. Jurek, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Ms. Catania and Ms. Edwards were also present.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of July 12, 2016 Council Meeting. Mr. Jurek made the motion, seconded by Mr. Bradley. All in favor motion carried.

**SECRETARY'S REPORT - MRS. BORCHERT**

Mrs. Borchert read the Secretary's Report for the month of July 2016. Total deposits for the General Fund were \$231,365.03; Sewer Fund \$19,560.48 Liquid Fuels \$1.60 Escrow Fund \$11,120.00; Recycling Fund \$139.05. President O'Connell entertained a motion for approval of the Secretary's Report for July 2016. Mr. Bradley made the motion, seconded by Mr. Jurek. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. President O'Connell diverted from the regular meeting to introduce Christine Helmandollar from Senior Service who spoke about some new services for our Senior Citizens. She also announced the Anniversary of the Senior Community Center that has been in place since 1984.

President O'Connell turned the meeting over to Junior Councilperson Shelby Edwards who awarded the Most Patriotic Decorated house awards to the residents in attendance. The winners are:

1. 1<sup>st</sup> Precinct- Thomas Lyons- 432 Madison Avenue (not in attendance)
2. 2<sup>nd</sup> Precinct- John & Marge Shemeluk- 545 11<sup>th</sup> Avenue (not in attendance)
3. 3<sup>rd</sup> Precinct- Ed & Eleanor Kloss-833 10<sup>th</sup> Avenue
4. 4<sup>th</sup> Precinct- Brian Malone & Mary McCloskey- 924 12<sup>th</sup> Avenue (not in attendance)
5. 5<sup>th</sup> Precinct- John & Kathleen McNeely-1511 Lincoln Avenue (not in attendance)

**REPORT OF ENGINEER – LISA CATANIA**

Lincoln Avenue Improvements – Work continues on the northeast side of Lincoln Avenue. Contractor was authorized under the contract to complete additional excavation and stabilization at the Fire house. CEA provided and repair was completed. Estimate in the amount of \$63,262.23 will be presented at the Regular Council meeting.

Generator –Scope of work that has been provided for the resolution of the pressure problem. Henderson has been advised of the award. Work schedule to follow.

2016 Road Program – Contracts have been executed and forwarded to respective parties. MS 329 application has been submitted to PennDOT to utilize liquid fuels funds. Contractor will coordinate work with Abbonizio.

CDBG 2015 – Park Lighting - OHCD review is complete and has approved for bid. Proposal to buy lights has been accepted by the Borough and County. Lights will be purchased at a reduced rate for both the CDBG project and Moore's Lake. Co-stars contract 008-024 will be utilized. I would recommend award of purchase to SchadlerYesco in the amount of \$73,505.30, of which \$34,818.30 will be purchased by the County of Delaware utilizing CDBG funds.

Moore's Lake Park Lighting – Proposals from electricians for the replacement of 3 lights utilizing the \$5000 Green Region Grant and \$5000 match were extremely high. Low was Messina Electric at \$22,787.70. Ford Brothers was the other bid at \$27,684.00. Lenni Electric responded they have a full workload and would not be available to bid.

STORM/SANITARY ISSUES:

2<sup>nd</sup> & Pennsylvania Avenue – Received a request from resident on 2<sup>nd</sup> Ave to investigate erosion along his property and drive.

Chester Pike & Amosland Road Sanitary – Awaiting results of video inspection of Norwood Borough lines.

**REPORT OF THE MAYOR HARRIS**

Mayor Harris read the police report for the month of July 2016. Officers responded to 26 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 20 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 19 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 51 medical emergencies. There were 1 motorist assistance calls, and 3 911 hang-up calls. There were a total of 343 complaints.

Mayor Harris stated that numerous citizens' complaints were received by PennDOT in regards to speeding along Amosland Road and Holmes Road. The citizens requested that PennDOT install a multi-way stop or traffic signal at the intersection of 16<sup>th</sup> Avenue and Amosland Road in order to control speeding. On Friday, July 15, 2016, an investigation was conducted, and as a result of these complaints and the following recommendation was made: removal and replacement of existing 25 MPH signs and recommended installation of locations for new 25 MPH signage along that road.

Pam Hallow and the 4<sup>th</sup> of July Committee submitted resignation letters. Mayor Harris announced that a new committee will be stepping in to take over.

In regards to the quality of life issues for the Month of July there were 13 complaints. Mayor Harris and John Cepis were able to visit 7 of the homes, and they will continue with the necessary steps on all additional complaints.

**REPORT OF HEALTH AND INSURANCE – MRS. SHALLET**

Mrs. Shallet had nothing to report.

**REPORT OF BUILDINGS AND PARKS - MR. BRADLEY**

Mr. Bradley made a motion to purchase lights for Moore's Lake and Park Square through Costars Contract 008-024, seconded by Mr. Schreiber. All in favor, motion carried.

**REPORT OF SOLICITOR – MR. MCBLAIN**

Mr. McBlain is working with the Tax Collector, Jeff Park on the 2015 Delinquent taxes.

**REPORT OF FINANCE – PRESIDENT O'CONNELL**

**PAYROLL** - All members have a copy of the Payroll Report for July 2016 which totaled \$128,566.51. Mr. Bradley made a motion to approve the payroll for July 2016, seconded by Mr. Jurek. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of July 2016 to be paid in August 2016 in the amount of \$394,796.88. Mrs. Shallet made a motion to approve the Bill List, seconded by Mr. Jurek. All in favor, motion carried.

**TREASURER'S REPORT:** All members have a copy of the Treasurer's Report for July 2016. Total cash balance General Fund: \$1,670,524.95; Sewer Fund: \$160,126.75; Highway Fund: \$201,500.91; Escrow Fund: \$127,100.32 Recycling Fund: \$25,535.82. Mr. Bradley made a motion to approve the Treasurer's Report, seconded by Mrs. Shallet. All in favor, motion carried.

President O'Connell entertained a motion to approve the Estimate #7 in the amount of \$265,956.74 to C.Abbonizio for the Lincoln Avenue Project. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

The Lincoln Avenue Project is moving along with the upcoming schedule of installation of benches and landscaping.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

Mr. Moore read The Zonings Officer Report for the month of July: 116 annual apartment unit inspections; 1 single annual inspections; 9 sale of property inspections; 0 duplex annual inspection; 44 zoning & permit reviews.

The Planning Commission is on track and will be moving along with the Comprehension Plan in their upcoming scheduled meetings.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

There was normal police and fire activity in the month of July. The firehouse issues have been resolved.

Mr. Jurek received a letter from the Folcroft Police Department stating that Christopher Dorman will make a full recover, and they wanted to thank everyone that came to the hospital.

Part Time Police Officer John Burke gave his resignation.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

Mrs. Faison stated that the concerts in the park were well attended and a great success. Mrs. Faison wanted to thank all Council that attended, and also thanked Joe, Duane and Tom of the Highway Department for all of their help with set up and clean up. The seniors will be working

on upcoming events such as Lunch with Santa, New Years Eve Luncheon, and the Easter Egg Hunt.

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

Mr. Schreiber stated that the time was approaching for the 902 Recycling Grant. We will be brainstorming on ideas to submit for this upcoming round of the 902 Grant. Mr. Schreiber also talked about passing an Ordinance for Snow Removal Emergency Signs.

**JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

The next School Board Meeting is August 17, 2016 at 7:00 p.m.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Pat Quinn - 848 8<sup>th</sup> Avenue, announced “Read Time” for all Schools in the District which is a Summer Reading Challenge. Read books for fun this summer and help win a trophy for the honor of your school. Please contact your local library for forms. All forms must be returned by September 1, 2016.

Paul Johnson - 1021 Washington Avenue, voiced his concerns about the public having input on the borough budget. Mr. McBlain explained to Mr. Johnson that there are two meeting that the public can attend and give input before the budget is passed. Mr. Johnson also asked that Council consider pro-rating the 2017 parking permits for new residents.

Eleanor Kloss - 833 10<sup>th</sup> Avenue, asked if the double yellow line that was at the curve where the post office is could be repainted. It is no longer there because the road was repaved. Ms. Catania stated that they could no longer do the double line but she would check to see if a single line could be painted there. Mrs. Kloss also asked if a four way stop signs could be placed at 10<sup>th</sup> & Lafayette Avenue. We will check into it to see if that is possible.

Phyllis Floyd - 604 14<sup>th</sup> Avenue, spoke again about the property at 713 14<sup>th</sup> Avenue and she still believes that a non-profit home is going in there. She stated that of the 180 inspections that were done last month, why was this house not inspected. She stated that there is a similar group home in Drexel Hill, and she believes that the owner is trying to do the same thing at 713 14<sup>th</sup> Avenue. Mayor Harris stated that we have not received any application or notice that this is what the owner intends to do with this property. As far as we know, this is a residential home that the homeowner is fixing up, and we have not received notice that he intends to rent this property or move in at this time. Mrs. Floyd stated that Ann Bradley is in the process of moving things in and can we please keep an eye on the property. Mrs. Floyd also stated that she spoke to Walt Omlor and Paula Brown about the Delaware Community Service workers that were working at that property. Mr. Omlor told Mrs. Floyd that community service does not do work for residential properties, only non profit. Mr. Omlor had Paula Brown call Mrs. Floyd back and said that an investigation was done on that property and they will no longer receive service because that property is not a non-profit or group home. Mr. McBlain stated that it was

determined that it is not a group home, so the most they got away with was receiving community service that Mr. McBlain said he will deal with on his end. Mayor Harris stated that he would reach out to the homeowner and Mr. McBlain said he would investigate further.

Mrs. Floyd also said she gave a list of abandoned cars almost a year ago to a police officer, and wanted an update of what was being done with the cars. Also, there is an abandoned trailer at 620 14<sup>th</sup> Avenue. Mayor Harris stated that Mr. Cepis has already reached out to the owner of the trailer 620 14<sup>th</sup> Avenue, and that Mrs. Floyd can ask the Chief about the abandoned cars. Mrs. Floyd said she did ask the Chief and she said that these cars have not been cited. Chief Engel addressed Mrs. Floyd and said that from May of 2016 to July 2016 the police department has written 17 abandoned vehicle citations. The way that it works in Prospect Park is if the vehicle is not inspected and registered, the vehicle receives a citation that goes to District Court. District Court then gives a hearing date and time. At that point the owner of the abandoned vehicle goes to court and must comply. Chief Engel said that at that time most owners comply and citations are withdrawn, so we do not have to fine them \$300.00. President O'Connell addressed Mrs. Floyd and explained that her time was up, and that if she had any other concerns about abandoned vehicles to see Chief Engel.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mrs. Faison made the motion, seconded by Mrs. Shallet. All in favor, motion carried. The meeting adjourned at 8:50 p.m.

Attest

Respectfully Submitted

Kris Borchert  
Administrative Assistant