

**APRIL 11, 2017**  
**PROSPECT PARK, PA**

The meeting of the Prospect Park Borough Council was held on April 11, 2017 at 7:30 p.m. at Borough Hall. President O'Connell called the meeting to order. President O'Connell led in saying the Pledge of Allegiance.

**ROLL CALL**

Members present were: Mayor Harris, Mr. Bradley, Mrs. Shallet, Mr. O'Connell, Mr. Moore, Mrs. Faison and Mr. Schreiber. Mr. McBlain, Ms. Catania, and Ms. Edwards were also present. Mr. Jurek was absent.

**MINUTES**

President O'Connell entertained a motion to approve the minutes of March 14, 2017 Council Meeting. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor motion carried.

**SECRETARY'S REPORT - MRS. BORCHERT**

Mrs. Borchert read the Secretary's Report for the month of March 2017. Total deposits for the General Fund were \$757,712.56; Sewer Fund \$439,476.33 Liquid Fuels \$2.07 Escrow Fund \$47,113.75; Recycling Fund \$199.86. President O'Connell entertained a motion for approval of the Secretary's Report for March 2017. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell read over the agenda for tonight's meeting. No public comment.

**REPORT OF ENGINEER – JOE RODO FOR LISA CATANIA**

Lincoln Avenue Improvements – the contractor has not yet completed items from the final punch list. Project end date is substantial completion and is February 15, 2017. Punch list items noted from the walk through are not considered for project closeouts. Invoice # 9 was presented in the amount of \$122,972.50 and will not require payment due to liquidated damages assessed.

CDBG 2015 – Park Lighting – Premier Concrete has substantially completed work on the site. A punch list has been generated and is currently 60% complete. A credit change in the amount of \$500.00 for adjustment of final quantities is recommended. Final payment in the amount of \$12,941.25 is expected to be sent to the Office of housing and community Development upon completion of the punch list. Bonds and final paperwork have been submitted.

Moore's Lake Park Lighting (PECO Green Region) – PECO Green Region final report is completed and will be submitted upon receipt of cancelled check.

AQUA 2017 – AQUA representatives have identified 2017 projects. Schedule for this work has not been released, however AQUA has been advised that work located within the boundaries of the school should be scheduled for summer months to avoid conflicts and has determined work will be tentatively done in July. Streets affected are: 11<sup>th</sup> Avenue – Pennsylvania to Washington; 10<sup>th</sup> Avenue – Pennsylvania to Washington; 9<sup>th</sup> Avenue – Lincoln to Washington (partial); 8<sup>th</sup> Avenue – Summit to Washington; Summit Avenue – 9<sup>th</sup> to Chester Pike; Pennsylvania Avenue – 9<sup>th</sup> to Chester Pike.

**Road Program 2017** – Bid package has been developed and advertised. Bids will be taken April 13, 2017

STORM/SANITARY ISSUES:

**Summit Avenue-** Sinkhole behind the Summit Avenue homes will need to be repaired. I would recommend this be completed with the phase 2 work indentified in out report of Summit Avenue 2014

REPORT OF THE MAYOR HARRIS

Mayor Harris read the police report for the month of March 2017. Officers responded to 27 motor vehicle accidents. Each accident was investigated and reports filed. Officers responded to 19 domestic situations including violations of protection from abuse orders or other types of domestic. Each complaint was handled by an arrest or referred to the proper agency. Officers responded to 16 fire, burglary or robbery alarms. The Police Department assisted local ambulance and paramedic units on 54 medical emergencies. There were 3 motorist assistance calls, and 5 911 hang-up calls. There were a total of 340 complaints.

Mayor Harris reported that there was no quality of life issue for the month of March 2017. There will be a town hall meeting at Interboro High School on Thursday May 11, 2017 at 6:00pm to discuss the details involved with this project. All are welcome and encouraged to attend.

REPORT OF HEALTH AND INSURANCE – MRS. SHALLET

Mrs. Shallet had nothing to report.

REPORT OF BUILDINGS AND PARKS - MR. BRADLEY

Mr. Bradley had nothing to report.

REPORT OF SOLICITOR – MR. MCBLAIN

Mr. McBlain had nothing to report.

REPORT OF FINANCE – PRESIDENT O’CONNELL

**PAYROLL** - All members have a copy of the Payroll Report for March 2017 which totaled \$140,175.32. Mr. Bradley made a motion to approve the payroll for March 2017, seconded by Mr. Schreiber. All in favor, motion carried.

**BILLS LIST** – All members have a copy of the Bill List for the month of March 2017 to be paid in April 2017 in the amount of \$87,755.38. Mr. Bradley made a motion to approve the Bill List, seconded by Mr. Schreiber. All in favor, motion carried.

**TREASURER’S REPORT:** All members have a copy of the Treasurer’s Report for March 2017. Total cash balance General Fund: \$1,176,995.81; Sewer Fund: \$525,729.90; Highway Fund: \$109,608.08; Escrow Fund: \$175,585.84 Recycling Fund: \$5,784.94 Police Forfeiture Account: \$588.00. Mr. Bradley made a motion to approve the Treasurer’s Report, seconded by Mr. Schreiber. All in favor, motion carried.

President O'Connell entertained a motion to approve Lincoln Avenue invoice # 9 in the amount of \$122,972.50. Mr. Bradley made the motion, seconded by Mr. Schreiber. All in favor, motion carried.

**REPORT OF PLANNING AND ZONING - MR. MOORE**

The following is a brief synopsis of the Zoning Officers activity for the month of March: 3 annual apartment unit inspections were done by the Zoning Officer, 1 single annual inspection of a property were done by the Zoning Officer, 9 sale of property inspection were done by the Zoning Officer, and 36 zoning and permit reviews were done by the Zoning Officer.

Mr. Moore stated that the Planning Commission meeting for the month of March was cancelled due to the Annual Bake & Book sale set up.

**REPORT OF PUBLIC SAFETY – MR. JUREK**

Mr. Jurek was absent.

**REPORT OF LIBRARY AND RECREATION – MRS. FAISON**

Mrs. Faison announced the Easter Egg hunt is scheduled for Saturday April 8, 2017 at the Hollow at 10 am, with a rain date of Sunday April 9, 2017

The Recreation Board will meet on Monday April 3, 2017 at 7:00 pm at Borough Hall.

The 1<sup>st</sup> Annual Community Day will be on Saturday June 10, 2017 starting at 2pm at Park Square, ending with the fireworks at Witmer Field. T

**REPORT OF PUBLIC WORKS - MR. SCHREIBER**

We will be putting our old Sterling Trash Truck out for Municipal bid to help offset cost of the new Trash Truck purchased by the Borough. We will also be looking into replacing our old leaf machine, and possibly looking into grants that we might acquire for this purchase.

**JUNIOR COUNCIL PERSON – SHELBY EDWARDS**

There was a Mini-thon held at the High School on April 7, 2017 from 5am to 12 am to raise money for pediatric cancer research. 300 Students attended this mini-thon and raised \$19,700.06 for this great cause. Thank you to everyone that helped to make this possible.

The musical The Little Shop of Horrors will be held at the Interboro High School from April 27 to April 29, 2017. Please come out and support our students.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**MEETING OPEN TO PUBLIC PARTICIPATION FOR A MAXIMUM OF THIRTY MINUTE**

Mohammad Kolahdouzan- 800 Chester Pike- Mr. .Kolahdouzan explained to Council that he has been the owner of the BP Gas Stations for the last 14 years. He asked council to reconsider letting him open his place of business at 800 Chester Pike after being shut down by the Health Inspector and the Department of Environmental protection due to a gas spill and various other health and fire violation. President O'Connell explained to Mr. Kolahdouzan that with all of the pending violation to include various health issues, ADA wheelchair accessible issues, fire alarm

violations and delinquent health inspection payments we are unable to allow him to open. We would need a report from the DEP that all is clear, and the Health Inspector would need to do a re-inspection at the place of business. We are also waiting for necessary permits from the fire alarm company that is replacing the faulty fire alarm system and his inspection report once all of the work is completed. Once all reports have been received and all inspection have been completed then you will be able to reopen your place of business.

**MOTION TO ADJOURN**

President O'Connell entertained a motion to adjourn. Mr. Schreiber made the motion, seconded by Mr. Bradley. All in favor, motion carried. The meeting adjourned at 8:08 p.m.

Attest

Respectfully Submitted

Kristine Borchert  
Assistant Borough Secretary